



## Application for Employment

### PERSONAL INFORMATION:

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_

Address: \_\_\_\_\_

Sex: F \_\_\_\_\_ M \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Home Phone # \_\_\_\_\_ Cell Phone# \_\_\_\_\_

Are you 18 years or older? Y \_\_\_\_\_ N \_\_\_\_\_ Are you either a US Citizen or an Alien authorized to work in the US? Y \_\_\_\_\_ N \_\_\_\_\_

Have you ever been charged with a felony? N \_\_\_\_\_ Y \_\_\_\_\_ If yes, please explain:

### EMPLOYMENT DESIRED:

\_\_\_\_\_ Administration \_\_\_\_\_ Lead Teacher \_\_\_\_\_ Assistant Teacher

\_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Summer

Age Group Preferred: \_\_\_\_\_ 1yr \_\_\_\_\_ 2yr \_\_\_\_\_ 3yr \_\_\_\_\_ 4yr \_\_\_\_\_ Elementary

Date you can start: \_\_\_\_\_ Salary desired: \_\_\_\_\_ Hours desired; \_\_\_\_\_

Are you currently employed? Y \_\_\_\_\_ N \_\_\_\_\_ May we contact your present employer? Y \_\_\_\_\_ N \_\_\_\_\_

Have you ever applied to this company before? \_\_\_\_\_ Where? \_\_\_\_\_ When? \_\_\_\_\_

### LIST APPROPRAITE EDUCATION:

\_\_\_\_\_ High School Graduate or Equivalency Name of High School: \_\_\_\_\_

\_\_\_\_\_ Vocation Certificate Name of School: \_\_\_\_\_

\_\_\_\_\_ College Degree \_\_\_\_\_ 2yr \_\_\_\_\_ 4yr Type of Degree: \_\_\_\_\_

Name of University/College: \_\_\_\_\_

### EDUCATIONAL IN-SERVICE COMPLETED:

\_\_\_\_\_ 40Hours Completed \_\_\_\_\_ VPK Standards Completed \_\_\_\_\_ Emergent Literacy for VPK Instructors Completed

\_\_\_\_\_ CDA/Equivalent \_\_\_\_\_ Directors Credentials \_\_\_\_\_ CDL \_\_\_\_\_ Early Literacy for Children Age Birth to Three

### EQUAL OPPORTUNITY EMPLOYER

*We do not discriminate against race, color, religion, sex, and/or national origin*

**Riverbend Learning Center**

**2235 Veteran's Memorial Parkway**

**Port St Lucie, Fl. 34952**

**Please list other training, special studies, and certificates you may obtained:**

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**List any professional, civic, and community organizations which you belong to that are relevant to the position you are applying for:**

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**What qualifications, abilities, and attributes do you feel most qualifies you for the position for which you are applying?**

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**Describe your educational philosophy for pre-school children:**

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**What are your professional goals:**

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**Describe why you are interested in working for Riverbend Learning Center:**

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**FORMER EMPLOYERS (List below your employers for the last 5 years, recent one being first)**

Dates (From/To-Mo/Yr.) \_\_\_\_\_ Company Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Contact Name: \_\_\_\_\_

Salary: \_\_\_\_\_ Position: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Dates (From/To-Mo/Yr.) \_\_\_\_\_ Company Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Contact Name: \_\_\_\_\_

Salary: \_\_\_\_\_ Position: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Dates (From/To-Mo/Yr.) \_\_\_\_\_ Company Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Contact Name: \_\_\_\_\_

Salary: \_\_\_\_\_ Position: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

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**JOB REQUIREMENTS:** This position requires that you be able to walk, run, sit, stand, bend, jump, and lift 30lbs. Do you have any physical limitations that may prevent you from performing the job for which you are being hired? Y\_\_\_\_N\_\_\_\_ If yes, please describe those limitations:

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**IN CASE OF EMERGENCY PLEASE NOTIFY:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone # \_\_\_\_\_

I hereby state that the facts contained in this application are true and complete to my knowledge. I understand that if the employee information has been falsified then the employer has grounds for immediate dismissal. I authorize the employer to investigate past employment history and references. I understand that any information obtained may be used for me or against me. Any damage resulting in such information may not be held against my employer, and I release all parties from all liability.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

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**DO NOT WRITE BELOW THIS LINE**

Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_ Salary: \_\_\_\_\_

