

**Minutes of the Urbana Board of Trustees Meeting  
held Tuesday, October 03, 2022**

The Board of Urbana Township Trustees met on this date with Paul Wright, Roger Koerner, and Blair Stinson present. The minutes of the September 19, 2022 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

Guests Present:

Tyler Bumbalough, City of Urbana

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Trustees

Trustee Wright – Tyler, do you want to start here?

Mr. Bumbalough – Hi everybody I am Tyler Bumbalough with the city of Urbana. We have a speed study for N. Dugan Road. The city and township share for about a quarter of a mile. The speed study was done to reduce the speed limit from 55 down to 50 mph. We thought maybe it should be a littler lower, but according to ODOT it is not going to get any lower without more development out there.

These are all part of the packet. Any time there is a speed revision done that is different from the statutory speed, they have to be involved so they can keep track of the speed. (a packet of the speed study, a letter of support from Sheriff Matthew Melvin and city of Urbana Police Chief Matt Lingrell was provided to the trustees)

Are there any questions?

Mr. Tullis – so if it is for the city tax benefit, why does the township have to install any signs to have it reduced?

Mr. Bumbalough – you don't have to. We can just do our side, but it would be nice if it was the same on both sides.

Mr. McCain – who paid for the study?

Mr. Bumbalough - the developer.

Mr. McCain – who is putting the signs up on the west side.

Mr. Bumbalough – what a speed study is, is if there were existing speed limit signs, they would bag those and then come up with a median speed, which is a range, or the 85%. The 50<sup>th</sup> percentage speed was 48 in the study. The pace speed was 44 – 53 mph. It takes into account the road conditions, the widths and such, things that may make it seem more urbanized. It also looks at the accidents.

Mr. Stinson – does that fit minor or major collector?

Mr. Bumbalough – Minor collector.

Mr. Koerner – are they still planning two new entrances or exits of the new development?.

Mr. Bumbalough - still two, both would be Lippencott Lane. That is the road that will be extended through the subdivision.

Mr. Stinson – Lippencott will go to Dugan Road and maintain its name?

Mr. Bumbalough – yes.

Mr. Wright – I think we should just do it.

Mr. Stinson – I say let's go ahead and finish it tonight.

Mr. Koerner moved to approve the speed study and lower the speed limit to 50 mph on the area of North Dugan Road. Mr. Stinson seconded the request.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Ms. Perry – I will email you a copy of the resolution Tyler.

Mr. Wright – Ok, we are ready to move on. Lew Terry was in this morning and was very appreciative for us letting his family use the building for his family reunion. He made a \$75 donation.

Mr. Wright - Richard, we will go to you on the road report.

### Employee Report

Richard McCain – Here in the next couple weeks I want to finish up with the roadside mowing. I am going to work those two graves down tomorrow.

I was over there at Damewood's and they said to keep an eye on that to see if we get any oil dripping down on the front end. He said it is just putting a film on it right now.

I picked up a bunch of trash and a couch a week or so ago.

I will be gone the 21<sup>st</sup> and 22<sup>nd</sup>

### Sean Tullis – Zoning Inspector

See Attached.

Also, on permits. We charge a fee for the first 1000 square feet, and then 6 cents per square foot thereafter. My question is, do I charge for square footage, including upstairs, downstairs, attached garage, and basement?

Mr. Koerner – Yes, I believe it should be all of it.

Mr. Tullis – ok that is the way that I will do it then.

Mr. Wright – other old business?

Mr. Stinson – I spoke to Anthony (Anselmo). I told him that Bo (Ward) lost his father and we are waiting on him.

Mr. Wright – any new business?

Mr. Stinson – I met with Kerry from the city of Urbana today about the fire contract. He is going to meet with other city officials and we can review this again at the next meeting.

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#### **Fiscal Officer**

We need to pass the Resolution Accepting the Rates from the County Auditor.

Mr. Koerner moved, seconded by Mr. Stinson, to accept the amounts and rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

I received an application from Peoples for a VISA card. I will get that filled out and turn it in. I also think with this our credit card policy needs updated. I will work on that as well.

Our small CD is up for renewal at F&M Bank. The balance is \$182,712.53 and the rate was .5%. The new rate is 1.25%.

Trustee Koerner notified me that Peoples Savings Bank is offering 2.60% (APY 2.63%) on 12 month CD's until October 08, 2022. We have the money in our money market fund at Park National Bank which we are earning 1.19% on.

Roger moved, seconded by Mr. Stinson to transfer the funds in the Park National Bank money market fund and the F&M Bank CD to the Peoples Savings Bank CD.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Per the email I received from Nichole Bloemhard at Peoples, she needs a copy of these minutes indicating the account can be opened, who will be on the account, and a copy of their driver's license.

## 10-3-22 Zoning

1. Wrote a permit for a new house at 879 South Dugan Rd. Cameron Gibbs.
2. Wrote a variance application for a taller barn for larger doors to store equipment. Brandon Irwin at 2260 South Dugan Rd.
3. Meeting with Nancy and Steve (BZA) tomorrow about 2 variances. One is for Oakview Family Farms, 1 lot split variance because the lot is too deep... just like the last two. The second variance is for a taller barn for tall barn doors to store equipment.
4. I have responded to all 4 companies that have requested zoning information for the Harvest Square and Rolling Hills MHP's. I sent to each, a link to our zoning regulations and a copy of our zoning map. In addition, I told them that they both:
  - a) are zoned MD/R-3
  - b) predate our zoning resolution
  - c) contact Jan Napier at 937-484-1614, [janapier@champaignprosecutor.org](mailto:janapier@champaignprosecutor.org) with additional questions.
5. This request has legal ramifications. We have no records on the development of these 2 MHP's. I discussed it with Jane and she said that I should have them contact her for any questions.
6. I have received more complaints about "stuff" outside the house and garage at 2333 Short Cut Road. They neighbors claim it is attracting mice. Jane says there is nothing in the zoning resolution about dealing with this situation. If we intervene then it would be under the ORC and its nuisance policy and the TWP would instigate it. She has letters that we could use. She is going to mention the situation Adult Protective Service (ADC) to see if they want to check in on the older lady.
7. I picked up the new 200 zoning permits and 100 lot split forms.
8. Got another complaint about the burned-out house at 119 South Edgewood Rd.

## 10-3-22 Cemetery

1. I told Betty that Bob Cawley's footer was installed and ready for his monument. I also told Roby Monument that it was ready.
2. We need to move monuments off of 2 gravesites so that Andy Burroughs can repair them. Boldman P170 G4,5 and Engle P199 G4,5.
3. Mary Conkle called about the timeline of the installation of her husband's military marker.

Roger Ward is up for renewal to the Board of Zoning Appeals. Mr. Koerner moved to renew Roger Ward to the Zoning Appeals Board for a five year term. Blair Stinson seconded the request.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	10/03/2022	US Treasury	\$1,546.04
	10/03/2022	BWC State Insurance Fund	\$84.46
19818	10/03/2022	Boldman Printing	\$153.00
19819	10/03/2022	Deere & Company	\$17,679.73
19820	10/03/2022	Andy Burroughs Construction	\$1,010.99
<b>Total</b>			<b>\$ 20,474.22</b>

Mr. Koerner moved, seconded by Mr. Stinson that the bills were approved. Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

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Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Wright.

  
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Trustee Paul Wright, President

  
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Sandi Perry, Fiscal Officer