

Rental Agreement

Embry Events, LLC.

5228 Honeybee Drive

Murfreesboro, TN ,37129

(615)995-8880

- 1) Rental Terms. This is a rental agreement only. I/We agree not to hold Embry Events responsible or liable for any accident whatsoever, resulting from the operation or use of said equipment. We agree to discontinue use of said equipment if it should become unsafe or in a state of bad repair while in lessee's possession and notify Embry Events at once. We agree, upon termination of this lease, that we will return equipment and attachments. We further agree to pay for all damage of equipment that occurs while in our possession¹. Rental items shall remain the personal property of Embry Events. The rental period commences on the "delivery" date and ends on the "pick up" date shown on the order.
- 2) Payment. A 50% deposit of the invoice total shall be required to secure an order via cash, check or credit card. All reserved equipment is subject to a 50% cancellation fee on the 10th day or prior to the event. All canceled reservations are subject to a minimum 10% restocking fee.
- 3) Final Payment. Client must provide Embry Events with a final count 10 days prior to event at which time a final invoice with balance due will be provided. Full payment is due 7 days prior to event. No orders will be scheduled for delivery until full payment is received. An order is considered complete 7 days prior to scheduled delivery, final equipment count is required at this time.
- 4) Permits and Permit Fees. Local and state governments may require permits for tents or other rental equipment. Embry Events will obtain all permits required for an additional fee of \$75.00 for services within city limits.
- 5) Delivery and Pickup. Delivery service is based on a "tailgate" delivery. Additional delivery charges will occur for 2nd floor or higher delivery locations, excessive distance for loading and unloading trucks, specific delivery and pick up times and after-hours delivery and pickup.
Delivery charge may be subject to change after site inspection at Embry Events sole discretion.
Standard delivery hours are between the hours of 8:00 am to 4:00 pm. A **Premium delivery/pickup** fee of **\$300** will be assessed for service outside our normal business hours of 8:00 am to 4:00 pm. **Responsibility for equipment remains with the lessee from the time of delivery to the time of pickup.** Please be sure all equipment is secured when not in use and protected from the weather.

Delivery within 50 miles \$50
Delivery 51-100 Miles \$100
Delivery 101-150 Miles \$150
- 6) Holiday Pickup or Delivery: Pickup or delivery on New Year's Eve, New Year's Day, Christmas Eve, Christmas Day, Thanksgiving, Fourth of July, Memorial Day or Labor Day are subject to a \$595 fee.

- 7) Portage Fees. Portage fees will be assessed for site deliveries greater than 50' from the delivery truck. Portage fees also apply when equipment must be transported up or down stairs, up or down steep slopes or elevators. If special transportation of rental items is required, please discuss with Embry Events prior to delivery.
- 8) Equipment Setup. Setup of equipment is available at an additional cost. Please arrange for this service in advance with Embry Events. Tables and chairs are delivered stacked; setup is available at an additional fee of \$0.50 per chair and \$2.00 per table. Tents are setup and broken down by Embry Events at no additional fee. To avoid harm to yourself or damage to your personal property or to Embry Events' property, do not attempt to dismantle any equipment.
- 9) Repacking and cleaning. There is no need to repack or clean, Embry Events will handle all equipment removal. This ensures that all equipment is handled with care and kept beautiful for our next client.
- 10) Loss or Damage. The lessee is responsible for the care and maintenance of the rental equipment from delivery until removal. Lessee is solely responsible for the loss of or damage to any rental equipment, including, but not limited to rips, tears, holes, punctures, scratches, breakage, theft, soot from fires, or destruction caused by any act or occurrence whether manmade or natural, the result of negligence there otherwise.

1 Replacement cost:

White resin/ fruitwood chair \$25.00

Gray poly casual chair \$10.00

Rectangular 8' table/ round 5' table \$80.00

Round 30"/ 36" tables \$60.00

By signing this agreement, you are bound by these terms.

Client Signature _____ Date _____

Embry

Events _____ Date _____