

2021 CCR CERTIFICATION OF DISTRIBUTION FORM

Electronic delivery of the CCR for bill-paying consumers

You may use a combination of electronic delivery and paper delivery methods to best ensure delivery to all consumers served by the water system. (check all that apply to your delivery method)

Option 1: Mail Notice¹ – notification that the CCR is on a publically available website² via a direct URL

CWS mails to each bill-paying consumer a notification that the CCR is available and provides a **direct** URL to the CCR on a publically available site¹ on the internet where it can be viewed. A URL that navigates to a webpage that requires a consumer to search for the CCR or enter other information **does not** meet the “directly deliver” requirement. The mail method for the notification may be, but is not limited to, a water bill insert, statement on the water bill or community newsletter. Notices should be repeated to ensure awareness by consumers.

Option 2: Email Notice¹ – notification that the CCR is on a publically available website² via a direct URL

CWS emails to each bill paying consumer a notification that the CCR is available and provides a direct URL to the CCR on a publically available site¹ on the internet. A URL that navigates to a webpage that requires a consumer to search for the CCR or enter other information **does not** meet the “directly deliver” requirement.

Option 3: Email – CCR sent as an attachment to the email

CWS emails the CCR as an electronic file email attachment (*e.g.* portable document format (PDF), word document, *etc.*)

Option 4: Email – CCR sent as an embedded image in an email

CWS delivers CCR text and tables inserted into the body of an email

¹The following must be included in the paper/email notice

1. The direct URL to the CCR
2. A short description indicating what the CCR report provides. (see below example and EPA memo at the URL given at the bottom of this page)

Example bill message:

You can view the annual water quality report on-line at “insert your direct url here”. This report contains important information about the source and quality of your drinking water. Please contact “insert contact information” if you would like a report delivered to your home.

Note: You must insert your own url address into the message.

3. A means in providing consumers the ability to request a paper copy of the report (*e.g.* return mailer, phone number, *etc.*)

²The water system must have control of the publically available website where the CCR is located to ensure continuous display and the ability to make changes as needed. The current CCR must be posted continuously until an updated CCR becomes available.

Note for options 2-4: If a consumer does not have an e-mail or an email is returned as undeliverable, the water system must send a paper copy of the CCR to the consumer.

Additional information and examples of are available for review at
<https://www.epa.gov/ccr/safe-drinking-water-act-consumer-confidence-report-delivery-options-memorandum>

2021 CCR CERTIFICATION OF DISTRIBUTION FORM

PWS ID: LA1061006

NAME: GRAMBLING WATER SYSTEM

The Consumer Confidence Report (CCR) must be delivered to your consumers by 06/30/2022 and certification must be submitted to the State no later than 09/30/2022.

The CCR must be distributed with a "good-faith effort" based on the population served by the Community Water System (CWS) as shown:

Population	Delivery Method
4949	Must mail or otherwise directly deliver one copy of the report to every customer or publish the report in one or more local newspapers serving the area (if publishing in newspaper, the CWS must notify the customers that the report will not be mailed (include in newspaper or in bill))

As an alternative to mailing the CCR, the CWS has the option of choosing an **electronic delivery method**. On the reverse side of this page, you will find options for electronic delivery that meet the "mail or otherwise directly deliver" requirement of the CCR Rule. If choosing to distribute the report electronically, you must check the option(s) used on the reverse side of this page and complete all required elements. You may also use a combination of the above delivery method and electronic delivery to reach all consumers.

The below noted community public water system confirms that its 2021 Consumer Confidence Report has been prepared and delivered to its consumers in accordance with the appropriate delivery method based on population served. Furthermore, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the primacy agency as well as fulfilling all CCR requirements of CFR Title 40, Part 141.

Certified by: Signature: _____

Printed Name/Job Title: _____ / _____

Date of CCR Report Delivery: ___/___/___ **Type of Delivery:** _____

(I have attached a copy of the report and notification provided to consumers)

Direct URL (Electronic delivery only): _____

If the CCR is delivered by posting, mail out, or by hand, a copy of the pamphlet or mail out, even if no changes were made, must be attached to the returned certification form. Copies of the report must be kept for three years and made available to the public or the State upon request. Any questions or requests can be addressed to Spencer Hillyard (spencer.hillyard@la.gov/225-342-0272) or Sean Nolan (sean.nolan@la.gov/225-342-7495).

Electronic copies of the reports can be found in the Consumer Confidence Reports section at <http://ldh.la.gov/ccr>.

Mail signed and completed form and final copy of report to:

Attn: Spencer Hillyard, CCR Compliance
LDH/OPH Engineering Services
P.O. Box 4489
Baton Rouge, LA 70821-4489

This page is for certification to the State only and is not part of the report.