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Privacy Policy

1. Introduction

Welcome to Marvin Yorke Professional Corporation (“we,” “our,” “us”). We are committed to protecting your privacy and ensuring your personal information is handled safely and responsibly. This Privacy Policy outlines how we collect, use, disclose, and protect your personal information in compliance with Canadian privacy laws, including the Personal Information Protection and Electronic Documents Act (PIPEDA).

2. Information We Collect

We may collect the following types of personal information:

- **Contact Information:** Name, address, email address, phone number.
- **Financial Information:** Bank account details, tax identification numbers, and financial statements.
- **Identification Information:** Social Insurance Number (SIN), date of birth.
- **Usage Information:** Information about how you use our services, including IP addresses, browser type, and access times.

3. How We Use Your Information

We use your personal information for the following purposes only:

- To provide accounting and financial services.
- To communicate with you regarding your account and our services.
- To comply with legal and regulatory requirements.
- To improve our services and customer experience.

4. Disclosure of Your Information

We will only disclose your personal information to third parties in the following circumstances:

- With your consent.
- To comply with legal obligations.
- To service providers who assist us in providing our services (e.g., IT support, payment processors).

5. Security of Your Information

We take reasonable steps to protect your personal information from unauthorized access, use, or disclosure. These steps include implementing physical, technical, and administrative security measures.

6. Retention of Your Information

We retain your personal information only for as long as necessary to fulfill the purposes for which it was collected and to comply with legal and regulatory requirements.

7. Your Rights

You have the right to access, correct, or delete your personal information. You may also withdraw your consent to our use of your personal information at any time, subject to legal or contractual restrictions.

8. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. Any changes will be posted on our website, and the revised policy will take effect immediately upon posting.

9. Contact Us

If you have any questions or concerns about this Privacy Policy or our privacy practices, please get in touch with us at:

Marvin Yorke Professional Corporation
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