



CLASS B TRANSIENT VENDOR PERMIT APPLICATION

CITY OF GRAMBLING

127 King Street

Grambling, LA 71245

Telephone (318) 247-6120 Fax: (318) 247-0940

APPLICANT INFORMATION

Name: _____ Title: _____ Email: _____ Cell #: _____
Address: _____ City: _____ State: _____ Zip: _____ Phone #: _____ Fax#: _____

BUSINESS INFORMATION

Trade Name: _____ Legal Name: _____
Business Location/Address: _____ Grambling, Louisiana
Mailing Address: _____ City: _____ State: _____ Zip: _____
Phone #: _____ Fax#: _____ Website: _____ State of Incorporation/organization: _____
Type of Business: Sole Proprietorship Partnership Corporation LLC Non-Profit Other _____
FEIN/SS# _____ LA. Sales Tax # _____ Local Sales Tax # _____
Name & Address of Agent for Service of Process: _____
Liability Insurance Carrier _____ Policy Number _____ Expiration Date _____ Policy limits _____

BUSINESS OWNER/OFFICER INFORMATION

Name: _____ Title: _____ Name: _____ Title: _____
Address: _____ City: _____ State: _____ Zip: _____ Address: _____ City: _____ State: _____ Zip: _____
Phone #: _____ Cell #: _____ Fax#: _____ Phone #: _____ Cell#: _____ Fax#: _____
Email: _____ Email: _____

PRODUCT SALES INFORMATION

Describe the type of products and items to be sold. _____

EVENT AND LOCATION

Event: _____ Location of Event: _____
Location of Transient Vendor: _____

AUTHORIZED SALES REPRESENTATIVES/EMPLOYEES

Name: _____ Title: _____ Cell#: _____ Address: _____
Name: _____ Title: _____ Cell#: _____ Address: _____
(Employees must work at same location at same time. Permit does authorize separate locations for multiple employees)

CERTIFICATION

Applicant swears the statements made on this application and attachments are true and correct to the best of his/her knowledge. I acknowledge that other licenses or permits may be required to legally conduct business in the City of Grambling. I understand that I must report any change in business ownership, operation, and/or address immediately.

Signature Printed Name Date

OFFICIAL USE ONLY

Date App. Rec'd _____ Fees Rec'd _____ Approved by: _____
Received Copies of:
 La. Secretary of State Certificate/Registration Lincoln Parish and Use Tax Comm. Registration Certificate
 Liability Insurance Certificate

CLASS B TRANSIENT VENDOR PERMIT FEES: \$500.00

Class B Transient Vendor Permits expire at end of Event.

Class B Transient Vendors, Canvassers, Solicitors and Merchants means all persons engaging in the sale of goods, wares and merchandise in conjunction with an entertainment event, athletic or sporting event

**ALL SALES TAX PROCEEDS MUST BE TENDERED BY CONCLUSION OF EVENT.
FAILURE TO TENDER SALES TAX WILL RESULT IN DENIAL OF FUTURE PERMITS.**