

**Minutes of the Urbana Board of Trustees Meeting
held Monday, April 15, 2024**

The Board of Urbana Township Trustees met on this date with Trustee Blair Stinson, Trustee Matt Harrigan and Trustee Roger Koerner present.

Present:
Dan Evilsizor

The April 1, 2024 meeting minutes and financial status reports were reviewed and accepted. Mr. Koerner moved, seconded by Mr. Harrigan to approve the April 1, 2024 meeting minutes and current Financial Status Reports. Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

Mr. Stinson – Start with report from Richard McCain, Road Supervisor – mowing, trash pickup, and has been working on sprayer. Not too far off for roadside mowing.

For the Zoning Report from Sean (see attached), we need to add number 5, which is the Board of Zoning Appeals met and approved the conditional use for the new archery building on South 68.

Hall rental report from Trustee Harrigan.

Mr. Harrigan – looked over the modifications from two weeks ago and updated regarding deposit check being refunded after the trustees have found the building to be in good condition. Believes we are ready to make a motion to proceed with the rental and get it up on the website. May be slow until word gets out.

Mr. Stinson – and you have our names to call. No calls to zoning.

Mr. Harrigan moved to approve the hall rental agreement. Mr. Harrigan moved, seconded by Mr. Koerner to approve the hall rental agreement.

Mr. Stinson – any other discussion about this?

Mr. Harrigan – I will work on lock assembly. I am asking Mad River what they used and how durable it has been for them.

Mr. Stinson – if one of us has to come out and unlock it two hours before then we will.

Mr. Harrigan – I am fine with doing it manually for now.

Mr. Stinson – I don't want to make a copy of the key or anything like that. Proceed to vote. Roll call was as follows: Mr. Stinson – yes; Mr. Koerner- yes; Mr. Harrigan – yes.

Mr. Stinson – any old business.

Mr. Koerner – no.

Mr. Harrigan – not old business. I will meet with Sean tomorrow to help him with the cemetery website information. Tomorrow at 11:00. Hopefully we can get moving on the cemetery software.

Ms. Perry had no old business.

Mr. Stinson – new business?

Mr. Koerner and Mr. Harrigan had no new business. Mr. Stinson reminded all that there is only one meeting in May on May 13, 2024 at 5:00 P.M.

Ms. Perry - I notified the newspaper to update the calendar.

Mr. Stinson – The other thing I have is in the process of still talking to Vancrest. They got ahold of me and are in the process of trying to set a meeting up. There are no dates or times, Shane the CEO called and said they are interested in getting together with me. Mr. Stinson email the CEO back and requested times. They were asked to come here and he did not believe it would be possible that late in the evening.

I will open it up for comments, but before doing so I wanted to answer a couple of questions that Dan (Evilsizor) brought up at the last meeting.

Mr. Harrigan – before you do that I didn't know if you had any updates on County Line and Middle Urbana.

Mr. Stinson – it's seeded. They are still waiting to do the culvert. George Prosser asked that the grass be established before they take out the temporary fence and replace it with the permanent fence. I said that is up to him to contact the fence people. We have already paid for the temporary fence. If the company is ok with waiting a few weeks to put up the permanent fence, then that is up to them. George has okayed the project and is happy with that. Steve (McCall) has approved it also so we are good on that.

Mr. Stinson – the questions from last meeting. One was the no smoking policy. Checked with legal and our no smoking policy is no smoking in the public areas and bathrooms. When someone is in a vehicle or by themselves as long as they ask permission, then there is no problem with that.

Mr. Evilsizor - is it legal also, refer to the Ohio Revised Code regarding the smoking policy in governmental buildings and property.

Mr. Stinson – talked to legal and referred Mr. Evilsizor to legal to discuss that. Relying on their expertise.

Mr. Evilsizor – have you been asked permission to smoke in vehicles?

Mr. Stinson - Mr. Stinson has been asked permission. Mr. McCain always asks.

Mr. Harrigan indicated he was asked when he rode with him plowing. Mr. Koerner indicated he hasn't been with Mr. McCain when he smoked.

Mr. Evilsizor – permission is granted in the adjoining building?

Mr. Stinson – it's not a public area, it's a private area. As far as any flammables there, that is not an issue. We have two gas heaters in there that run by pilot light.

Mr. Evilsizor – but those items are contained.

Mr. Stinson – there is still open pilot on all of those. The knipco heater has an open pilot.

Mr. Evilsizor – they don't roam the building.

Mr. Stinson – no they don't roam the building. Mr. McCain does not roam the building when he smokes. The other question was about the scrapping. As long as it's something that we have given him permission to get rid of, then that's up to him. Be careful of the value, but if it is something that is under \$100, and we give permission for him to get rid of it, he can get rid of it however he wants to get rid of it. I made a mention to Mr. McCain about what was said, and he denied on all of that.

Mr. Evilsizor – indicated Mr. McCain denied those things at the city of Urbana also. Are you saying then that he is permitted to profit from it.

Mr. Stinson - He is allowed to do whatever he wants to with the scrap that we tell him to get rid of. I brought this up and if we give him permission to get rid of scrap then he can get rid of it however he wants to get rid of it. If he wants to haul it and sell it, we have given him permission to get rid of it. We talked about this and Richard said from now on he is going to just throw it in the dumpster.

Mr. Evilsizor – you say if we give it to you, are you saying it has been given to him?

Mr. Stinson – when we picked up a rim, Mr. Stinson asked Richard if he wanted it. Throw it in the dumpster or if he wanted to take it (during roadside trash pickup).

Mr. Evilsizor – by one person.

Mr. Stinson – we are talking about something that was picked up on the road. It is legal what we are doing.

Mr. Evilsizor – so it was never brought up to all the trustees.

Mr. Stinson – it has always been that way.

Mr. Evilsizor – it doesn't matter if it has always been that way. Just because it's always been that way doesn't mean it's right.

Mr. Stinson – we are allowed to give trash away if we want to give trash away.

Mr. Evilsizor – was there a motion to do so or a resolution.

Mr. Stinson – we didn't need a motion to give that away.

Mr. Evilsizor – why not?

Mr. Stinson – you have the number for legal, call.

Mr. Evilsizor – it's not my obligation to call. I'm asking you because you are the one who gave permission individually and solely.

Mr. Stinson – I think that everybody that has been in this position before me has done the same thing.

Mr. Evilsizor – again, that just doesn't mean it's right because others have previously done it.

Mr. Stinson – I open this up to any other comments.

Mr. Evilsizor – I don't have any other comments. It is a bizarre the approach that you have taken and I believe it to be illegal.

Mr. Stinson – then please bring it up to somebody and go with it. Bring it up and lets see who is right.

Mr. Evilsizor – I am definitely going to do that.

Mr. Stinson – ok. Anything else.

Mr. Evilsizor - some of the meetings back, you mentioned this twice now, you said you decided to run for trustee because of your neighbor. And then subsequent to that, you made two statements, that you decided to wait until he dies.

Mr. Stinson – I ran for trustee because I wanted to be a trustee.

Mr. Evilsizor – what is appropriate about the statements about your neighbor dying.

Mr. Stinson – I don't remember what you are talking about.

Ms. Perry – there is nothing in the record of him making a statement like that.

Mr. Evilsizor – I assure you there is. He said it was best for his neighbor across the road to die rather than pursue any action over there.

Ms. Perry – I have not heard that. I don't know where you got that, but I don't have anything about his neighbor dying.

Mr. Evilsizor – and I do have.

Ms. Perry – ok.

Mr. Stinson – I take it we are talking about Mr. Miller.

Mr. Evilsizor – exactly.

Mr. Stinson - Mr. Miller is my neighbor and we have come to an agreement as neighbors that we are going to leave Marcus alone. He doesn't bother us. So we don't have to worry about anything with Marcus.

Mr. Evilsizor – the statement was that we would leaves things until he dies.

Mr. Stinson – we are not going to bother Marcus, Dan.

Mr. Evilsizor – I hope not.

Mr. Stinson – we haven't done anything to Marcus.

Mr. Evilsizor – exactly. Mr. Stinson – anything else. Mr. Evilsizor indicated no.

Mr. Stinson – we will take a motion to pay bills and distribute the checks. Mr. Koerner moved, seconded by Mr. Harrigan, to pay the following bills and distribute the checks.

Check No.	Date	Payee	Total Amount
	04/15/2024	City of Urbana	\$89.63
	04/15/2024	Ohio Dept of Tax	\$134.02
	04/15/2024	US Treasury	\$1,598.22
20394	04/15/2024	AIM Media	\$52.60
20395	04/15/2024	Blair Stinson	\$425.00
20396	04/15/2024	Boldman Printing	\$22.50
20397	04/15/2024	Cintas	\$130.86
20398	04/15/2024	City of Urbana	\$94,543.00
20399	04/15/2024	Champaign County Engineer	\$1,966.25
20400	04/15/2024	CT Communication	\$140.16
20401	04/15/2024	Duff Quarry	\$9,364.18
20402	04/15/2024	Jim Heiser	\$15.00

20403	04/15/2024	Matthew J. Harrigan	\$425.00
20404	04/15/2024	Nancy Lokai-Baldwin	\$15.00
20405	04/15/2024	Richard McCain	\$25.00
20406	04/15/2024	Roberts Refuse	\$68.50
20407	04/15/2024	Roger Koerner	\$425.00
20408	04/15/2024	Roger Ward	\$15.00
20409	04/15/2024	Sandi Perry	\$633.71
20410	04/15/2024	Scott Wright	\$15.00
20411	04/15/2024	Sean Tullis	\$25.00
20412	04/15/2024	Steve Mabry	\$20.00
20413	04/15/2024	Robin Burke	\$350.00
20414	04/15/2024	Matthew J. Harrigan	\$883.58
20415	04/15/2024	Roger Koerner	\$742.89
20416	04/15/2024	Richard McCain	\$1,423.62
20417	04/15/2024	Sandra Perry	\$1,237.80
20418	04/15/2024	Blair Stinson	\$837.41
20419	04/15/2024	Sean Tullis	\$878.07
20420	04/15/2024	OPERS	\$2,053.64
Total			\$118,555.64

Next meeting is May 13th at 5:00 P.M.

Being no further business, Mr. Koerner moved to adjourn the meeting seconded by Mr. Harrigan. Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.


 _____ Blair Stinson, President


 _____ Sandi Perry, Fiscal Officer

4-15-24

Zoning

1. Zoning permit (#24-017) for a rooftop solar array. Paul Davis at 5769 Prairie Rd.
2. Zoning permit (#24-018) for a new house. Zack Livingston at 4986 East County Line Rd.
3. Zoning permit (#24-019) for a 24'x40' storage barn. Wes Beery 2462 Short Cut Rd.
4. Zoning permit (#24-020) for a 12'x26' storage shed. Paul Russel 1463 South Dugan Rd.

5. *BZA met and approved a change of use for the new archery building (approved conditional use)*

4-15-24

Cemetery

1. Sold 10 graves to Matt Melvin for \$5,750, P 138 GS1-10.

URBANA TOWNSHIP
2564 State Route 54, Urbana, OH 43078
trustees@urbanatownship.com

TRUSTEES

Matt Harrigan (937) 508 -1701
Blair Stinson (937) 925 -1531
Roger Koerner (937) 631 -1770



FISCAL OFFICER

Sandi Perry (937) 869-6107

APPLICATION AND PERMIT TO RESERVE URBANA TOWNSHIP HALL

Make 2 Checks Payable to: URBANA TOWNSHIP Rental Check No: _____ Deposit Check No: _____

Name _____

Address _____

Phone _____ Date Reserved _____ # in Party _____

The Urbana Township Trustees reserve the right to deny the use of the Township facilities to groups or persons who fail to comply with the Rules and Regulations set forth. It is understood that the group or persons using the Township building will comply with the laws of the State of Ohio and the Urbana Township Rules and Regulations.

The group or persons using the Township building **WILL**:

1. Park only in designated areas.
2. Be responsible for all persons in the group or organization using facility.
3. Assume liability for any damage done to the facility or grounds.

Hanging, taping, stapling, or pinning anything on the walls or ceiling will result in immediate loss of deposit.

4. Wipe down and dry all tables and chairs and return them to their original location.
5. Sweep and/or mop floors if spills occur.
6. Clean restrooms and empty trash.
7. Observe building capacity (tables and chairs for 49).
8. Observe all rules posted including but not limited to:
 - No alcoholic beverages on the grounds of the facility.
 - No smoking in the facility.
 - No firearms or weapons on the property.

The group or persons using the Township building agree to Rental Charges as follows:

Resident of Urbana Township & Employees only

Rental Fee \$100.00 Deposit \$250.00 for 1 calendar day use.

Will require 2 checks in total. (**One for Rental fee and One for Deposit**)

Deposit check will be refunded after facilities are found in good condition.

The Sheriff's Department has the authority to enter the facility at any time to check for violations.

I have read and understand the above policies and regulations and agree to comply with same, for and in consideration of the permissions to the above described facility. I, the undersigned, acquit, discharge and covenant to hold harmless the Township of Urbana, its Officers, Employees, Servants, and Agents of and from, any and all actions, causes of action, claims, demands, damages, loss of services, expenses, and compensation on or account of, or in any way, growing out of any and all personal injury or activity at the above described facility.

Date _____ Signature of Person Responsible _____

Authorized by _____
Elected Official

Must sign two (2) copies
1 for Township - 1 for Applicant