

**Minutes of the Urbana Board of Trustees Meeting
held Monday, January 3, 2022**

The Board of Urbana Township Trustees met on this date with Roger Koerner, Paul Wright, and Blair Stinson present. The minutes of the December 20, 2021 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

The next order of business was the election of officers for the fiscal year. Mr. Koerner moved, seconded by Mr. Stinson, for the nomination of Mr. Wright for President. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Koerner moved, seconded by Mr. Wright, for the nomination of Mr. Stinson for Vice President. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Koerner moved, seconded by Mr. Stinson, for the nomination of Mr. Wright as the representative to LUC and for Mr. Koerner to serve as alternate to LUC. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Wright moved, seconded by Mr. Stinson, to elect Mr. Koerner to the Champaign County Health District Advisory Council: Mr. Koerner, Vice President as 1st alternate, and Mr. Wright, as 2nd alternate. Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Wright moved, seconded by Mr. Stinson to pay elected trustees per diem and the fiscal officer annual salary what is allowable by O.R. C. 505.24 and 507.09. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Koerner moved, seconded by Mr. Stinson that Resolution 2022-001-W (see attached) be adopted to authorize reimbursement of elected officials for part of the cost of insurance that may provided benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers as long at the budget permits. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Wright moved, seconded by Mr. Stinson that Resolution 2022-002-W (see attached), be adopted that the Trustees and Fiscal Officer's compensation and healthcare reimbursement shall be paid from funds other than the General fund, subject to certification based on the percentage of the time spent working on matters that are to be paid from funds other than the General Fund. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Wright moved, seconded by Mr. Stinson to hold regular meetings of Urbana Township Trustees the 1st and 3rd Mondays of the month at 7 p.m. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Wright moved, seconded by Mr. Stinson for payment of mileage as determined by the Federal Government amount allowable.

Employee Report

Richard McCain

Everything is ready for winter. There are two new light bulbs in the front porch. We are probably going to look at something different for the front area lighting. I am going to look at a very low profile LED light.

There is a new flag up, but it is not tied right because the rope was frozen.

We need a new sign for out front as well. Boldman's created the last sign.

Mr. Wright indicated that Mr. Koerner is getting new business cards.

Mr. Wright indicated that the cemetery flyer also needs updated.

Jim Ward, Zoning Inspector

It has been a quiet week. There have been a couple of calls and questions on permits, nothing specific.

The last two graves are settling. I shoveled some to the middle.

Trustees

Mr. Wright indicated that since he has been here we have been fighting the trees at Adelle and Middle Urbana, and WD Excavating, Scott Wright, has indicated that he purchased a grinder and can remove the trees for \$12,000.00, including traffic control. This morning Mr. Wright got a call and they asked if we could do traffic control. Mr. Wright indicated that the township could. With that, indicated that the cost is down to \$3,000.00 a day, at two days, for a total of \$6,000.00.

Mr. Ward – Blake stopped once and said that he had a cutter on a tractor that would do road sides.

Mr. Koerner – He can't handle it.

Mr. McCain- he has a cutter now.

Mr. Stinson – he got out of that business.

Mr. Wright – I propose that we get a hold of Scott or Dan of WD Excavating and go up there and tell them (WD Excavating) what it is that we want. He did say at one point in time that I think we ought to close the road down completely to traffic.

Mr. McCain – Well you just need to figure out when he can do it and block it off.

Mr. Koerner – we need to get him down here and Blair and I can go with him and talk to him to see if he can get it done in two days. But this other guy that I know, there is not any reason for him to come to the meeting because he is pricey.

Mr. Stinson – and he is just not set up for that kind of work. His machine will eat up a road with those steel tracks.

Mr. Wright – the other thing we talked about is the John Deere gator and the lack of power steering on it. It costs \$1,500.00 to put power steering on the machine. Mr. Koerner moved, seconded by Mr. Stinson, to put power steering on the gator through Koenig Equipment.

Mr. Stinson – should we check to see what a new one cost?

Mr. Wright – that is fine; a good point.

Mr. McCain – if you have one in the late 60's, engine shot, they will come up here and pick them up for \$5,000.

Mr. Stinson – how many miles does it have on it?

Mr. Koerner – not many, Mr. Wright – 80?, Mr. McCain – I will check on it. Mr. McCain – 51.2

Mr. Koerner – We need to replace Blair Stinson on the Zoning Commission.

Mr. Stinson – Do you have anyone in mind?

Mr. Koerner – I don't know of anyone right now.

Mr. Wright – I don't know of anyone.

Mr. Stinson – I think Albert "Buddy" Ballard over on Jadora Drive is interested in it. He is one of the lead guys at Honda. Sean Tullis also said something to me about it.

Mr. Koerner – would you talk to Sean Tullis and ask him if he is interested?

Mr. Stinson – yes.

Mr. Koerner – you can tell him a little bit about what is involved.

Mr. Stinson – the BZA is more exciting.

Mr. Ward – yes it is.

Mr. Wright noted that Ken Fryman stopped by to sign agreement to volunteer at the abandoned cemetery.

Mr. Wright brought up an issue with the doors and locks.

Mr. Stinson is going to check with a lock smith about fixing the door with the crash bar to keyless locks.

Mr. McCain – we have three different keys.

Mr. Stinson – how do you keep people out of the shop when the building is rented?

Mr. McCain – you can't, because they have to have some way to get out.

Mr. Koerner moved, seconded by Mr. Stinson to go into executive session regarding an employment issue, specifically compensation. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

At the conclusion of the discussion at 9:00 P.M., Mr. Stinson moved that Executive Session be adjourned, seconded by Mr. Wright. Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Mr. Koerner moved, seconded by Mr. Wright for the following hourly and part time salary increases for Mr. McCain, oral resolution (2022-005-Oral) as follows:

Richard McCain for work performed in the shop and on the roads to \$17.50 hourly;
Richard McCain for cemetery work to \$17.50 hourly;
Richard McCain will be given 50 hours paid time off annually, to be paid out in December if not used;
Richard McCain shall be employed for 25 hours per week;
Richard McCain will be given a 2% cost of living increase every January, perpetually provided there are funds available.

Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Fiscal Officer

The Fiscal Officer notified the Trustees that the County Auditor would not be making a Special Assessment for lights due to the budget balance being \$2,967.04. The Fiscal Officer requested an oral resolution to remove the projected \$2,000.00 in Special Assessments from the 2022 budget. Via Oral Resolution 2022-004-Oral, Mr. Koerner moved, seconded by Mr. Stinson that Fund 2401 – Special Assessments, estimated resources for 2022 be decreased by \$2,000.00, to reflect the amount of zero on the County Budget Commission Official Certificate of Estimated Resources for January 1, 2022.

Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Resolution 2022-001-W

Resolution pursuant to R.C. 505.601 – Reimbursement of officers for health care premiums

The Board of Trustees of Urbana Township, Champaign County, Ohio, met in regular session on the January 3, 2022 at the office of the Board of Trustees of Urbana Township with the following members present: Roger Koerner, Paul Wright, and Blair Stinson.

Mr. Koerner moved that the following Resolution be adopted to authorize reimbursement of elected officials for part of the cost of insurance that may provided benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers as long at the budget permits.

WHEREAS, the Board of Urbana Township Trustees has chosen not to procure a health care plan under section 505.60 of the Revised Code and has chosen instead to reimburse its officers for each out-of-pocket premium attributable to the coverage provided for them for insurance benefits described in division (A) of section 505.60 of the Revised Code that they otherwise obtain.

WHEREAS, the maximum monthly payment amount for each officer to cover themselves and their immediate dependents is \$400.00.

WHEREAS, the hospital indemnity and cancer plan coverage held with Teacher’s Protective Insurance for all eligible elected officials will continue.

BE IT RESOLVED, by the Board of Urbana Township Trustees, that the Board has chosen not to procure a health care plan under section 505.60 of the Revised Code and has chosen instead to reimburse its officers for each out-of-pocket premium attributable to the coverage provided for them for insurance benefits described in division (A) of section 505.60 of the Revised Code that they otherwise obtain.

BE IT RESOLVED, by the Board of Urbana Township Trustees that reimbursement of elected officials for part of the cost of insurance, in an amount not to exceed \$400 per month per official, that may provided benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers as long at the budget permits.

Mr. Koerner moved, seconded by Mr. Stinson to adopt the Resolution.

Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Approved this 3rd day of January, 2022.



Roger Koerner, Trustee



Paul Wright, Trustee



Blair Stinson, Trustee



Sandra G. Perry, Fiscal Officer

Resolution 2022-002-W

Resolution to Compensate Salaries and Reimburse Healthcare Insurance for Trustees and Fiscal Officer pursuant to R.C. §505.24 and 507.09 from funds other than General Fund subject to Certification of the Percentage of Time Spent Working on Matters that are to be paid from the Funds other than the General Fund.

The Board of Trustees of Urbana Township, Champaign County, Ohio, met in regular session on the 3rd day of January, 2022 at the office of the Board of Trustees of Urbana Township with the following members present: Roger Koerner, Paul Wright, and Blair Stinson.

Mr. Wright moved to adopt the following Resolution:

RESOLVED, by the Board of Trustees of Urbana Township, Champaign County, Ohio, in accordance with Ohio Revised Code §505.24 and §507.09:

Whereas, the Trustees are paid by the annual salary method;

RESOLVED, the Trustees and Fiscal Officer's compensation and healthcare reimbursement shall be paid from funds other than the General fund, subject to certification based on the percentage of the time spent working on matters that are to be paid from funds other than the General Fund.


RESOLVED, the proportions of the trustees salaries to be paid from each fund are as follows subject to monthly certification: General – 20%, Gas Tax – 70%, Cemetery – 10%. The proportions of the fiscal officer salary to be paid from each fund are as follows subject to monthly certification: General – 20%, Motor Vehicle License Tax – 20%, Gas Tax – 20%, Road and Bridge – 20%, and Cemetery – 20% (Trustees and Fiscal Officer shall provide monthly Certifications) R.C. §505.24(C)

Mr. Wright moved, seconded by Mr. Stinson to adopt the Resolution. Roll call was as follows: Mr. Koerner, yes; Mr. Wright, yes, Mr. Stinson, yes.

Approved this 3rd day of January, 2022.



Roger Koerner, Trustee



Paul Wright, Trustee



Blair Stinson, Trustee



Sandra G. Perry, Fiscal Officer

The following bills were presented for payment at year end:

Check No.	Date	Payee	Total Amount
	12/27/2021	Auditor of State – UAN	\$1,524.00
19524	12/27/2021	Melinda Adkins	\$125.00
19525	12/27/2021	Urbana Truck & Trailer	\$1,407.97
19526	12/27/2021	Walmart	\$36.20
19527	12/27/2021	Heritage	\$407.13
19528	12/27/2021	Ray Hensley Inc.	\$5,654.50
Total			\$9,154.80

The following bills were presented for payment at the meeting:

Check No.	Date	Payee	Total Amount
	01/03/2022	US Treasury	\$1,262.53
19529	01/03/2022	Verizon	\$58.02
19530	01/03/2022	ADT Security	\$67.61
19531	01/03/2022	Williams Hardware	\$50.27
19532	01/03/2022	Paul Wright	\$18.11
19533	01/03/2022	Sandi Perry	\$9.64
19534	01/03/2022	US Post Office	\$58.00
Total			\$1,524.18

Mr. Stinson moved, seconded by Mr. Koerner that the bills were approved.

Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Koerner.

 Trustee Paul Wright, President

 Sandi Perry, Fiscal Officer