

MASON COUNTY FIRE DISTRICT 6

BOARD OF FIRE COMMISSIONERS' BUSINESS MEETING MINUTES

10-15-2024

1.0 CALL TO ORDER

- Called to order at 10:00 a.m. by Commissioner Troy Woodard.
- Roll call: Commissioner Troy Woodard, Commissioner Mike Sheetz, Commissioner Edie Reclusado present.
- Chair Woodard led the Pledge of Allegiance.

2.0 AGENDA

- ADDITIONS, DELETIONS, SUSPENSIONS: No proposed additions, deletions, or suspensions.
- ADOPTION:
Commissioner Sheetz motioned to adopt the agenda as presented.
Commissioner Reclusado 2nd
Discussion/Vote: All in favor; motion passes.

3.0 CONSENT AGENDA

- MINUTES: SEPTEMBER 17, 2024 BUSINESS MEETING.
- VOUCHERS: 8302 – 8339 = \$128,103.04
- EFT: MASON COUNTY ELECTIONS = \$970.20
TOTALING = \$129,073.24
- ADOPTION OF TREASURER'S REPORT

MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.
Commissioner Reclusado 2ND
Discussion/Vote: All in favor; motion passes

4.0 MEETING BUSINESS

- Community Membership Program Implementation: Chief Volk briefed the board on the community membership program.
- 2025 Preliminary Operating Budget Revenue Discussion: The staff presented the estimated revenue for the 2025 operating budget. The board and staff discussed.
- USFS EMAC ILA: Chief Volk requested the board authorize the board chair to sign the EMAC agreement on behalf of the board.

MOTION: Commissioner Sheetz motioned to authorize Comm. Troy Woodard to sign the USFS EMAC agreement.

Commissioner Reclusado 2nd

Discussion/Vote: All in favor; motion passes

- Evaluating Current Organization Positions/2025 Salary Survey. Fire Chief Clint Volk discussed the current evaluation process ongoing within MCFD6. Volk requested board authorization to promote Cody Daggett to Deputy Chief.

MOTION: Commissioner Reclusado motioned to approve the promotion of Cody Daggett to deputy chief.

Commissioner Sheetz 2nd

Discussion/Vote: All in favor; motion passes

- Financial Software Upgrade: Staff requested authorization to spend \$20,690 to upgrade the district's finance software to Springbrook Express. The board discussed the issue.

MOTION: Commissioner Sheetz motioned to approve the \$20,690 to upgrade to Springbrook Express.

Commissioner Reclusado 2ND

Discussion/Vote: All in favor; motion passes

- Fire Chief Annual Evaluation: The board discussed the 2024 fire chief evaluation.
- FEMA Grant Status: The board and staff discussed the grants that have been awarded to the district.
- Trunk or Treat Event: Chief Volk advised the board that the district is participating in the trunk or treat event on October 31, 4-6 pm.

5.0 PUBLIC COMMENT

- No public comment.

6.0 ADJOURN

- **Commissioner Woodard adjourned the meeting at 11:22 am.**

X *Troy Woodard*

Troy Woodard
Fire Commissioner

