



**NEW RESIDENTIAL BUILDING PERMIT APPLICATION  
CITY OF GRAMBLING**

127 King Street  
Grambling, LA 71245  
Telephone (318) 247-6120 Fax: (318) 247-0940

**PROPERTY**

**Location:** \_\_\_\_\_ **Tax Parcel No.** \_\_\_\_\_ **Property Area (Sq. Ft)** \_\_\_\_\_  
**Owner(s):** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Corner lot**  Yes  No

**APPLICANT INFORMATION**

Applicant:  Owner  Lessee  Contractor  Architect  Engineer  Other: \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Cell #:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_ **Fax#:** \_\_\_\_\_

**CONTRACTOR**

**Name:** \_\_\_\_\_ **License Number:** \_\_\_\_\_ **Liability Insurer:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Elec. Sub-Contractor:** \_\_\_\_\_ **Plumbing Sub-Contractor:** \_\_\_\_\_ **HVAC Sub-Contractor:** \_\_\_\_\_  
(Separate permits are required for Electrical, plumbing, and HVAC)

**BUILDING FEATURES**

**Total Sq. Ft Under Roof** \_\_\_\_\_ **H/C Sq. Ft** \_\_\_\_\_ **# of Stories** \_\_\_\_\_ **Setbacks: Front** \_\_\_\_\_ **Side** \_\_\_\_\_ **Rear** \_\_\_\_\_  
**Building Frame:**  Wood  Masonry  Other \_\_\_\_\_ **Roof Type:**  Gable  Hip  Flat  Other \_\_\_\_\_  
**Heating Fuel:**  Gas  Electricity  Other \_\_\_\_\_ **Air Conditioning:**  Central  Other: \_\_\_\_\_  
**Rooms: #Bedrooms** \_\_\_\_\_ **#Full Baths** \_\_\_\_\_ **#Partial Baths** \_\_\_\_\_  
**Est. Total Construction Costs:** \_\_\_\_\_

**FEES AND PROCESS**

Building Permit will not be issued until Plans are approved by Planning and Zoning and the Building Inspector. Permit Fees do not include Plan Review or Inspection Fees which must be paid directly to the Building Official. Separate Water and Sewer Tap Fees are also required to connect to City utilities.

**CERTIFICATION**

I acknowledge that this permit becomes null and void if work or construction authorized is not commenced within 180 days after permit issued. I have read this application in its entirety and required attachments and affirm that all are true.

\_\_\_\_\_  
**Signature** **Printed Name** **Date**

**REQUIRED ATTACHMENTS**

- Deed or Other Document showing Property Owner
- Consent of Property Owner
- Flood Elevation Certificate
- Building Plan which shall include the site plan showing all dimensions, building setbacks, required parking, loading, landscaping, fencing and buffer elements and identifies any utility or drainage servitudes.
- Copy of Contractor's License
- Copy of Contractor's Certificate of Insurance
- State Fire Marshal review letter
- La. Depart. of Health and Hospitals (DHH) approval, if necessary
- Certificate of Appropriateness from Grambling Historic Preservation District Commission if in District
- Application Fee
- Certificate from Grambling Fire Dept.

**OFFICIAL USE ONLY**

App. Rec'd \_\_\_/\_\_\_/\_\_\_ Fees Rec'd \_\_\_\_\_ Permit Issued: \_\_\_/\_\_\_/\_\_\_  
**Historic District:** in District  Yes  No If Yes, Cert. of Appropriateness granted \_\_\_/\_\_\_/\_\_\_ **P&Z:** approved \_\_\_/\_\_\_/\_\_\_  
**Building Inspector:** Plans sent for Review: \_\_\_/\_\_\_/\_\_\_ Plans Approved: \_\_\_/\_\_\_/\_\_\_ (Signature approving)

**If the property is in the Grambling Historic Preservation District, all construction must be approved by the Grambling Historic Preservation District Commission prior to a permit being issued.**

**RESIDENTIAL NEW CONSTRUCTION PERMIT FEE: \$450.00 + .10 per square foot**