

**Minutes of the Urbana Board of Trustees Meeting
held Monday, June 20, 2022**

The Board of Urbana Township Trustees met on this date with Paul Wright, Roger Koerner, and Blair Stinson present. The minutes of the June 06, 2022 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

Guests Present:

Anthony Anselmo

Boe Dailey

Trustees

Mr. Wright – Is there any old business?

Mr. Stinson – Just that we got the registered letter back and so any time after July 10th, we can take that memorial down.

Mr. Wright – I think we should wait and do that any time after July 18th. Richard, we will go with you to get that.

Mr. Wright – July 4th is our next meeting day. Mr. Koerner moved, seconded by Mr. Stinson to move the next meeting to Tuesday, July 5, 2022 at 7:00 P.M. Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Fiscal Officer – I will place a notice in the newspaper calendar of the new date.

Mr. Stinson – One other thing, Richard, did you want to go down to look at Kurt's (Kurt Michael) issue with the branches?

Mr. McCain – I went to look at it and there is going to be a lot of it.

Mr. Stinson – I just need to let him know.

Mr. McCain – Whatever you guys want to do. If you want to line it up, line it up.

Mr. Stinson – Do you want me to let the Michael's know that we can do it now or this fall?

Mr. McCain – Whatever you want to do, but we do have some other places that we need to get done.

Mr. Stinson – Is this something that Wrights (WD Excavating) wants to continue to do ?

Mr. Wright – yes, I believe so.

Fiscal Officer – We also need to address the resolution request from the Commissioners. They are requesting a Resolution from the townships of who desires to have large scale wind and solar facilities prohibited in all or part of its township.

Mr. Wright – We need to write that Resolution to support the zone around the city, but remain neutral.

Mr. Stinson – we support the buffer zone around the municipalities for no solar and no wind project, but in Urbana Township, to remain neutral and let the landowners go through the process of the Ohio Power Siting Board for and renewable projects.

Mr. Koerner – yes.

Mr. Wright moved, seconded by Mr. Stinson, to pass Resolution 2022-007-W (attached), regarding renewable energy projects. Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Richard McCain

The big truck is up at Bucyrus at Hendersons. They said they would get on it right away and let us know what they find. I told them when they find it fix it.

I talked to Bo and he is waiting on the pipe for Dallas Road.

I got the big mower mounted and on Monday I am planning on starting to roadside mow. I will try to push each day until 2:00, anything after that and you start getting into a lot of traffic.

Sean Tullis – Zoning Inspector

See attached.

We need to hold a hearing on the new zoning map project. The Executive Committee of the Logan-Union-Champaign Regional Planning Commission approved our proposed zoning parcel amendment.

Blair – We can have the hearing and the vote on the same night. So, we can do this on July 5th as long as we put a notice in the paper.

Sean – I will get with Mark to get a copy of what they put in the paper so that we can put the notice in the paper for the July 5th meeting.

Fiscal Officer – I will get a notice in the paper for the public meeting if you give send me what is needed.

Sean – It is in that packet, I believe everything is in the packet but I will check.

Fiscal Officer – Ok I will send notice to the paper.

Sean – It has to be within 10 days of the meeting.

Fiscal Officer – ok.

Mr. Wright – Anthony, do you want to go next?

Anthony Anselmo

I am following up on what you guys were thinking. This is Boe my neighbor, he is also having issues with the storm sewers. We are following up to see if you have any feedback, decisions, from the storm sewers.

Mr. Wright – I believe you spoke to Jane, didn't you Sandi?

Fiscal Officer Perry – I spoke with Asst. Prosecutor Napier, who indicated that we cannot assess your taxes for work that needs done on private property. She said that in municipalities, they can assess for sidewalks because it is in the right of way.

Mr. Anselmo – this issue is in the right of way.

Ms. Perry – Ms. Napier stated that if the County Engineer determines that the issue is on your property then it is your responsibility to fix it. She said it is no different than a septic system; if your septic system is bad, you have to fix it. The township can't pay to fix your septic system and the township can't pay to have your yard retiled.

Mr. Anselmo – But the problem isn't just in my yard.

Ms. Perry – Jane indicated that you can call her and speak to her if you'd like. I am only telling you what she told me about the request to have your taxes assessed for repairs on your property. She indicated the township can't do that.

Mr. McCain- I checked with the city and all of the work being done there is being assessed to the taxes.

Mr. Anselmo – part of my question is it possible to put a ditch in there?

Mr. McCain – and just dump the sewage on top of the ground?

Mr. Dailey – I already smell it now.

Mr. Tullis – So if these systems were working correctly, you would not smell it.

Mr. Anselmo – so we can just tie in to those storm sewers.

Mr. Tullis – those aeriated systems were not around then.

Mr. McCain – It is somebody's septic system that is backing up.

Mr. Anselmo – what is the proper way to do it then? Put in a leaching system? So what do I do?

Mr. Tullis – The Health Department does your well and your septic system so that you don't have the septic leaching into your well.

Mr. McCain – the big blow out is down to the north.

Mr. Anselmo – It is coming out of his yard and backing up in to mine. You are saying from the trustees standpoint that you are under whatever Jane Napier says, and she says it is the homeowner's problem.

Mr. Stinson – It is the septic systems that are causing the problems.

Mr. Tullis – It would not be approved to do it the way that it is today. The ones that are installed, they at some point will fail. You should talk to the health department. They actually are talking about going around and making sure that neighbors aren't pushing their issues off on each others.

Mr. Anselmo – It sounds like there is no solution. Or I need to redo my septic system.

Roger Koerner – He has to do what he has to do, and go from there.

Mr. Stinson – we have already talked to Bo Ward about giving you some numbers.

Mr. Koerner – I think we are getting too far and talking too much.

Mr. Stinson – you are right Roger.

Mr. Koerner – we have told you what we know.

Mr. Anselmo – Second item, fireworks.

Mr. Wright – my understanding is that you were going to wait until the 4th

Mr. Anselmo – I talked to the fire department (I believe he said fire dept), and it only allows 1.5g fireworks. He said with that, the Sheriff and everybody can enforce that. However, it is like jay walking, they are not going to enforce it. So I will let you know how this goes.

Mr. Stinson – I want you to call me. Really, I'm serious. Call me.

Mr. Anselmo – well I will see how it goes and go from there. Can I get a copy of the meeting minutes from tonight?

Ms. Perry – Yes, they will be approved at the next meeting.

Mr. Wright – Ok, so back to the trees, so you are going to talk to Michaels about the trees?

Mr. McCain – Blair is going to. We have Three Mile and Campground that we are going to do.

Mr. Wright – Three Mile, Woodburn and Camp ground are on the list. What we want to know is how you feel about getting Scott and Dan (WD Excavating) back with their machine?

Mr. Koerner – After they give us a quote.

Mr. McCain – When I mow this time I will take some paper with me to write that down.

Mr. Wright– the other thing you have asked for several times is reimbursement about for employee phones.

Mr. McCain – I'm not asking but it was something that was brought up and I am just wondering if you are going to do something about phone reimbursements is all.

Discussion ensued over reimbursing employees and elected officials for use of personal cell phones for township business.

Mr. Koerner moved, seconded by Mr. Stinson, that the township initiate a cell phone reimbursement policy in the amount of \$25.00 per month, in place of the township purchasing phones and a cellular plan, for employees and elected officials for use of personal cell phones for township business.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Fiscal Officer

Our tax budget is due July 15th so I will be placing a notice in the newspaper for the July 5th meeting. We will need to approve that then so I can get it submitted to the Auditor. The tax budget is just a prelude to what we will submit at year end. It is just a mid year look at our status, to ensure we are in a good position for the next year.

Fire/EMS Levy

I have also been working on our fire levy and I have emailed that to Asst. Prosecutor Napier, who approved the language as a continuing levy. The next step is to as the Auditor to certify the revenue through a Resolution. Once the Auditor provides us with the certificate, then the township passes the Resolution to place the levy on the ballot and we file that with the board of elections. It is due August 15th. It will be a renewal for a continuing period of time.

Mr. Koerner moved, seconded by Mr. Stinson to ask the Auditor to certify the revenue for the fire levy for a continuing period of time. (see Resolution 2002-006-W) Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

I have provided the information requested by Kerry Brugger to the city, but have not heard back on the fire contract.

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
19690	06/20/2022	City of Urbana Utilities	\$25.00
19691	06/20/2022	County Engineer	\$1,132.85
19692	06/20/2022	Roberts Refuse	\$44.00
19693	06/20/2022	AIM Media	\$76.40
19694	06/20/2022	ADT	\$202.84
19695	06/20/2022	City of Urbana	\$62,320.00
19696	06/20/2022	Williams Hardware	\$65.68
19697	06/20/2022	Paul Wright	\$400.00
19698	06/20/2022	Roger Koerner	\$400.00
19699	06/20/2022	Blair Stinson	\$253.54
19700	06/20/2022	Sandi Perry	\$167.17
19701	06/20/2022	Sandi Perry	\$65.38
19702	06/20/2022	Pioneer	\$1,875.38
19703	06/20/2022	Lewis Terry	\$15.00
19704	06/20/2022	Mark Randall	\$15.00
19705	06/20/2022	Mike Phelps	\$15.00
19706	06/20/2022	Dan Rooney	\$15.00
19707	06/20/2022	John Woodburn	\$15.00
19708	06/20/2022	Steve Mabry	\$20.00
19709	06/20/2022	Nancy Lokai-Baldwin	\$15.00
19710	06/20/2022	Scott Wright	\$15.00
19711	06/20/2022	Jim Heiser	\$15.00
19712	06/20/2022	Roger Ward	\$15.00
19713	06/20/2022	Roger Koerner	\$706.28
19714	06/20/2022	Richard McCain	\$1,929.71
19715	06/20/2022	Sandra Perry	\$1,178.87
19716	06/20/2022	Blair R. Stinson	\$799.80

Urbana Township Zoning & Cemetery Report

6-20-22 Zoning

1. BZA approved the variance for 2 lot splits for Oakview Farms LLC off of Dugan Road. The requested lots did not conform to our 3:1 depth to width for a lot (62' too deep).
2. New zoning map project. The LUC process has been started over. The zoning map information did get posted for the public to review. The Zoning Commission approved the new zoning map at the 6-16-22 public meeting. I have provided a copy of their letter to the trustees. The next step
3. Paul, Roger, Blair and I all went to the LUC meeting for education on Zoning Commissions and Zoning Amendments on Thursday, June 9, 2022 at 6:00 pm at the South Point Building in Urbana.
4. Wrote a shed zoning permit for Mark Tilley at 1375 Knight Road 937-479-2890.
5. We need to email a copy of 6-6-22 Trustee meeting to Anthony Anselmo at ironhide1975@protonmail.com.
6. Porch room addition at 1256 Knight Road. Liz the contractor is collecting information and I will meet with her on Thursday at 10:00 am. She may need to file for a variance. The existing concrete porch is approximately 41 feet from the front property line and 63 feet from the edge of the road.
7. Tim Holland the home builder for Luke Hiltibran needs a new house zoning permit for 1419 Shortcut Rd.

6-20-22 Cemetery

1. We laid out 6 new footers for gravesites. The paint and footer panels worked well to lay out the footers. Thank you Paul, Richard and Blair for helping me.
2. I am meeting with the Millingtons at the cemetery this Friday to finalize their 2 gravesites. They have given up on planting a tree and want us to buy back one of their gravesites for \$250. They want us to trade 2 gravesites on Plot 109 for 2 on Plot 164 or Plot 25.
3. I am still trying to schedule with Tony Swank to pour the next 6 footers.

DRAFT ZONING MAP APPROVED

June 16th, 2022

Urbana Township Trustees
c/o Fiscal Officer, Sandi Perry
2564 St Rt 54
Urbana, OH 43078

**RE: Zoning Parcel Amendments, Urbana Township, Champaign County
Recommendations from Zoning Commission & LUC Regional Planning Commission**

Dear Honorable Urbana Township Trustees:

The Zoning Commission met on May 19, 2022. During the meeting, a parcel amendment was initiated by motion of the Zoning Commission. The amendment proposes to reclassify zoning districts as proposed on the new map.

On June 9th, 2022, the LUC Regional Planning Commission considered the Urbana Township Zoning Parcel Amendments. LUC Regional Planning Commission recommended **APPROVAL**. Please see the recommendation letter from LUC for more information.

On June 16th, 2022, the Zoning Commission held a public hearing. The Zoning Commission considered the LUC Regional Planning Commission recommendation. After consideration, the Zoning Commission chose to recommend Approval.

Upon receipt of this recommendation, the ORC requires you to hold a public hearing thirty (30) days from the date of receipt. Notice must be given by one (1) publication in at least one (1) newspaper of general circulation at least ten (10) days before the date of the hearing. The notice must include specific information, which is listed in ORC 519.12 (F)/(G).

Sincerely,



Urbana Township Zoning Commission

Attachments.

1. Proposed Zoning Parcel Amendment Application
2. Recommendation from LUC Regional Planning Commission

URBANA TOWNSHIP ZONING COMMISSION

The Urbana Township Zoning Commission held a public meeting on June 16, 2022. The purpose of the meeting was to review the reorganization of a revised township zoning map.

Members present: Dan Rooney, Mike Phelps, Mark Randall, Lewis Terry, John Woodburn.

Also present at the meeting were Sean Tullis, Zoning Officer, Urbana Township Trustee Blair Stinson, and guest Mark Runyan.

Dan Rooney called the meeting to order at 8:00 PM.

The minutes from the May 19, 2021 meeting were passed around, reviewed. Motion was made by John Woodburn to approve the minutes, second by Mike Phelps. Motion passed.

Old business:

Dan Rooney advised that the displaying of the map change had been properly posted at the library for the correct amount of time. Dan Rooney then brought up for discussion the approval of the new zoning map. After several minutes of discussing the new zoning map, and the purpose of the need for change.

Mike Phelps then made a motion: I move to recommend approval of the proposed parcel amendment, which proposes to reclassify the zoning districts as depicted on the new map, to the Trustees for consideration.

Motion second by: John Woodburn

Chairman: Dan Rooney then called for roll call vote on the motion.

Mr. Woodburn-accept, Mr. Terry-accept, Mr. Phelps-accept, Mr. Rooney-accept, Mr. Randall-accept.

New business: None to discuss.

Mike Phelps then made a motion to adjourn, Second by Lewis Terry. Meeting was adjourned at 9:45 PM.

Mark Randall, Zoning Commission Secretary

Mark Randall- Secretary

Generalized Process in ORC 519.12



19717	06/20/2022	Sean M. Tullis	\$878.08
19718	06/20/2022	Paul Wright	\$849.80
Total			\$73,525.78

Mr. Stinson moved, seconded by Mr. Koerner that the bills were approved.
Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Wright.



Trustee Paul Wright, President



Sandi Perry, Fiscal Officer