



Business Loan Application Form

	le, Suffix [Jr., I, II, et	c.] (if anv))		Reg
	2 , , , ,	311		
01.311-1				DTI
Civil status				
Single Marrie	ed Leg	gally separate	ed	BIR
Annulled Wido	wed			
Birth date (mm/dd/yyyy)	Place	of birth		Barangay
Nationality	Sex			Other
		Female	Male	
Name of spouse (Last, First, Midd	le, Suffix [Jr., I, II, et	tc.] (if any))		Firm size
				equipme
Home address (Unit #, Street, Brg	yy./Subdivision, City	//Municipalit	y, Province, Zip code)	Annual S
				Revenue
Home ownership				Name
Owned Com	pany provided	Mor	tgaged	Name of
Rented	/ma	Length of	f stay years	
Email address	Mobile no.		Landline no.	┥
TIN	sss/c	GSIS No.		듹
	555,			
Other Government-issued ID (Ple	ease specify type/n	umber)		
Strict Government Issued is (i.i.	suse speemy type/m	arriber)		
Mother's Full Maiden Name (Last	First Middle Suff	fix []r etc	al (if anyl)	
violiter of all maracin rathe (East	., i iist, i iidale, saii	17 [51., 1, 11, 00	s.j (ii di iy))	
Pagistared Business Name (Trad	e Name)			_
Registered Business Name (Trad	e Name)			
		adhida Cit	/Municipality Dravings	=
Principal Business Address (Unit		odivision, Cit	//Municipality, Province,	-
Principal Business Address (Unit		odivision, Cit	y/Municipality, Province,	_
Principal Business Address (Unit		odivision, Cit	y/Municipality, Province,	- Name of
Principal Business Address (Unit		odivision, Cit	y/Municipality, Province,	Name of
Principal Business Address (Unit Zip code)	#, Street, Brgy./Sul			Name of
Principal Business Address (Unit Zip code)	#, Street, Brgy./Sul	ess has	//Municipality, Province,	Name of
Principal Business Address (Unit Zip code)	#, Street, Brgy./Sul	ess has		Name of
Principal Business Address (Unit Zip code) s this similar to Home Address?	#, Street, Brgy./Sul	ess has n:		Name of
Principal Business Address (Unit Zip code) s this similar to Home Address? Yes No Business address ownership	#, Street, Brgy./Sul	ess has n: years		Name of
principal Business Address (Unit Zip code) s this similar to Home Address? Yes No Business address ownership	#, Street, Brgy./Sul	ess has n:		Name of
Principal Business Address (Unit Zip code) s this similar to Home Address? Yes No Business address ownership Owned Mort	#, Street, Brgy./Sul	years Rented		Name of
Principal Business Address (Unit Zip code) s this similar to Home Address? Yes No Business address ownership Owned Mort	#, Street, Brgy./Sul	years Rented	Number of branches	Name of
s this similar to Home Address? Yes No Business address ownership Owned Mort Nature of Business Based on PSIC reference)	#, Street, Brgy./Sul	years Rented se specify bu	Number of branches	Name of
principal Business Address (Unit Zip code) s this similar to Home Address? Yes No Business address ownership	#, Street, Brgy./Sul Years the Busine been in operatio gaged Pleas Indicate whethe	years Rented se specify bu	Number of branches	Name of
Principal Business Address (Unit Zip code) s this similar to Home Address? Yes No Business address ownership Owned Mort Nature of Business Based on PSIC reference) Website/social media	#, Street, Brgy./Sul Years the Busine been in operatio gaged Pleas Indicate whethe	years years Rented se specify bu r the busines	Number of branches siness activity: ss has²	Name of
Principal Business Address (Unit Zip code) s this similar to Home Address? Yes No Business address ownership Owned Mort Nature of Business Based on PSIC reference) Website/social media	#, Street, Brgy./Sul Years the Busine been in operatio gaged Pleas Indicate whethe Female Mar Female hea	years Rented se specify bu	Number of branches siness activity: ss has² operations/	Name of

Business registration					
Registration Number		Date	of Business	Expiry Date of	
DTI		Registrati	on (MM/DD/YYYY)	Registration	
BIR					
Barangay/Mayor's Permi	it				
Other					
Firm size³ (Total assets exequipment are situated)⁴	clusive o	f the land or	n which the busine	ss entity's office, plant and	
Annual Sales or Revenue:	Numbe and/or o	r of employ directly invo	ees: (Please indicat	e all paid employees erations)	
	and/or directly involved in business operations) Full-time:				
		ne/Contract			
	rait-till	io, contracti			
	To	op Trade I	References		
Name of Top Suppliers	Goods	Supplied/ s Rendered	Contact Number	Contact Person	
Name of top customers	Goods I	Purchased/ ervices	Contact Number	Contact Person	

Loan Application Information		If secured, collateral/s and/or surety/ies offered:				
Loan amount applied for	Tenor		If loan secured by real estate (e.g., land, building):			
(subject to the approval of the bank)			If loan secured by movable property:			
	months		Receivables & any other claims to payment			
Proposed frequency of repayment⁵	Loan facility		Title documents (Warehouse receipt, bill of lading)			
			Financia	l assets (Deposits, trada	ble securities, company shares)	
			Intellecti	ual property	Equipment	
Loan Purpose:	Type of loan	_	Inventor	y	Others	
	Secured loan	Unsecured loan	If loan backed by third party credit guarantee/continuing suretyship:			
		Financial	Information			
Source of Funds for Repayment of Loans		Tinanciai	mormation			
ooaloo on anabion repayment or assume						
		,				
Existing Deposit and E-money Accou	nts (please indicate top 3	3 in terms of outstandir	ng balance size, use additi	onal sheet if necessary):		
Name of Financial Institution	Type of	Account	Year C	pened	Type of Account Ownership	
Existing Loans (please indicate top 3 in ter	1		1			
Name of Financial Institution	Loan amount	Date Granted (mm/yyyy)	Maturity Date (mm/yyyy)	Outstanding Balance	Collaterals offered (If applicable, indicate if real estate,	
		(11111/9393)	(11111/9393)	Balarice	movable property, etc.)	
					<u> </u>	
Existing Credit Cards (please indicate top	3 in terms of credit limit	, use additional sheet if	necessary):			
Name of Financial Institution	Credi	t Limit	Outstandi	ng Balance	Type of Ownership	
Additional borrower information such as but not li	mited to the following may	be obtained using a sepa	rate sheet/form: co-borrowe	er, dependents, questionn	aire on politically exposed person	

Undertaking/Declaration

I/We hereby confirm that all information and supporting documents provided herein are true, accurate and complete and I/we agree to notify the financial institution of any changes in any of the information supplied. The financial institution can withdraw or cancel any loan approval if any major information and supporting documents are found to be materially inaccurate.

Data Privacy Consent

In compliance with the requirements of the Data Privacy Act (DPA), I/we hereby authorize and give my/our consent to SB Finance, Inc. on the general use and sharing of information obtained in the course of any transaction/s pursuant to my banking relationship with it. Personal information and sensitive personal information may be collected, processed, stored, updated, or disclosed by the bank:

- a. for legitimate bank-related purposes and requests;
- $\boldsymbol{b}.$ to implement transactions which the borrower requests, allows, or authorizes;
- c. to comply with the bank's internal policies and its reporting obligations to government authorities under applicable laws; and
- d. to offer and provide new or related products and services of the bank, its affiliates and subsidiaries through mail, email, SMS or other means of communication.

I/We confirm that I/we am/are aware that, in case of unlawful acquisition, inaccuracy, and error, I/we have the right to access, update, dispute, block, or correct certain personal information, or withdraw my/our consent to the use of any information provided herein, subject to the rights and limitations under the DPA.

I/We understand that this consent shall continue to be in effect for years or until expiration of the records retention limits set by applicable banking laws, whichever comes later.

⁽PEP) and Foreign Account Tax Compliance Act (FATCA) ²This information will solely be used to monitor information on business ownership/management in the country. Responses in this part will not affect the assessment and approval of your loan application.
³Subject to bank verification

⁴The size of the firm is being collected for BSP's monitoring purposes.

⁵As may be applicable

Name, address, gender, age, marital status, contact details, birthday, SSS/GSIS, TIN, education, employment or financial or medical information, spouse details, preferences, behavior, and other information classified as "personal data", "personal information", or "sensitive personal information" under the DPA, and those of the Borrower's authorized representative/s, as well as accounts, transactions, and communications.

I/We further warrant that, prior to submitting to the financial institution any ir and consents as may be required by applicable confidentiality and data privace.	nformation (including personal information) of an individual; I/we have obtained all necessary authorizations by laws or agreement to enable the bank to process such information.
I/We understand that should I/we wish to access, update, dispute, block, or co the rights and limitations under the DPA, I/we may communicate with the SB assistance from the National Privacy Commission.	rrect certain information, or withdraw consent to the use of any of the information provided herein, subject to Finance's Data Protection Officer at, and may lodge complaints with, and/or seek
	or corrections thereof, are mandated to be submitted to the Credit Information Corporation (CIC) pursuant to lisclosure as may be authorized by the CIC. Consequently, my/our basic credit data may thus be shared with ditted by the CIC, for the purpose of establishing my/our creditworthiness. in this form, may be required by the financial institution.
I/We have read and understood and consent to be bound by all the terms and	I conditions stated above.
Printed name and signature Date of the borrower	Signature above printed name Date of co-borrower/spouse
	n or entity who grants a security interest in collateral to secure the obligation of the borrower)
Printed Name Affiliation	Relationship with Borrower Contact Information (address, contact number)
Chec	cklist of Supporting Documents
The checklist enumerates the types of supporting documents that the borrow expected to provide all the listed documents but only those that are applied	ver may present to facilitate the financial institution's evaluation of the loan application. Borrowers are <u>not</u> cable to the loan application.
After the initial loan application screening, additional information (using separathe financial institution may also require additional documents, as deemed n	rate sheet or form) may be requested to further evaluate the loan application and the security being offered. ecessary.
For the financial institution to better consider the application, additional post-	approval documents not specified in the list may be required, as applicable.
	Consent (Please check applicable item/s)
Basic documents	Security documents
Filled-out and signed application form Clear copy of one (1) valid government-issued ID Marriage contract (if applicable)	Photocopy of Transfer Certificate of Title (TCT)/ Condominium Certificate of Title (CCT) Photocopy of Tax Declaration (for land and Improvement) Location/Vicinity Map
Proof of business registration:	Land Transportation Office (LTO) Official Receipt (OR)/ Certificate of Registration (CR) or Deed of Sale of Motor Vehicle
Certificate of Registration with Bureau of Internal Revenue (BIR)	Reservation Agreement or Contract to Sell or Statement of Account
Certificate of Registration with Department of Trade and Industry (DTI) Certificate of Registration with Securities and Exchange Commission (SEC	(for Deed of Assignment (DOA) accounts only)
Certificate of Registration with Farmers and Fisherfolk	If secured by a Continuing Suretyship:
Enterprise Development Information System (FFEDIS) Barangay Permit	☐ Basic Documents (as enumerated in this form) of the Surety ☐ Income Documents (as enumerated in this form) of the Surety
Mayor's Permit	
Personal income documents	If construction loan: Building/Floor plan of proposed improvement
Latest Income Tax Return (ITR) or BIR Form 2316	Bill of materials
Latest payslip for the past 2 months Certificate of Employment (COE) with salary or Employment Contract	☐ Specification of proposed finishes ☐ Building permit
Latest crew contact (for seafarers)	If refinancing/lean take out:
Proof of remittance for the past 6 months	If refinancing/loan take out: Statement of Account from current lender and official receipts for the past 3 months
Business documents	Others:
Photocopy of Audited Financial Statements for the past 3 years with lates: Photocopy of in-house financial statements or pre-operating financial statements.	statements Appraisal fee
Business Plan/Business Proposal	Additional security documents (please specify):
Photocopy of franchise agreement, if any Business background/Company profile	Post-approval requirements for real estate collateral-backed loans Original owner's copy of TCT/CCT
Photocopy of purchase agreement	Original Tax Clearance
Others (please specify):	☐ Certified true copy of latest Tax Declaration ☐ Insurance policy/ies (for properties with improvements)
Other pre-application requirements	☐ Insurance policy/ies (for properties with improvements) ☐ Master Deed of Declaration (for condominium only)
Billing statement of utilities for the past 3 months Statement of Account from current lender and official receipts for the past	Photocopy of latest full year Real Estate Tax Receipt (RETR)
(if loan purpose is refinancing/loan takeout)	Price quotation of the property (for property acquisition) Affidavit of Consent to Mortgage Family Home
Others (please specify):	Others (please specify):
	Other post-approval requirements
	General Information Sheet (GIS), if applicable Special Power of Attorney, if applicable

For inquiries and comments, please call our Customer Service hotline at (+632) 8887-9188 from 8:30am to 5:30pm,
Mondays to Fridays (except holidays) or email us at zuki@sbfinance.com.ph.
SB Finance, Inc. is regulated by the Securities and Exchange Commission and supervised by the Bangko Sentral ng Pilipinas
telephone no. (02) 8708-7087, email address consumeraffairs@bsp.gov.ph, and webchat at www.bsp.gov.ph.
SB Finance, Inc. SEC Registration No. CS0017174A. Certificate of Authority No. 1142. Please read carefully the Terms and Conditions before applying for a loan.

Certificate of Ownership for movable property (e.g., motor vehicles, etc.)