

**Minutes of the Urbana Board of Trustees Meeting
held Monday, March 07, 2022**

The Board of Urbana Township Trustees met on this date with Paul Wright, Roger Koerner, and Blair Stinson present. The minutes of the February 21, 2022 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

Guests Present:

Brad Johnson
Alana Hull
Dean Ortlieb, Urbana Fire Chief
Jane Napier, Asst. Prosecuting Attorney

Trustees

Dean Ortlieb – Urbana Fire Chief

Chief Ortlieb – State Route 54 was shut down because of excessive water. ODOT ended up working on that.

We have been working with EMA at the county. We have the new Emergency Operations plan for the county. If you want to see it I can send it to you.

We are also have a G402 class for the county and officials regarding disaster planning. It is a perfect class for you to go to. It is coming in April if any of you would like to go. The other big part is that a lot of things you can do early, like planning, that will help people get some money back with FEMA if a disaster occurs. Ultimately, it is about being prepared. The class is April 23rd, a Saturday, and it is 3 or 4 hours. I will send the link to the fiscal officer about it.

We have a work schedule that we need to get set. Did you guys do any thinking on that?

Mr. Wright – I have done some thinking on it, but we haven't talked about it.

Chief Ortlieb – Well the first thing is to talk. We need to make a decision this summer before it gets to fall. Maybe we will just have a meeting in the day and we can discuss it. Whatever you guys want, we can talk about it.

Any questions?

Blair – thank you for including me in on the runs.

Chief Ortlieb – I don't judge anyone who calls in. We just try to get them resources. We have the community paramedic now. Part of what we do is that we keep moving up until we can't handle it anymore.

Blair – Chief, going back to what you were saying, that would be about the only reason we would be involved?

Chief – we don't know what we don't know. You guys have some manufacturing. Big scale though, two things, a tornado, or like what happened with the plane crash on 68. It is easy to think of stuff but those things you don't think about are what you have to think of.

Blair – I understand what you are saying but these are more like a sheltered event.

Chief – you could have a pretty significant event. You had four people pass away in that accident last year and you had the plane crash. You could also have an active shooter situation.

For now, let's work on getting the date set to meet and I will get the G402 to the Fiscal Officer.

Brad Johnson / Alana Hull

Mr. Wright – Brad, I hate to have you sit there, but we believe the Asst. Prosecutor is going to come tonight.

Mr. Johnson – When we first got shot down by Sheila, I have been asking God to show me a way. I would be willing to keep some of that water, to keep it from going in to someone else's house.

Mr. McCain – years and years ago there was a gravel pit there. The thing is the water that you are going to dump isn't going to go anywhere if that is full. If you put the tile back in, and an engineer could recommend to you how to do that, you aren't going to over burden that hole.

Up on East Law Avenue, there is pipes going down to Dugan Ditch. Once it drops down, it will go somewhere.

Mr. Stinson – you are still talking about a certain percentage of that 60 some acres.

Mr. Johnson – If all of that water were to come in there, it would be bad. We are dealing with a septic, not a house.

Mr. Wright - Have you thought about going in to August and putting in a tile?

Mr. Johnson – Gary said the only company he wants in there is Pullins, and he only wants them in there during a certain time of the year.

Mr. Wright – that is a lot of restrictions on there. I didn't know you had that battle too.

Mr. Johnson – because how he mows, he doesn't want to go around that mound.

Mr. McCain – I talked to him this weekend about that and said Gary what makes the difference? He said, well it is my yard.

Mrs. Johnson – also if we want him to pay for half of it. It doesn't really fill up for the first time until November.

Mr. Johnson – If we could turn on the Florida weather, it will be gone.

Mr. Wright – if you want to wait, the Asst. Prosecutor will be here after another meeting.

Mr. Johnson – we can wait.

Employees

Mr. McCain

I had the ton truck serviced last week. The fire extinguisher guy called and said he will be in Wednesday.

Mr. Wright – well, it all has to be coordinated through you anyway.

Mr. McCain – he will be here Wednesday morning.

This afternoon I met with Danny Boggs at the county over at Slone. It was right there at the berm. There was a little bit of water, and as soon as it goes down we will look at that. If the pipe is good then we will put extensions in. If it isn't good, then we will go up three driveways and do the ditching up through there to that intersection. There is a ditch there about 300 feet to the north. If we get it opened up to where it is ok, then Danny will come and put the extensions on. If we want to go the three driveways, then we need to go to the county engineer.

Mr. Stinson – but he didn't see the south side.

Mr. McCain – It is on the south side. I thought it was on the other side but it is not.

Mr. Stinson – cement or metal? The one on the east side is concrete.

Mr. McCain – the one I am dealing with is metal.

Mr. Wright - What Blair is saying is the one on the east side is concrete.

Mr. McCain – it is coming through, not very fast, but if we can find it then we will dig it up and have Danny look at it again and tell if it is shot.

That is the only place I had to put high water signs on.

Sean Tullis – Zoning Inspector

Mr. Tullis – I gave you a copy of what I have been doing (see attached).

Regarding Item 3 – I talked to Aaron at LUC and he confirmed that was nothing that we can do. I told him to find his pins in his property and to run a string through them and ask them to move the posts on the property.

Sandi I would like to know how you would like to number the permits.

Fiscal Officer Perry – I would like to see the year, then the permit number. So 22-001, continued, for this year, and then 23-001 for next year, etc.

Mr. Tullis – I think what has happened in the past, is that we don't have a paper trail. We have to start a paper trail. I think what happened was that Jim talked to people, but then didn't follow through. She wants this done in a month, but these problems have been going on for years and isn't going to get taken care of overnight.

I spoke to Aaron Smith at LUC about the zoning map, and it had to do with the Troy Thomas storage units east of Urbana, but apparently Troy got the permit because he is building them. I told him everything from LaPalma out is business and not houses. Two buildings, the church, and Troy's buildings.

Mr. Wright – that map has been in limbo for two or three years and I would like to get that taken care of and up on our website and the LUC site.

Mr. Koerner – well they had a lot of water standing there.

Mr. Tullis – I met with Paul and Blair and the Vernon's, and I contacted Tony Swank. He is one of the best concrete people in the area. I texted him this morning and I haven't heard back from him. He said that 5 yards of concrete is the minimum. He said one large monument uses about 1 yard of concrete.

I confirmed with Vernon's that they only mount monuments twice a year, in Spring and Fall. There is Homer and Lucille Baker, who are buried there now, and two of their kids want to put a monument on it now, and two of the other kids don't want a monument put on it.

Mr. Koerner – Baker ? There are two Homer Bakers.

Mr. Tullis – my first goal is to find out how much the concrete is and then to update the board out there.

Mr. McCain – there used to be a 3 yard minimum.

Mr. Stinson – it is five now.

Mr. Tullis – I am going to get the numbers. I will nail that down and then I will bring it to you guys and you can decide which way you want to go.

Trustee Wright

The right front tire on our tractor is shot. I went to Grismer Tire on Saturday and the only tire they can get is a BKT (import tire) but it is a radial, which is what we have. Since we bought those tires, they have increased. The estimated total is \$834 for them to come and put on that tire.

Mr. Wright – I tried to get winter coats, and there are none in Champaign County. Richard said we will wait until next year. About August, they will be getting some in.

Mr. Stinson – I spoke to Rick Vogel about considering being on the Zoning Commission. He said no. Rogert is going to work on getting someone else.

Mr. Wright – Contact Nancy Lokai and have an organizational meeting once we get someone appointed for the Zoning Commission.

Fiscal Officer

I filled out the paperwork requested from Perry & Associates, CPA's, for our audit and notified them that the 2020 and 2021 documents are ready for pickup.

The Fiscal Officer presented the 2022 Appropriations for fiscal year 2022 based on the Amended Certificate and asked the Board to review it for approval at the next meeting.

Karen Bailey emailed me and requested to attend our April 18th meeting. She didn't indicate what it was regarding, but I believe it is about our fire levy that is up this year. She provided me a spreadsheet indicating what the current levy would bring in, versus a new levy. (see attached)

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	03/07/2022	US Treasury	\$1,477.79
	03/07/2022	Ohio Department of Taxation	\$250.16
	03/07/2022	BWC State Insurance Fund	\$84.46
19583	03/07/2022	City of Urbana	\$90.99
19584	03/07/2022	OPERS	\$2,846.73
19585	03/07/2022	CT Communications	\$128.71
19586	03/07/2022	Asphalt Materials	\$217.80
19587	03/07/2022	Urbana Truck & Trailer	\$161.72
19588	03/07/2022	Champaign County Engineer	\$142.90
19589	03/07/2022	Ward Excavating	\$500.00
19590	03/07/2022	Roberts Refuse	\$44.00

19591	03/07/2022	ADT	\$67.61
19592	03/07/2022	City of Urbana Fire	\$62,320.00
19593	03/07/2022	Grismer Tire	\$834.00
Total			\$69,166.87

Mr. Stinson moved, seconded by Mr. Koerner that the bills were approved.
Roll call was as follows: Mr. Koerner, yes, Mr. Wright, yes, Mr. Stinson, yes.

Asst Prosecutor Napier arrived at the meeting while the trustees were reviewing payments.

Jane Napier, Asst. Prosecuting Attorney

After I talked to Paul Wright today, Steve McCall came into the commissioners office. We pulled up the aerial maps and the topography. He thought he may have maps that showed the tile. If they can find it then they may be able to find that it is crushed. If he can find the tile and maps, then the multiple property owners could go together for a prescriptive easement. It is just duty use, and not a recorded easement. So if you have always used some property over time, like these drainage tiles, then you have to go to court and establish a prescriptive easement. I would always try to recommend trying to work it out without going to court. The court is going to divvy up the percentage of costs. It would go off of Hoffman. In looking at the topography maps, the left side of the Hoffman property is the low property. I know that someone in the engineer's office has looked at those maps. Steve thought they could find some evidence of the old tiles on those maps.

As a rule, even if it is multiple property owners, you can't use public funds to pay for private property.

Mr. Johnson – we have the money situated, what is blocking us is Hoffman. The pipe is going from my backyard, through Gary Lantz, to the Hoffman property. I had an easement prepared by an attorney. Ms. Hoffman gave it to her attorney, Ron Tompkins, who gave it to Bill Edwards, the surveyor, who said no, do not sign it.

Jane Napier – I will talk again with Ron and see what the issue is, and Steve will talk to Bill Edwards and let him know, and if he can find a tile on the map, we have something to go on. Even if you went to court, then you have something to go on. The law tends to favor fixes that remain. So at some point in time in the past, someone allowed a drainage tile, so as successors in interest, you get the tile. But if you go to court, then you have the costs of that.

Mr. Johnson – I told her, she is a sweet woman, I just wanted her blessing. She said ok, but she was just steered in the wrong direction.

Jane Napier – I think Steve McCall can help you the most in finding that tile. What she doesn't know is that she is on the hook anyway if that tile is already there.

Mr. Johnson – what do you think about, if we would replace to here and tie in to this here?

Urbana Township

Replacement

	VALUATIONS	ESTIMATED REVENUE
Ag/Res	70,662,120	241,664.45
Indus/Comm/PU Real	7,404,640	28,137.63
PUPP	6,717,020	25,524.68
Tangible PP	-	-
Total Valuation	84,783,780	295,326.76

Renewal

	VALUATIONS	ESTIMATED REVENUE
Ag/Res	70,662,120	188,656.05
Indus/Comm/PU Real	7,404,640	27,238.49
PUPP	6,717,020	25,524.68
Tangible PP	-	-
Total Valuation	84,783,780	241,419.22

Renewal with a 1.0 mill increase

	VALUATIONS	ESTIMATED REVENUE
Ag/Res	70,662,120	188,656.05
	70,662,120	63,595.91
Indus/Comm/PU Real	7,404,640	27,238.49
	7,404,640	7,404.64
PUPP	6,717,020	25,524.68
	6,717,020	6,717.02
Tangible PP	-	-
Total Valuation	169,567,560	319,136.79

Renewal with a 2.0 mill increase

	VALUATIONS	ESTIMATED REVENUE
Ag/Res	70,662,120	188,656.05
	70,662,120	127,191.82
Indus/Comm/PU Real	7,404,640	27,238.49
	7,404,640	14,809.28
PUPP	6,717,020	25,524.68
	6,717,020	13,434.04
Tangible PP	-	-
Total Valuation	169,567,560	396,854.36

Urbana Township Zoning Report

3-7-22

- 1) 2-24-22 Conference call with Aaron Smith LUC about general zoning questions
- 2) 2-25-22 Wrote a zoning permit for a shed and fence at 1244 Beech Ave Nancy Hunt
- 3) 3-3-22 Questioned about zoning permit for his neighbor's fence. I told him that there were no regulations on fences in the township. It has to be on the person's property. I advised him I could do nothing about it. I suggested he find his property pins and run a string to see if his neighbor's fence crossed the property line. Aaron LUC confirmed.
- 4) 3-3-22 Request for information about zoning permit for 30'x40' barn at 4552 E. County Line Rd. Darryl Johnson. Meeting 3-8-22 at 11:00 am to sign permit and get \$60 check.
- 5) 3-4-22 Complaint about unlicensed cars in Ward Manor by Carol Haney. She said she has discussed it with Jim Ward and nothing gets done. She went on to complain about 3 other properties around the township.
- 6) 3-6-22 Left message about blanket easements for Aaron Smith LUC.
- 7) Several requests for zoning designations for properties by appraisal companies.
- 8) Meeting with Aaron Smith LUC at 9:00am 3-15-22 to discuss new township zoning map. Once approved by myself, trustees and LUC I will post it on our website and LUC's.

Jane Napier – I can't give you that legal advice, so check with your attorney and see.

Jane Napier – have you talked to the engineer's office?

Mr. Johnson – multiple times, Bob at the Engineer's Office.

Jane Napier – if you are not able to get an agreement, then you are going to have to file something to get a prescriptive easement.

Mr. Koerner- you have to know for sure that it is there before you can file something.

Mr. Tullis – so what you replaced, do you believe it is attached to the tile that is crushed? If so, put a dye in it.

Mrs. Johnson – I think it is just ground water. I don't think it is any of the water that is getting through.

Mr. Koerner – it is pretty healthy, for what we walked, it got that dry, that fast.

Ms. Napier – it must have a lot of gravel.

Ms. Napier – do we know on 36 if there is any tile? We know at Lippencott the city has some drainage, but I don't know if there is anything there.

Mr. Koerner – that whole thing changed when the hospital went in. It seems to me like it always went that way.

Ms. Napier – I would think when they put in that Memorial building, the city would have changed the watershed. I think they would have probably went back in the city.

So, I would talk to the county engineer. See if they can find some maps. If they can't find any maps, see if they can tell you where that tile goes.

Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Koerner.

 _____ Trustee Paul Wright, President

 _____ Sandi Perry, Fiscal Officer