

**Minutes of the Urbana Board of Trustees Meeting
held Monday, April 1, 2024**

The Board of Urbana Township Trustees met on this date with Trustee Blair Stinson, Trustee Matt Harrigan and Trustee Roger Koerner present.

Present:

Dan Evilsizor

Nick Bundren

Ryan Santa Maria

Jane Napier, Asst. Prosecutor

Troy Thomas

Tori Thomas

The March 18, 2024 meeting minutes and financial status reports were reviewed and accepted. Mr. Koerner moved, seconded by Mr. Harrigan to approve the March 18, 2024 meeting minutes and current Financial Status Reports. Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

Mr. Stinson – Called on Nick Bundren of Ohio Land & Liberty Coalition.

Mr. Bundren – Indicated that he and Mr. Santa Maria have come to speak to local governments about renewable energy. Inquired about one of their initiatives, a seminar called power hour, where they talk about the benefits of renewable energy, with no developers present. Further inquired if the trustees would be interested in attending and if there would be opposition.

Mr. Koerner indicated that he was not opposed.

Mr. Stinson – stated that information is powerful. Stated that the township hall was limited on occupancy (49). Whereas the community center holds 200 – 240 people, and there may be a better crowd. Mr. Stinson indicated that he would attend and hopefully some of the commissioners would be in attendance.

Mr. Bundren - Suggested the middle of May or at the end of summer.

Ms. Napier – Stated that under Senate Bill 52 Champaign County has enacted restrictions regarding solar and has previously dealt with wind turbines. Stated there is a significant opposition group that is currently having an issue in Rush township dealing with a small solar project. Union Township has had issues with wind turbines about 10 years ago. Not to be overwhelmed, but unlike other counties, residents of Champaign County know a lot about renewable energy and have a thought about it.

Mr. Bundren – Indicated he has seen it for around a decade.

Ms. Napier - It is a political issue that is raised in the county with candidates. In the recent past, renewable energy was the reason for certain people to be elected/not to be elected.

Mr. Bundren – Indicated that they met with the county commissioners back in October, and stated that they are going into the areas where there are bans just to see why.

Ms. Napier – inquired about the Ohio Land and Liberty Coalition non-profit and how it is funded.

Mr. Bundren – Stated they are a 501 C-3 whose whole goal is to defend property rights. They are funded through philanthropy. The whole goal is to defend property rights.

Jane – asked as property rights, are they affiliated with farm bureau and developers.

Mr. Bundren – indicated they are not. Stated that is what gives them access to having the conversations, they are not dealing with any developer and are being totally real, straight up with you.

Ms. Napier – asked where they are located at.

Mr. Bundren - Provided he is located in Columbus, but travels 4-5 days a week.

Ms. Napier – asked if they are looking for large scale or small scale development.

Mr. Bundren – Because the SB52 bans are large scale, right now problem is in large, but if there is ever a problem with small scale, they will fight that as well.

Mr. Stinson – provided the phone number to the OSU extension office (Deb - 937-772-6015) who is in charge of renting the county auditorium. If you need a larger space.

Mr. Stinson – called on Trustee Harrigan to give a short report on his website activity.

Mr. Harrigan – did some modifications to the website recently. Added our email address. Go to more section and a township map is added, including the roads and cemeteries, which we are responsible for. A lot of people don't know what the township is responsible for. Received the map from the county engineer. Meeting videos are on there. It helps us to follow up.

Mr. Stinson – it is a non-edited video.

Ms. Napier – You need to add them to your RC2?

Ms. Perry – indicated she told Mr. Harrigan that videos will need to be added to the Record Retention Schedule.

Ms. Napier – twice a month...Ms. Perry inquired if it went to youtube, as an email was received that someone watched the video.

Mr. Harrigan – demonstrated that the video went to youtube.

Ms. Napier – those won't stay if you place them on the RC2?

Ms. Perry – they will have to decide how long they want to keep them.

Mr. Stinson – inquired why there is a time limit.

Ms. Perry – stated if you don't place a limit then you have to keep them forever. You don't have to get rid of them but you should have a time.

Ms. Napier – when dealing with electronics, there are some entities that have videos and they don't have a way to play them. There are some things that are not of issue anymore. With records, some times it is hard to do that. Twenty years from now they may not be able to figure out what to do.

Mr. Harrigan – one of the things I wanted to dig up is the township history. They go all the way back to 1826. Wanted to reflect back on some of the trustees, clerks, and who did that work. Would love to get it caught up to current date. What was an overseer, fence builders, what were some of these jobs that they did? Has from 1811 up until 1870. Constables, overseers, just some of the names that were brought up. Indicated the books are immaculate as far as the writing skills. Stated that some of the names in the books are related to the names of streets and county roads developed over the years.

Mr. Stinson – I want to recognize that Mr. Evilsizer submitted a well written letter with suggestions on the hall rental. A couple of things to address that Mr. Evilsizer brought up. Kind of got in to it with Mr. Bundren. Mr. Evilsizer has indicated that he always wanted to the township to be open for some of the things Mr. Bundren talked about. Something that will be open to the public, that's non political, that is what the township hall was made for. Something like that there would be no charge for that. Probably a trustee, or all of the trustees would be in attendance. What you're saying is to always have this available for any type of public meeting that benefits the township residents. I think we are going to hold on only renting it to township residents for events or parties. A party is something that the rest of the township isn't invited to, but a public meeting all of the residents are if we have space.

Ms. Napier – what is your occupancy.

Mr. Stinson – 49. If all 3 of us came and a presenter, it would be down to 45.

Ms. Napier - I think at the community center he would have to pay. Even though it might be a public concern, they usually use that for public and public official kind of things. Someone wanted to use it for a state issue, and everyone opposing it was upset and wanted to have their time to also have a meeting on those things. So, non-political type of things it is difficult to do. They have 200 people.

Mr. Stinson – she said as long as it is something that would benefit Champaign County residents. The charge would be pro-rated. Right now the charge is \$250 for the weekend, \$175 during the week. Three hour maximum and an additional charge after 3 hours. That's for events, not public meetings. Public meetings are pro-rated, maybe \$35 an hour. (Information given to Trustee Stinson from Deb at OSU Extension) They also have 2 rooms available for \$50. One holds 40 and one holds 20 people. She said if we can't hold them, to recommend the

county auditorium. As long as it's a meeting, and not an event. Food, beverages, entertainment – that's an event, not a meeting. To finish this up, we already have the no smoking and no alcohol, no firearms is also good and we are going to add the no weapons.

Mr. Harrigan – we did update our application to reserve the Urbana Township Hall. Two checks payable, one for the rental fee, and one for the deposit fee. Went through the rules and fees.

Ms. Napier inquired who cleaned the building and Mr. Stinson stated the trustees do it themselves.

Ms. Perry inquired if there was anything that says it is just for the front part (not the shop).

Mr. Stinson – it says for the hall. We are not renting out the garage.

Mr. Stinson – the other thing too, we are going to ask them to call a trustee to come over and inspect and return the deposit check that day. We want to make sure the phone calls come to the trustees, and not to Sean and Zoning. The trustees will take responsibility for this. We also have to add a different door lock.

Ms. Napier – all of you will schedule?

Mr. Stinson – the three trustees.

Ms. Napier - make sure Mondays are out. Make sure you are in contact.

Mr. Stinson – it is the same with one email, so all three of us get to see, instead of it just going to Trustee Stinson. Now when people call, the other two don't get to see or hear it. We will just have a master calendar for hall rentals in here and that is what we will go from.

Mr. Stinson – do we have to make a motion to accept this form?

Ms. Napier – yes, once you make the changes.

Mr. Harrigan discussed modifications needed, and Mr. Stinson indicated they will vote on it next meeting.

Mr. Napier – indicated she should probably send some things that they may want to add, even if it is just a second page of rules.

Mr. Stinson – indicated he would like this to be up and available for next meeting.

Ms. Napier – so first come first serve?

Mr. Harrigan – would like to post it on our website.

Mr. Harrigan finished his presentation (projected on wall) and indicated he would like to one day have a TV and we can all be available to see it that way.

Trustee Stinson indicated to Ms. Napier that she could go since the resident he thought was attending regarding parking issues did not attend. Ms. Napier instructed Trustee Stinson to refer the resident to Ms. Napier if she calls.

Richard McCain, Road Supervisor

Mr. Stinson gave report for Mr. McCain – cleaned and washed everything and put it away. All Spring mowers are ready. Cleared intersection at Knight and Middle Urbana Road. Jobs marked at cemetery, East Dallas Road, and Tecumseh Woods.

Mr. Harrigan inquired on Knight and Middle Urbana, and Mr. Stinson stated cleaned meant to clear it back due to the sight lines being off and Trustee Stinson having several calls and people stop them when they were picking up trash and ask the trustees to do something about the Knight and Middle Urbana Road area.

Sean Tullis, Zoning Inspector (see attached)

Old Business

Mr. Stinson – the County Line Project. Monday after our last meeting the temporary fence was up. They started removing the hill. The county got started and finished by Friday before all of the rain came. They did not get the seeding done. The gentleman in Clark County came across and talked to Trustee Stinson about what we could do for him. Trustee Stinson told him that we couldn't do anything but he would get him in touch with the Clark County Engineer, so Steve McCall reached out to them and he believes they will take care of the other side of the road also to make that a really safe intersection.

Mr. Harrigan – they are done other than seeding?

Mr. Stinson – they have to put the permanent fence in. We have already paid for the temporary fencing.

Mr. Harrigan - do we need Steve McCall to approve this before we are done?

Mr. Stinson – that will be done before they put in the permanent fence. We are going to call and they will walk area. Right now they are getting ready to replace a culvert. That's why they haven't seeded yet. There is a culvert close to County Line Road that needs to be replaced. So they have to take the excavator back and forth.

Mr. Stinson - The on street parking Resolution for Briarwood. I am going to move that we table this for now. We had some concerns and I thought that we had someone coming to ask some questions but they weren't able to make it. Mr. Koerner moved, seconded by Mr. Harrigan to table the on street parking resolution in subdivisions. Roll call was as follows: Mr. Stinson – yes; Mr. Koerner – yes; Mr. Harrigan – yes.

Ms. Perry – I received an email from the lady who wanted to sell the lot back. She worked with Sean and wanted to sell the \$350 lot back. Requested it to be put on the record if the trustees approve the repurchase of the lot. Mr. Koerner moved, seconded by Mr. Harrigan, to purchase the Roger moved that we repurchase the lot back, (Section 112 – gravesite 2 for \$350 to Robin Burke – former husband is in grave 3). Mr. Stinson indicated the stone is not in the middle of

the two graves. Roll call was as follows: Mr. Stinson – yes; Mr. Koerner – yes; Mr. Harrigan – yes.

New Business

Mr. Harrigan - I wanted to see if I could make a Motion to move to one meeting in May - May 13th. Mr. Koerner seconded the Motion.

Mr. Stinson – it has been moved to have the meeting in May moved to the 13th only. We will have one meeting in May, on the 13th at 5:00 P.M. Roll call was as follows: Mr. Stinson – yes; Mr. Koerner – yes; Mr. Harrigan – yes.

Mr. Stinson – any more new business? You got the thing about the gravel?

Ms. Perry – yes. There was the thing from Vicki Deere. She was asking about Dugan Road speed limit. I can respond to that. You indicated there was a safety study by the city.

Mr. Koerner – not by us.

Ms. Perry – I thought that they came out here and wasn't the township one part of that road and the city the other?

Mr. Stinson – they told us what it was going to be and we had to buy the signage to do that.

Ms. Perry – that's right. I do remember that. I will respond to her email then.

Mr. Stinson – She may want to reach out to Steve McCall about that also.

Ms. Perry – so Doug Crabill with the city and Steven McCall, County Engineer.

Mr. Stinson – Steve will go to bat for her. He has a lot of pull on the width and condition of the road.

Ms. Perry – it is a thin road.

Mr. Stinson – it's a narrow road and the berms are – people run off of that. She may have a little bit more...we just don't have a lot of power with tha.

Mr. Harrigan – so she would like to reduce the speed.

Mr. Harrigan – she would like to reduce it down to 50.

Mr. Koerner – we already reduced it to 45 didn't we?

Ms. Perry – no, this is what she said Roger. "Residents and property owners on North Dugan wonder if there are steps to take to petition the speed limits on North Dugan that were recently posted. I grew up on that road and there is no way 55/50 should be the speed limit. It's too narrow and too residential. Not many country roads can truly support that speed. When you post 55/50, the average speed is 60. It's no different than open highways." Vicki Deere Bunnell

Mr. Koerner – I don't disagree with her.

Ms. Perry – I don't either.

Mr. Stinson – that was well said. Again that was something that we weren't really asked about.

Ms. Perry – what was it before or did signs just go up?

Mr. Stinson – I think it was just signs went up. I think when she talks to Steve there is going to be an issue when they start that new development, road complexity is going to change. They are going to have to slow down because there is going to be equipment coming in and out. But we will support that, do you agree with that.

Mr. Koerner – absolutely.

Mr. Harrigan – I would definitely like to see that go wider some day.

Mr. Stinson – but would you support maybe a slower speed limit? Mr. Harrigan and Koerner agreed. Ms. Perry will let her know.

We will open up the floor for comments.

Mr. Evilsizor – A couple of things. You partially addressed it with the rental hall, about the no smoking policy. When it was brought up two meetings ago, you said you already have a policy on no smoking in the building, the garage, and the vehicles. There is smoking in the vehicles.

Mr. Stinson – If I misspoke I apologize. My knowledge is that we have no smoking in here. That is going to be something that I have to get back to you on. We will address that at the next meeting. We do have a no smoking policy for this room, the public room. That's not a public area out there.

Mr. Evilsizor – but with all of the flammables, you don't think it should be?

Mr. Stinson – again, I will get that question addressed.

Mr. Evilsizor – not trying to be disrespectful.

Mr. Stinson – no sir.

Mr. Evilsizor – regarding the trash pickup, you did a nice job. Has the township ever received any income from the scrap metal sales.

Mr. Stinson – we always put it out, and if a scrapper has come by and gets it, otherwise it went in the dumpster. We don't find that much.

Mr. Evilsizor – I just wanted to see if the township has ever received proceeds.

That was something Mr. Stinson asked Mr. McCain about. The aluminum?

Mr. Evilsizor – aluminum or steel.

Mr. Stinson – Indicated he asked, and that Mr. Stinson is one of the main people to go out and pick up trash. Stated he was not sorting it, that it is bad enough to pick it up due to liquids in bottles and such. If there are bigger pieces, it goes to a scrapper. While Trustee Stinson has been here, we do not sell our scrap that we get in the trash.

Mr. Koerner – indicated we don't have much. The cans are not good and we are not going to drain them.

Mr. Evilsizor indicated he only brought it up is a scrapper he knows has been buying them from the township. Has the township been receiving the money or is it staying with Mr. McCain.

Mr. Stinson indicated no. There will be a picture on the website. It filled up a trailer. It goes into the trash bag, into the dumpster. If there is something metal that wouldn't fit into the trash bag, that goes to a corner of the shop or bin and then someone is welcome to come pick it up.

Mr. Evilsizor - I am getting at is that what scrap that was here that did get sold, if the township received that income or if Mr. McCain did.

Mr. Stinson – Richard hasn't had anything to do with it.

Mr. Evilsizor – he is the one that the person has been paying. The scrapper has been paying Mr. McCain for the scrap.

Mr. Stinson – He doesn't pay Richard for the scrap he just comes and picks it up.

Mr. Evilsizor – he pays him for it.

Mr. Stinson - I was unaware of that. Mr. Koerner indicated he was not aware of that. Anything else?

Mr. Evilsizor – I was wondering since you have done such a wonderful job on the website, can we not put the cemetery map and lots on the website.

Mr. Stinson – that is in the works Dan.

Mr. Evilsizor – what happens to the emails and text messages of former officers when they leave office.

Ms. Perry – they would be not kept. They would be considered no longer of administrative value and can be deleted according to our RC2.

Mr. Evilsizor – not to be argumentative or disrespectful, it would seem that there are some emails that had to deal with township business, that wouldn't be discarded.

Ms. Perry – we don't keep things forever. If it's no longer an issue and they consider it no longer of value then they don't have to keep it. The only thing we have to keep forever is minutes according to our RC2. It's like now, I try to regularly empty out my deleted emails, there are things that I keep, but they are password things. I can't think of anything that I have got that I would need to keep for a long time. I just don't have access to that if there were any emails. I can't imagine what value they would have now. I think that is why we have gone to a more centralized email system, but even then when they are done looking at the emails I assume they are going to delete them. I do have a file on mine in case something happened to me because I have so many passwords in there that is a file called audit, if I were gone people could go in there and look.

Mr. Evilsizor – indicated he had nothing further.

Mr. Stinson – indicated he would investigate the scrap.

Mr. Evilsizor – indicated he wasn't talking about a large sum of money.

Mr. Stinson – no further business. Mr. Koerner moved, seconded by Mr. Harrigan, to pay the following bills and distribute the checks. Roll call was as follows: Mr. Stinson – yes; Mr. Koerner- yes; Mr. Harrigan – yes.

Check No.	Date	Payee	Total Amount
	04/01/2024	BWC	\$187.74
20385	04/01/2024	Koenig	\$299.99
20386	04/01/2024	Pioneer	\$136.80
20387	04/01/2024	DC Door	\$220.00
20388	04/01/2024	Cintas	\$51.72
20389	04/01/2024	Williams Hardware	\$21.98
20390	04/01/2024	Sedgwick	\$375.00
20391	04/01/2024	KC Fencing	\$2,062.04
20392	04/01/2024	County Engineer	\$2,655.70
20393	04/01/2024	Lantz Sales	\$17.01
Total			\$6,027.98

Next meeting is April 15th at 5:00 P.M. We will have one meeting in May, the 13th at 5:00 P.M.

Being no further business, Mr. Koerner moved to adjourn the meeting seconded by Mr. Harrigan. Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

4-1-24

Zoning

1. Zoning permit (#24-016) for a 15'x 18' deck enclosure for Bo Ward at 888 Roger Drive.
2. Lot split (#24-015) 0.443 ac amendment for William B Spriggs at 2515 South US Hwy 68.
3. Zoning permit (#24-014) for a 20'x30' new garage for Steve Alexander at 1441 South Dugan Rd.


4-1-24

Cemetery

1. We buried Bob Bell on Tuesday 3-26-24. He was placed beside his deceased wife in the middle of P178 GS 4,5,6.

A handwritten signature in blue ink, appearing to read "Blair Stinson", written over a horizontal line.

Blair Stinson, President

A handwritten signature in blue ink, appearing to read "Sandra B. Perry", written over a horizontal line.

Sandi Perry, Fiscal Officer