

**Minutes of the Urbana Board of Trustees Meeting
held Monday, April 18, 2022**

The Board of Urbana Township Trustees met on this date with Paul Wright, Roger Koerner, and Blair Stinson present. The minutes of the April 04, 2022 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

Guests Present:

Dean Ortlieb, City of Urbana Fire Chief

Trustees

Mr. Wright – Chief we will start with you.

Fire Chief Dean Ortlieb

The G402 is this weekend (Saturday).

Blair – Chief I am going to try to come. I have photography that day but I am going to try to come.

Chief – Go ahead and sign up. I have had a couple of other people say that. The only other thing is we had a fatal fire on Easter. That was in Urbana, but if it were in the township, that investigation would be handled by the state.

Do you guys have anything as we head for the meeting on the 28th? Anything you want me to prepare for or bring?

Paul – no we are just looking for general on what you guys are asking for.

Blair – and going through the cost breakdown.

Chief – I will give a cloud overview of our finances and how that all works out.

Any other questions?

Paul – I think we are good.

Mr. Wright – on old business, I have written down that we were going to review the ADT contract.

Fiscal Officer – I contacted our insurance provider and they indicated that we do not get a break on our rates due to having a security system.

Trustee Stinson moved to end the ADT contract. Trustee Koerner seconded the request. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. McCain – do we still get a bill for the rugs?

Fiscal Officer – I haven't gotten anything in a while.

Mr. McCain – We haven't gotten any new rugs since October.

Fiscal Officer – They haven't been billing us.

Employee Report

Richard McCain – winter stuff put up, Spring is out. It will be Wednesday before I get serious about the mowing. If its not going to rain on Friday I am going to go to the cemetery.

Got the tire repaired and I also got that sensor in the right rear wheel.

Mr. Wright – Richard also found out that Clayton Tire has a tire service truck and they will come out.

Mr. McCain – They said they will come out and work on the big truck.

Mr. Wright – I think we should use them if we need it.

Mr. Stinson – I agree if they will come out here.

Sean Tullis – Zoning Report and Cemetery

(see attached)

Really the only one I am having a problem with is Steve Brandeberry and Patrick Hamilton. Steve emailed me and said who would tell me if a distillery can go on Children's Home Road. I said he was going to have to give more information on the where and why. Patrick emailed me, and he gave me an address and that was all.

I called him today and told him that I still needed more information. I reminded him that there are three churches, a school, and thousands of kids in that area. I told him it would be \$3,000.00 to file.

We should have footers down by May 15th.

Mr. Wright – Sandi you placed this OTARMA insurance packet on my desk.

Fiscal Officer – We received that in the mail and I just wanted to let you guys look at it. It details the coverage we have.

Mr. Wright – Ok. Dan from WD Excavating will be here Monday to work

Mr. Stinson – is that something that Richard will be with them all day on? Is that ok with you Richard?

Mr. McCain – yeah, I can be there all day.

Mr. Stinson – you may have to start a little later. I didn't know if someone had to cover, if Richard wanted to work 8 hours.

Mr. McCain – I am ok with doing that. It is only for 3 or 4 days.

Mr. Stinson – the only thing is that if it is on the 28th, we are going to be here with the fire chief.

Mr. McCain – I am ok to do it.

Mr. Wright – Blair do you have anything?

Mr. Stinson – I wanted to learn about the ARP funding.

Fiscal Officer – We had a meeting here with the county township fiscal officers about ARP funding. Asst. Prosecutor Napier attended. They are recommending that we use the ARP funding for salary replacement, and use our other funding for projects. If we choose to use ARP funding for projects, we will need to follow federal procurement standards, one of which being we have to have three bids. If we utilize salary replacement, we don't have to utilize federal procurement standards.

Last meeting, we approved Resolution 2022-005-W – the American Rescue Plan Act funds. The county is doing this with the funding they received, and all of the other townships are utilizing salary replacement.

Mr. Koerner moved, seconded by Mr. Stinson to approve the distribution of the ARPA fund on the revenue loss basis for salary replacement. Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

We talked to the county engineer about chip and seal and line painting. Jim Landenburg recommended that a road like Knight Road where the center line is non-existent, Jim recommended we paint the center line and let the side lines go.

Fiscal Officer

County Auditor Karen Bailey was supposed to be here tonight but I received an email from her today that she is ill and won't be able to make it.

I scheduled the meeting for Thursday, April 28, 2022 at 10:00 A.M. with the fire chief.

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
19619	04/18/2022	Ohio Dept of Job & Family Services	\$51.17
19620	04/18/2022	Jim Heiser	\$15.00
19621	04/18/2022	VOID	
19622	04/18/2022	Scott Wright	\$15.00
19623	04/18/2022	Roger Ward	\$15.00
19624	04/18/2022	AIM Media Midwest	\$34.75
19625	04/18/2022	Heritage Cooperative	\$1,811.42
19626	04/18/2022	Sedgwick	\$335.00
19627	04/18/2022	Williams Hardware	\$84.56
19628	04/18/2022	Roberts Refuse	\$61.00
19629	04/18/2022	Urbana Truck & Trailer	\$77.00
19630	04/18/2022	Sandi Perry	\$167.17
19631	04/18/2022	Paul Wright	\$400.00
19632	04/18/2022	Roger Koerner	\$400.00
19633	04/18/2022	Blair R. Stinson	\$253.54
19634	04/18/2022	Steve Mabry	\$20.00
19635	04/18/2022	Lewis W. Terry	\$15.00
19636	04/18/2022	Mark Randall	\$15.00
19637	04/18/2022	Mike Phelps	\$15.00
19638	04/18/2022	Dan Rooney	\$15.00
19639	04/18/2022	Nancy Lokai-Baldwin	\$15.00
19640	04/18/2022	Clayton Tire	\$60.00
19641	04/18/2022	Roger Koerner	\$706.28
19642	04/18/2022	Richard G. McCain	\$1,371.75
19643	04/18/2022	Sandra G. Perry	\$1,378.87
19644	04/18/2022	Blair R. Stinson	\$799.80
19645	04/18/2022	Sean M. Tullis	\$878.08
19646	04/18/2022	Paul L. Wright	\$849.80
19647	04/18/2022	Pioneer Rural Electric	123.99
Total			\$5,231.94

Urbana Township Zoning & Cemetery Report

4-4-22 Zoning

1. Wrote a zoning permit for Troy Thomas' #4 & 5 storage buildings.
2. Had first meeting of the Board of Zoning Appeals (BZA) on Monday 4-11-22. Marty Dewine's requested variance of a 1 foot taller pole barn was approved.
3. Wrote a building permit for a garage for Anthony Quinn at 1428 Shortcut Road.
4. Spoke with Chris Cook about expanding the subdivision on Odell Drive. I am collecting information and will meet with him on 4-25-22 to discuss.
5. Zoning Commission at 7:00 PM on Thursday 4-14-22. Aaron Smith with LUC was there. The commission reorganized themselves. The draft of the proposed zoning map was approved.
6. The next meeting for the zoning commission is 5-19-22 at 8:00 pm and will be a public meeting.
7. Steve Brandeberry is looking for information for a distillery on Childrens Home Rd. We will see how this goes. I spoke with Patrick Hamilton about this project. He does not know if the distillery will be strictly manufacturing or if it would be a restaurant/ bar (i.e. service). I reminded him that there are 3 churches, 1 school and thousands of kids spring through fall. I informed him that it would cost \$3,000 to start the rezoning process and I would be happy to take is clients money but realistically the chance that the zoning commission would agree to rezone for an alcoholic establishment was slim.

4-18-22.1 Cemetery

1. 1st burial on 4-12-22 for Bob Cauley in P #140 G #4
2. 12 footers need to be poured
3. Tony Swank is planning on installing them before 5-5-22, weather permitting.
4. He will remove and replace the Brandeberry footer.
5. He will remove and replace the 3 sand footers,
6. I have sent him a spreadsheet with footer dimensions, name and location.
7. He really liked the idea of removing the sod for him where we want the footers.
8. He requested that we place flags in the center of the footer with dimensions, name and location.

Mr. Stinson moved, seconded by Mr. Koerner that the bills were approved.
Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Koerner.

Paul Wright Trustee Paul Wright, President

Sandi B. Perry Sandi Perry, Fiscal Officer