

**Minutes of the Urbana Board of Trustees Meeting
held Monday, January 17, 2022**

The Board of Urbana Township Trustees met on this date with Roger Koerner, Paul Wright, and Blair Stinson present. The minutes of the January 3, 2022 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

Guests Present: no guests present

Mr. Wright – provided the proposal from Koenig Equipment for the purchase of a 2022 gator. Requested status from fiscal officer on selling the 2020 gator.

The fiscal officer provided notification that the trustees may sell the gator via O.R.C. 505.10, via sealed bid, provided that one Notice is placed in the newspaper and Notice is placed on the website for two weeks before the bids are opened.

Mr. Koerner moved for approval of Resolution 2022-004-W – for the Fiscal Officer to give Notice, and advertise for sale the 2020 John Deere Gator, HPX615E – 1M0615EAHLM30726 according to R.C. 505.10, with a minimum bid of \$9,000.00 for a period of two weeks for public auction via the township website via sealed bid; and for the Township to purchase for \$17,679.73 a 2022 John Deere Gator XUV835M from Koenig Equipment. Mr. Koerner seconded the motion.

Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes. Mr. Stinson abstained.

The fiscal officer shall transfer \$17,679.83 and open a purchase order to Koenig Equipment for the purchase of the 2022 Gator.

Trustee Wright – The proposal still has Ruth down as the contact.

The fiscal officer will contact Koenig and ask that they update their records.

Mr. Wright – Trustee Stinson is going to continue trimming the cemetery. Mr. Stinson is requesting a trimmer that is suitable for those purposes, a trimmer with handle bars.

Mr. McCain – did you see the one over at the equipment place?

Mr. Stinson – an 85 or 90 Stihl would be what we need.

Mr. Wright – we don't have any pricing, so we can't proceed on that.

Mr. Stinson – I will go over to Koenig and look at what they have.

Mr. Wright – Last meeting we talked about grubbing out brush on Dallas and Middle Urbana Road. We received a quote for the scope of the project for \$6,750.00. They added a \$750.00 mobilization charge to come from Milford Center to the original number of \$6,000.00.

Mr. Koerner – East Dallas and where?

Mr. Wright – Middle Urbana.

Mr. Koerner – Were we going to do the road work?

Mr. Wright – We will provide traffic control and he will provide the machine with mulcher.

Mr. Koerner – It's not the one with tracks?

Mr. Wright – It has rubber tracks. He will provide a skid loader with a broom to clean up the road afterwards. I asked him to put a price on extra work so we would know where we were. He quoted the excavator and mulcher at \$195.00 an hour and the skid loader with a broom is \$95.00 an hour and labor is \$65.00 an hour.

Mr. Koerner- So it's not a flat fee then?

Mr. Stinson – Is he charging us for when the equipment is sitting?

Mr. Wright – I don't know.

Mr. Stinson – It has to be 2 to 1 or 3 to 1.

Mr. McCain – So two operators?

Mr. Wright – No I believe just one. I don't know that for certain though. I will find out more information and we will go from there.

Mr. Wright – If we do decide to do that, can you talk to Ardell Price about that?

Mr. McCain –Everything we are doing is in the right of way. You are not going on to her property.

Mr. Koerner – Yes I can speak to her. And probably what we are talking about is April?

Mr. Wright – March or April.

Mr. Stinson – So you are talking on top of her fence?

Mr. Wright – Well he could go behind it if she wanted it.

Mr. Stinson – She won't. She has some exotic lilac trees there.

Mr. McCain – The right of way is 50 feet on the other side of her fence.

Mr. Koerner – I will talk to her.

Mr. Wright – I asked Sandi to verify this, and you guys have work clothes that the township has bought in the past. We get a grant for \$500.00 from OTARMA, and I believe we should get new clothes, including winter coats and hats for the guys. Mr. Koerner moved, seconded by Mr. Stinson, to use the \$500.00 OTARMA grant for safety clothing for the employees.

Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Wright – Lew always went to TSC for coats, and Custom trophy for hats.

Mr. McCain – Lew said he was the only one who could use the TSC card.

The fiscal officer shall contact TSC and inquire on changing the name on the TSC card.

Mr. Koerner – If we can stay in the county, I prefer that.

Employee Report

Richard McCain

Plowing snow for the past 24 hours.

Mr. Wright – Everything is still in working order, so that is always good.

Mr. McCain – It is supposed to warm up tomorrow. So if we can get the heavy stuff off, then the sun will take care of it. We didn't go back out today. With it being the holiday, not a lot of people were out. But I did see that someone ran over the sign on Three Mile Road. Other than gritting and plowing, that is what we have going on.

Mr. Stinson – Will you be getting more salt?

Mr. McCain – Yes, I will get some more.

Jim Ward, Zoning Inspector

I had a phone call today from Vernon's Funeral Home to schedule a funeral for Friday. They haven't purchased a grave yet. I told them that it will be a little difficult since it is all covered with snow. Tammy Vernon indicated that she will have the family call. So far, I haven't had a call.

I have a footer request that came in from Springfield. I told you at the last meeting that the Dodd Memorial company had 12 people die. There is an incorrect price on the request. It is supposed to be \$180.00 and they have it at \$250.00. I need to get ahold of them, but they have a lot of new people.

There was a man who called about where Evilsizer's lot was on East Lawn, up close to Dellinger Road. He was seeking information. He was told that you could not build anything on it. I told him that I didn't know if the EPA closed him down to my knowledge.

Mr. McCain – It was Don Buck who had that. It was Harvey Crowe's dealings. They cleaned it all up.

Mr. Koerner – I think he sold that to a church.

Mr. Ward – Someone called about building an eight unit apartment on Children's Home Road on a piece of ground owned by Troy Thomas.

Mr. Ward - A guy stopped today about building a couple of pole barns. He was getting information for a couple of customers.

Trustees

Mr. Stinson – I talked to Kenny Black, the locksmith on Stickle Road, and he also works full time at International. He will stop up next week and check that out for us.

I also haven't been able to check with Shawn Tullis on the zoning vacancy. He has been gone. I will check before the next meeting.

Mr. Ward – The guy who re-did the tumblers in that door, if need be, we can get ahold of him.

Mr. Stinson – If you have his number, I will give him a call.

Mr. Ward – Baker, out of Springfield.

Mr. Stinson – Kenny apprenticed under him. If Kenny can't do it, he will refer us to Mr. Baker.

Mr. Wright – I heard that all restrictions are off on the COVID relief funds.

Mr. Wright produced an email regarding the restrictions being lifted. The fiscal officer verified on the Ohio Township Association website that the American Rescue Plan Act funding restrictions were lifted on January 7, 2022.

Mr. Stinson – Plans to attend the Winter Conference of the Ohio Township Association next week.

The fiscal officer will check with OTA to see if the conference is available virtually and let Trustee Stinson know.

Fiscal Officer

The Fiscal Officer passed out the W2's for 2021.

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	01/17/2022	Ohio Department of Taxation	\$174.07
19535	01/17/2022	Roger Koerner	\$715.22
19536	01/17/2022	Richard McCain	\$1,494.85
19537	01/17/2022	Sandra G. Perry	\$1,424.33
19538	01/17/2022	Blair R. Stinson	\$796.47
19539	01/17/2022	James P. Ward	\$723.98
19540	01/17/2022	Paul L. Wright	\$846.47
19541	01/17/2022	CT Communication	\$131.21
19542	01/17/2022	Roberts Refuse Service	\$54.00
19543	01/17/2022	Paul Wright	\$400.00
19544	01/17/2022	Roger Koerner	\$400.00
19545	01/17/2022	Blair R. Stinson	\$253.54
19546	01/17/2022	Sandi Perry	\$167.17
19547	01/17/2022	Heritage Cooperative	\$547.10
19548	01/17/2022	Williams Hardware	\$7.49
19549	01/17/2022	Sandi Perry	\$277.83
19550	01/17/2022	OPERS	\$1,987.56
19551	01/17/2022	City of Urbana	\$55.98
19552	01/17/2022	Ward Excavating	\$500.00
Total			\$10,957.27

Mr. Stinson moved, seconded by Mr. Koerner that the bills were approved.
Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Koerner.



Trustee Paul Wright, President



Sandi Perry, Fiscal Officer