

MASON COUNTY FIRE DISTRICT 6

BOARD OF FIRE COMMISSIONERS' BUSINESS MEETING MINUTES

9-17-2024

1.0 CALL TO ORDER

- Called to order at 10:00 a.m. by Commissioner Troy Woodard.
- Roll call: Commissioner Troy Woodard, Commissioner Mike Sheetz, Commissioner Edie Reclusado present.
- Chair Woodard led the Pledge of Allegiance.

2.0 AGENDA

- ADDITIONS, DELETIONS, SUSPENSIONS: No proposed additions, deletions, or suspensions.
- ADOPTION:
Commissioner Sheetz motioned to adopt the agenda with the approved edit of the meeting minutes date changed from July 16, 2024, to August 20, 2024.
Commissioner Reclusado 2nd
Discussion/Vote: All in favor; motion passes.

3.0 CONSENT AGENDA

- MINUTES: AUGUST 20, 2024, BUSINESS MEETING.
- VOUCHERS: 8271 – 8301 = \$113,779.16
- ADOPTION OF TREASURER'S REPORT.

MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.
Commissioner Reclusado 2ND
Discussion/Vote: All in favor; motion passes

4.0 MEETING BUSINESS

- Resolution 288 Community Membership Program: The board reviewed the resolution and asked questions to staff and legal counsel.

MOTION: Commissioner Sheetz motioned to approve Resolution 288 as presented.
Commissioner Reclusado 2nd
Discussion/Vote: All in favor; motion passes

- SOP Review by Legal Counsel: Chief Clint Volk advised the board that a billing surplus clause activated in legal counsel's contract triggers an SOP manual review. The board and staff discussed the review.

- EXECUTIVE SESSION: TO REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE. RCW 42.30.110(1)(g). Fire Commissioner Woodard called the executive session and invited Fire Chief Clint Volk & Legal Counsel Eric Quinn.

Executive session start: 10:30 am

Executive session ended/reconvened: 11:10 a.m.

Commissioner Woodard declared no decisions were made in executive session.


- 2025 Operating Budget Revenue Discussion: The staff presented the estimated revenue for the 2025 operating budget. The board and staff discussed.
- Evaluating Current Organization Positions/2025 Salary Survey. Fire Chief Clint Volk discussed the current evaluation process ongoing within MCFD6. Volk also requested Board Chair Woodard's assistance in conducting a 2025 salary survey.

5.0 PUBLIC COMMENT

- No public comment.

6.0 ADJOURN

- **Commissioner Woodard adjourned the meeting at 11:22 am.**

X 
Troy Woodard
Fire Commissioner