

**RIVER'S EDGE AT DELANCO  
CONDOMINIUM ASSOCIATION**

C/O Pin Oak Community Management, LLC

P. O. BOX 1106

VOORHEES, N. J. 08043

(856) 767-6888

TO: RIVER'S EDGE AT DELANCO RESIDENT

FROM: Melissa Errickson, MANAGER

RE: APPLICATION FOR CHANGE OR ALTERATION

Enclosed please find the application for change or alteration that you requested. Please complete it fully and return it in the enclosed envelope. If a contractor is performing the work, please include a certificate of insurance from the contractor, naming River's Edge at Delanco as the certificate holder. This information can be emailed to us at [amanda@pinoakmgmt.com](mailto:amanda@pinoakmgmt.com). We must have the insurance certificate prior to any work being started. We also need the Hold Harmless and Indemnification Agreement signed and returned with your application. Applications will not be processed without a signed Agreement.

The Board of Trustees will review your application to make sure it complies with the current guidelines for change. Applications can take up to 30 to 45 days to process. Please remember, no work can start until the application is approved.

If Township approvals are necessary, you must submit the Association's approval with your application to them.

If you have any questions, please do not hesitate to call (856) 767-6888.

Thank you for your cooperation.