

MASON COUNTY FIRE DISTRICT 6

BOARD OF FIRE COMMISSIONERS' BUSINESS MEETING MINUTES

8-16-2022

1.0 CALL TO ORDER

- Called to order at 10:00 a.m. by Commissioner Rich Heinrich.
- Roll call: Commissioner Troy Woodard, Commissioner Mike Sheetz, Commissioner Heinrich present.

2.0 AGENDA

- ADDITIONS, DELETIONS, SUSPENSIONS: N/A
- ADOPTION:  
**Commissioner Woodard motioned to adopt the agenda as presented.**  
**Commissioner Sheetz 2<sup>nd</sup>**  
**Discussion/Vote: All in favor; motion passes.**

3.0 PUBLIC COMMENT

- No public comment.

4.0 EXECUTIVE SESSION:

- No action taken.

5.0 CONSENT AGENDA

- MINUTES: JULY 19, 2022, BUSINESS MEETING
- VOUCHERS: 7323 - 7367 TOTALING \$129,509.92
- ADOPTION OF TREASURERS REPORT.

**MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.**  
**Commissioner Woodard 2<sup>ND</sup>**  
**Discussion/Vote: All in favor; motion passes.**

6.0 WORKSHOP

- SOP 1-04 Discipline: Chief Volk introduced the discipline SOP for review. Volk will work with legal counsel on updating the SOP.
- SOP 1-27 Board of Fire Commissioners and Fire Chief Relations: Chief Volk presented the draft SOP to the board. The board and staff discussed the SOP.

ATTESTED BY  
CLINT VOLK  
BOARD SECRETARY

SEP 21 2022

## 7.0 MEETING BUSINESS

- Chairperson of the Board: Commissioner Heinrich announced his resignation as the chair of the board effective immediately. The board discussed the resignation.

**Commissioner Sheetz motioned to appoint Troy Woodard as board chair.**

**Commissioner Heinrich 2<sup>nd</sup>**

**Discussion/Vote: Heinrich Yes, Sheetz Yes, Woodard Abstain; motion passes.**

- Safety Fair Approval: Chief Volk requested the board reauthorize the sponsorship of the AGYC safety fair. Chief Volk explained the 2021 fair was cancelled due to COVID concerns. Staff is requesting the district sponsor the entrée for the event (Hot Dogs to include buns and plate).

**Commissioner Sheetz motioned to authorize the sponsorship of 400 hotdogs with buns and plates. Commissioner Heinrich 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes.**

- Commissioner Richard Heinrich Announcement: Commissioner Heinrich announced his retirement/ resignation effective midnight on August 31, 2022.

Commissioner Woodard and Commissioner Sheetz discussed the vacancy.

**Commissioner Woodard motioned to appoint Mr. Bill Holtz to the position of MCFD # 6 fire commissioner position # 3 effective 9/1/2022 and contingent on a Mr. Holtz passing a background check.**

**Commissioner Sheetz 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes.**

## 8.0 ADJOURN

- Commissioner Woodard motioned to adjourn the meeting at 10:18 a.m.  
**Commissioner Heinrich 2<sup>nd</sup>**  
**Discussion, Vote: All in favor/Motion passes.**

ATTESTED BY  
CLINT VOLK  
BOARD SECRETARY

SEP 21 2022

X *Troy Woodard*

Troy Woodard  
Fire Commissioner

ATTESTED BY  
CLINT VOLK  
BOARD SECRETARY

SEP 21 2022

