

**Minutes of the Urbana Board of Trustees Meeting
held Monday, July 18, 2022**

The Board of Urbana Township Trustees met on this date with Paul Wright, Roger Koerner, and Blair Stinson present. The minutes of the July 05, 2022 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

Guests Present:

Kerry Brugger, City of Urbana

Trustees

Mr. Wright – Kerry are you here to talk about the fire contract?

Mr. Brugger – I appreciate the opportunity to come in and visit. Dean had been in a few meetings ago, and we need to see how to get to a mutual agreement. We always try to get ahead of it a few months ahead. The contract is a per capita contract. Before there was no science to it. One of the things that we are trying to get to is to understand where our costs are and where they need to be.

We want to start the ball rolling to where the township wants to be. Sandi shared a proposal a while back and we want to try to get through the details. The levy that is currently in place I am not sure where that is at, but we are also looking at our costs and trying to move forward . Our per capita is 162 and you are at 82.22. We understand that you are not in the city limits. I know there are discrepancies in understanding some of the runs. Vancrest and the trailer park are issues but I am not here to discuss that.

I drafted a bunch of notes here. I don't want to sound like the city is trying to be greedy. We just completed a new fire agreement, so we know where our costs are for the next 3 years. It appears you will have a little over \$400,000 in reserves. Once you take out this contract, there will still be a couple hundred thousand left. If the money is out there for fire and ems, then as a resident and tax payer I would want that money to go to fire and ems. We have about 4 or 5 months to figure out where we want to be.

I wanted to come out and let you know that I should be available to come out and meet with you. What I do know is that we can't do more than a three year contract. My goal tonight was to come out and talk and not argue about what we can't control.

I want to open the dialogue and see where everyone is at.

Mr. Stinson – is it just a big jump. 100% jump is big. I get what you are saying. Absolutely costs are up, but you know, how much did you jump the city between what they were doing now and before?

Mr. Brugger – they got a 3½ percent increase. Everybody is looking to make themselves as whole as possible.

Mr. Brugger – we are going to have to go through some numbers again. Again, there are some things that started before I got here.

The township population is I believe 3040. Every year there is a report that comes out

Mr. Stinson – the city is at \$162 per person and we are at \$82. Roger, it is your turn.

Mr. Brugger – One thing, I haven't looked at the contract, but it says the township will pay what residents of the city pay.

Mr. Stinson – I haven't been able to understand why they aren't hard billing.

Mr. Brugger – I understand.

Mr. Stinson – it would be different if they were residents of Urbana Township.

Mr. Koerner – maybe I missed it but what do you know what you really want?

Mr. Brugger - \$162.70 per person. We know that you have a fixed income. We have to get to what we can make work. Money is being collected for the township for fire and ems services.

Mr. Stinson – we are at \$82, so it is 100%

Mr. Koerner – maybe we can negotiate with another fire district.

Ms. Perryu – and you guys don't think that the percentage run is the better way to figure that? Blair figured we are 9% of the runs, which is actually less than what we are paying now.

Mr. Brugger – it is me, the mayor, and the finance director. I am the messenger. We meet every Wednesday and discuss things. Anything over \$50,000 that isn't budgeted has to go to counsel.

Mr. Stinson – this would be decided by you, it doesn't have to go to counsel?

Mr. Brugger – we do it at this level, and then we present it to counsel. Something like this that has been ongoing, we haven't had any trouble.

Mr. Koerner – Well I am not against a small increase. I am not against trying to contract with another agency. I am just telling you that it is almost ridiculous. I can tell you right now that it is too much.

Mr. Brugger – Sandi you mentioned that the levy is continuous.

Ms. Perry – yes our new levy will be a continuous levy.

Mr. Brugger – I think we would consider this. I think we would consider what you would put forth. Maybe this isn't the model moving forward. Was there some interest in looking at a fire district? I am not proposing that, but it is something that has been being talked about for ten years.

Mr. Stinson – I appreciate you coming out. It is nice to be able to talk to someone who is going to have a say in this.

Mr. Brugger – if you want to put some notes together and questions and shoot me and email along with a copy of the minutes from the meeting with the chief, we can go from there.

Mr. Stinson - Paul do you have anything?

Mr. Wright – I am not a negotiation type of person, and it really doesn't make a lot of sense to me. I know my limitations, and on this stuff I have a pretty low limit.

Ms. Perry – if you can get me any questions for Kerry I will email them to him.

Mr. Stinson – I will have questions for you.

Mr. Brugger – ok.

Mr. Wright – ok what is the status of our zoning maps?

Mr. Tullis - after 30 days it becomes law. From when you accepted it and acted on it we have to wait the 30 days.

Mr. Wright – ok I just wasn't completely sure on that. We got the Three Mile road paving done. They didn't paint it.

Ms. Perry – did they do the mailboxes?

Mr. McCain – yes.

Mr. Wright - and I want to thank Richard for taking care of that.

Along the same lines, I talked to Mark Mowery at engineer's office and his question was did we want to extend the pavement at Middle Urbana and Three Mile. It is going to cost maybe \$500 at each intersection. I told him we absolutely did.

Any more old business?

Mr. Stinson – I have some old business. We got the email from Jane about vacating Moore's Run Road. It says that she will send a sample resolution.

Mr. Wright – do you know of any reason why we shouldn't vacate Moore's Run?

Mr. Koerner – I don't know of any reason why we shouldn't.

Mr. Stinson – once we vacate that they could put a fence over that and a gate.

Ms. Perry – I will send Jane an email again when she gets back from vacation.

Mr. Stinson - There are three people that have property that comes up into that road.

Roger – at one time Pullin's was talking about putting storage units up.

Ms. Perry talked about the rates offered by Huntington.

Mr. Stinson– we need to wait out this next rate hike.

Mr. Wright – so we are tabling it. Roger has been working on the propane contract and we have that here with Heritage.

Mr. Koerner – I have already done that

Mr. Wright – the only other thing I have is that Mechanicsburg Sand and Gravel is raising their rates too.

Mr. Stinson – how much?

Mr. Wright – it doesn't have the percentage, just the new totals of what it will be. We mostly get berm gravel.

The other thing I wanted to talk about is the anniversary of where you asked for a review Sean.

Ms. Perry – lets wait until the end.

Mr. Wright – ok Richard?

Richard McCain

Bo stopped in and he was headed over to pick that pipe up. From the time he ordered it until when it came in, it went up \$1,000. He said it is going to be \$1,000 higher for that pipe at Ardell's.

He said he has a job for the county tomorrow and when he gets that done, he is calling OUPS tomorrow to get it laid out and then he may get in there this week.

I thank Blair for helping me with the mowing. The corner of Cedar Creek and West Dallas has a tree that is in the right of way. It's a nice cedar tree, but it's a sight hazard.

I may go down and spray Middle Urbana tomorrow. I have a couple of places that I need some spraying done.

Mr. Wright – down there on the south end there are some places.

Mr. McCain – yeah I can go hit that.

Zoning Inspector Sean Tullis

See attached.

Paul –This property on Edgewood. The fire department holds some fund on burned out houses². Each insurance settlement has an amount of money that goes in to take care of that.

It worked for Urbana Township on another issue. Along those same lines, Roger asked me about the house that burned down on East Dallas Road?

Mr. McCain – that was a double wide. What you have there now is a weed problem that just falls under the nuisance thing.

Mr. Stinson – is that what we want him to do then is write a nuisance?

Mr. Wright – that is what we would have Jim do.

Mr. Tullis– I don't know what to do with it.

Ms. Perry – is that what we do? Or should we ask the fire chief or Jane about it?

Mr. Tullis – I haven't researched it, but my guess is that there is no money so writing them up isn't going to change it.

Mr. Stinson – it is Joe Jackson.

Mr. McCain – I just know there has to be a paper trail.

Mr. Tullis – I will talk to Jane about it then.

Mr. Stinson – have you met with Yale Klein yet?

Mr. Wright – I am glad for you to brought that up. Is he putting some solar panels in?

Mr. Tullis – I said no commercial solar panels. I told him he can put them on his house or on his land. So I am going to meet with him.

Mr. Stinson – I went out to John Deere. James Spriggs, the new gentleman, (Dave Oakley has been promoted). I talked to him and he looked it up. It is due in the 29th of August. It could be two weeks early. He asked if they could get ours right now and I said no.

Fiscal Officer

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	07/18/2022	Ohio Department of Taxation	\$174.15
	07/18/2022	Ohio Auditor of State	\$57.40
19727	07/18/2022	Mechanicsburg Sand & Gravel	\$41.41
19728	07/18/2022	Lantz Sales	\$155.48
19729	07/18/2022	City of Urbana	\$25.00
19730	07/18/2022	VOID	
19731	07/18/2022	AIM Media	\$163.75
19732	07/18/2022	Heritage Cooperative	\$944.12
19733	07/18/2022	Roger Koerner	\$400.00
19734	07/18/2022	Paul Wright	\$400.00
19735	07/18/2022	Blair Stinson	\$253.54
19736	07/18/2022	Sandi Perry	\$167.17
19737	07/18/2022	Richard McCain	\$25.00
19738	07/18/2022	Sean M. Tullis	\$25.00
19739	07/18/2022	Sandi Perry	\$25.00
19740	07/18/2022	Roger Koerner	\$25.00
19741	07/18/2022	Blair Stinson	\$25.00
19742	07/18/2022	Paul Wright	\$25.00
19743	07/18/2022	Roger Koerner	\$706.28
19744	07/18/2022	Richard McCain	\$1,527.46
19745	07/18/2022	Sandra Perry	\$1,178.87
19746	07/18/2022	Blair Stinson	\$799.80
19747	07/18/2022	Sean Tullis	\$878.08
19748	07/18/2022	Paul Wright	\$849.80
19749	07/18/2022	City of Urbana	\$72.07

19750	07/18/2022	OPERS	\$2,010.36
19751	07/18/2022	Heritage Cooperative	\$1,799.10
Total			\$12,753.84

Mr. Stinson moved, seconded by Mr. Koerner that the bills were approved.
Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

EXECUTIVE SESSION

Mr. Koerner moved to go into executive session regarding job performance review and compensation for Zoning Inspector Tullis. Mr. Stinson seconded the request.

At the conclusion, Mr. Koerner moved to go out of executive session. Mr. Stinson seconded the request.

The trustees met with Zoning Inspector Sean Tullis.

Mr. Wright – Sean we are very happy with what you have done.

Mr. Koerner – that is unanimous.

Mr. Tullis – well thank you that means a lot.

Mr. Wright – we were talking about winter coming up and we are going to offer you \$15 an hour to plow snow.

Mr. Tullis – ok.

Paul - so if you are alright with that then we would be happy to have you.

Mr. Tullis – I am good with that.

Mr. Wright – do you have anything for us?

Mr. Tullis - it has been a learning experience. I now feel comfortable in what I am doing. The LUC is a huge thing. Being able to call Aaron and say “I don’t know”. I mean that is what we pay them for, but it is a huge help.

Mr. Wright – there are only two townships that don’t belong to LUC. I think maybe Concord and Harrison.

Mr. Koerner – Adams and Mad River they all belong.

Mr. Tullis – it is a huge resource.

Urbana Township Zoning & Cemetery Report

7-18-22 Zoning

1. Met with Andrew Scott about a shed but he did not have the proper paperwork. He will come back.
2. Met with Erica Berry about a 54" tall by 30' round above ground pool 1090 Shady Circle 937-631-4928. I wrote the permit.
3. Wrote a lot split for Jade Souders at 986 Hickory Grove Rd. 937-869-2601.
4. Got a complaint about a burned house and overgrown yard at 119 South Edgewood . It is in Sunset / "Hollywood". What is our policy? How do you want to proceed?
5. Meeting with Yale Cline 937-215-2344 to discuss solar panels
6. Meeting with Dawn Miller 937-631-3665 at 10:00 am 7-20-22 to write a shed Z permit.

7-18-22 Cemetery

1. Left a phone message with Roby Monuments and told them we would not be able to pour Bob Cawley's footer until the Fall.
2. Everyone I have talked to has advised not to install footers for at least 9-12 months after burial. The ground needs to settle completely so that the footer/ monument does not tilt. I am going to tell all the funeral homes and monument companies that Grandview Cemetery will not install a footer for 9-12 months after burial. In addition, footers will be installed in the Spring and Fall.
3. Met with Ron & Susan Millington. They are trading P 209 GS 4,5,6 for P164 GS 1,2,3 and will not plant a tree. Exchanged deeds with Ron.
4. Met with Andy Burrough about installing headstone footers in Grandview. He does this for the St Paris cemetery. We agreed for him to install the 6 footers we need and his crew stated the same day. After he has completed the work, he and I will meet to discuss the costs and set a price structure for new footers. Once I understand our costs to install footers, I will update our prices so that we are covering our costs.
5. Meeting with Joyce Prosser 937-631-1750 at 10:00 am 7-19-22 to discuss gravesites.

Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Wright.

 _____ Trustee Paul Wright, President

 _____ Sandi Perry, Fiscal Officer