

**Minutes of the Urbana Board of Trustees Meeting
held Tuesday, November 07, 2022**

The Board of Urbana Township Trustees met on this date with Paul Wright, Roger Koerner, and Blair Stinson present. The minutes of the October 17, 2022 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

Trustees

Trustee Wright – Richard, do you want to start?

Employee Report

Richard McCain – I am three quarters of the way with being done mowing. All I have is Slone, Three Mile from 29 to 36 and Dugan, Children's Home Road and Edinger.

Trustee Stinson – not much on Edinger?

Mr. McCain – one patch on the left side.

Trustee Stinson – is that something we can do on East Lawn?

Mr. McCain – yes, I will show it to you.

Trustee Wright – Sean do you have anything for us?

Sean Tullis – Zoning Inspector

See Attached.

Mr. Stinson – Victoria Vernon was out there and installed the Prosser stone. I asked her what kind of process it was to move the VA markers from the ground to the stone. She said it is really easy. They have a jig that will come in and drill it in.

She said there are 5 different sizes for military markers. You fill out a form to get the one you prefer. She said most people do the 24x24. Lester Baum has the smallest one.

She really liked that we had used a 2 inch border. The border looks really nice on Prosser.

Mr. Tullis – the vast majority have a textured side that eats up the 1 inch border. It caused me a problem on Brandyberry and it isn't protected. It's my plan to do a 2 inch border.

Trustee Stinson– well it looks really nice. Mary Conkle stopped me and she was thrilled to have that in. Someone else stopped me and asked me about the weeds.

Sean and I talked about this. Would it hurt for us to stop and talk about this and not blind side them with a nuisance letter?

Once the process starts, I believe we should stay out of it. But I believe we should do a courtesy stop in.

Trustee Wright – well two months ago there wasn't a thing in the front yard and now it is filled up.

Mr. Tullis – Jane (Napier) was going to talk to the government agency that helps elderly folks. I don't know if she has done that. I will do whatever you want, but this is the process .

Blair what is the address?

Trustee Stinson - 2333 Shortcut Road. Donna Dunham. I know Donna.

Trustee Koerner – I know her as well.

Trustee Stinson– I would just feel better saying something to her. What if there is a real reason for why it isn't clean it up?

Mr. Tullis – maybe that should be standard procedure. I will go and talk to her.

Trustee Stinson – I will go with you.

Trustee Wright – ok so you guys are going to talk to Ms. Dunham?

Trustee Stinson – yes.

Mr. Wright – alright. Let's talk about the fire engine on Rooney Drive.

Mr. Stinson – Richard mowed twice. Once with the bushhog and once with the mower. I would like to assess his taxes for \$175.00. They have a right to feel the way they do in there. I

Mr. McCain – if he would just keep it mowed, it would look better.

Trustee. Stinson – maybe if he is made to mow every couple weeks .

Trustee Koerner – he isn't going to do it.

Mr. Tullis – as long as there is a paper trail, you are ok. You have to tell them there is a problem, and you have to act on it.

Trustee Stinson – we have mowed it twice. The most recent time being November 4th and the other in September.

Fiscal Officer Perry – I will reach out to Jane about assessing the taxes and what the process is.

Trustee Wright – where are we at with the fire contract? Are we ready to propose this draft?

Trustee Stinson – Kerry said he is waiting on our formal proposal.

Trustee Koerner moved, seconded by Trustee Stinson to propose the fire contract to the city.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

The fiscal officer will forward the proposal to Kerry Brugger

Trustee Wright – today I had an EMA meeting. I have been on it for the last 3 years. So Urbana Township should be done with that until it cycles around to us again.

Trustee Wright – Is there any new business?

Trustee Stinson – one more thing in old. I contacted Anthony (Anselmo) and told him about Bo (Ward) and Anthony said he was ok with it. I told him that he has our word that we are going to look at this.

In other old business, Tammy Vernon went ahead and sent me a document that I just got about 3:30 from an outfit in Columbus where we will get reimbursed for these indigent burials. We only have two weeks after they provide services to do that. I will reach out to Tammy tomorrow and do that. If we can get some help with that, then that would be great.

Trustee Koerner – 2 weeks from now?

Trustee Stinson – I think 2 weeks from when they take care of this. It is not going to help us on the other two, but it can moving forward.

Trustee Wright - anything else?

Trustee Stinson – yes, the cemetery mulch is done. 123 hours, 591 bags of mulch, 19 days. There are some things in there that I can do to make Richard's life easier.

Trustee Wright – thank you for that.

Trustee Stinson – I would like to keep it that way.

Trustee Wright – I mean it. I think it looks fantastic.

Fiscal Officer Perry - I wanted to ask about moving the next meeting to noon rather than 7:00 P.M.

Mr. Koerner moved, seconded by Mr. Stinson that the November 21, 2022 meeting be moved from 7:00 P.M. to 12:00 P.M.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Blair – is there any reason we can't always do it at that time?

Fiscal Officer Perry – we make that determination at the first meeting of the new year. I will place a notice in the newspaper calendar and on our website of the time change. I also made a sign for the front window.

Fiscal Officer

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	11/07/2022	BWC	\$84.94
	11/07/2022	US Treasury	\$1,482.82
19843	11/07/2022	Pioneer	\$106.95
19844	11/07/2022	Ward Excavating	\$200.00
19845	11/07/2022	AIM Media Midwest	\$99.25
19846	11/07/2022	County Engineer	\$5,107.45
19847	11/07/2022	Steve Mabry	\$40.00
19848	11/07/2022	Nancy Lokai-Baldwin	\$15.00
19849	11/07/2022	Scott Wright	\$15.00
19850	11/07/2022	Roger Ward	\$15.00
19851	11/07/2022	Jim Heiser	\$15.00
19852	11/07/2022	Rural King Mulch Reimbursement	\$278.54
Total			\$ 7,459.95

Mr. Koerner moved, seconded by Mr. Stinson that the bills were approved.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Wright.

11-7-22 Zoning

1. Oakview Family Farms, 1 lot split variance (ZP #22-025) was approved by BZA on 10-18-22. The lot is off of S. Dugan Rd.
2. Brendon Irwin variance (ZP# 22-031) for a taller barn for tall barn doors was approved by BZA on 10-18-22.
3. I wrote the zoning permit # 22-034 Brendon Irwin's barn at 2260 South Dugan Rd.
4. Jane Napier is sending me a sample letter for ORC Nuisance protocol/ procedures.
5. Ryan Rittenhouse called about splitting 1508/ 1510 Children's Home Rd. into multiple building sites. I explained to him that each building site needed a minimum of 1 acre and 150 feet of road frontage. His plan was to sell off lots off of the long lane that connects 1508/ 1510. I told him that it would violate our zoning resolution and I could not write permits for them. I told him he could contact the county and look at developing a subdevelopment.
6. Tom Davis 614-314-3083 of Bank of America is calling saying one of our addresses is zoned 2 different ways. I am not sure of anything else but am trying to make contact.
7. I am researching the property on Singing Wind Way that Roger reported for a complaint about dumping. I believe Tony Swank owns it. It is an empty lot with a wash running through it. I can see that asphalt and concrete have been dumped there. I will ask the health department about what can be used as backfill.
8. Robert Lyons might build a "Tiny Home" at 722 Childrens Home Rd. We have no zoning regulations for "Tiny Homes" in our Zoning Resolutions. LUC says to treat them as mobile homes. They must have at least 1,300 square feet, must be removed from the wheels and placed on a concrete foundation below frost line and must be completely skirted.
9. Meeting with Ronald Barr to get an Agricultural Use statement signed for a barn he wants to build at 2566 Short Cut Rd. 937-869-6822.
10. Meeting with Kym Moore to get an Agricultural Use statement signed for a barn he wants to build at 1649 Knight Rd. 937-215-3592.

11-7-22 Cemetery

1. Blair dug the hole for and installed the military marker for Mary Conkle's called husband. She was very happy!
2. Stanley Gilliam has decided not to buy any more gravesites near his wife Lind Gilliam 937-653-3091.
3. Richard and Blair dug and installed the footer for George Prosser.
4. We buried James Dietrich's urn on 11-5-22. Blair dug the hole Blair and Paul buried it.
5. Blair has been digging around burial footers and installing dark brown mulch. It looks very nice!
6. Spoke with Chris with Cable Concrete about the large military marker bases. I explained we did not like that style because they were too heavy. He said that they are what he sells to others because the borders were preferred by them.

Paul I Wright

Trustee Paul Wright, President

Sandi Perry

Sandi Perry, Fiscal Officer