

**Minutes of the Urbana Board of Trustees Meeting
held Monday, January 15, 2024**

The Board of Urbana Township Trustees met on this date with Trustee Roger Koerner, Trustee Blair Stinson, and Trustee Matt Harrigan present.

Present:

Dan Evilsizor

Melissa Evilsizor

Trustee Stinson – Everyone has had a chance to review the Meeting Minutes and Financial Status Reports. Are there any additions or corrections? Hearing none, Mr. Koerner moved seconded by Mr. Harrigan to approve the January 1, 2024 meeting minutes and Financial Status Reports. Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

Richard do you want to give report?

Richard McCain, Road Supervisor

Matt and I were out this morning. The county called there were a couple of places that were slick. We put a little grit down.

Mr. Stinson - hopefully that stays.

Mr. Tullis zoning report?

Sean Tullis, Zoning Inspector

We buried Barbara Brooks at the cemetery. It went well.

The only other thing was the zoning permit for 4273 S. U.S. Route 68 - Steve Solomon. They are changing their "we buy houses" sign to comply with zoning. It will be redesigned to 3 foot by 4 foot. That is all.

Mr. Stinson – that is everything according to zoning?

Mr. Tullis – I checked with LUC and it is allowed to stay if on a residential lot. Maximum sign size is 8 square feet without a permit and 12 square feet with a permit.

Mr. Harrigan – what is the current size?

Mr. Tullis – current size is 13.3.

Mr. Stinson – they had to buy a permit?

Mr. Tullis – yes.

Mr. Stinson – ok, comments on hall rental?

Mr. Harrigan – what I have found so far: I asked Sandi how to best contact everyone and she gave me Susan Helterbran. (Susan sent out an email to all fiscal officers requesting information on hall rentals). Most do not rent at all. Mad River Township has sent an agreement so far. Their fiscal officer was very generous. I got one reply from Adams Township this morning, The only one not to reply is Goshen. I'm compiling how they do that and what they charge so we can do some bench marking.

Mr. Stinson – Just a note, I think the biggest call for rentals is graduation, mother's day...

Mr. McCain – graduation and quite a few birthdays.

Mr. Harrigan – I can get a little more information on that just to have a benchmark of Champaign County. Others, Clark County, their facilities are a bit larger. Pleasantly surprised with what we have.

Mr. Stinson – ok. Old business?

Mr. Stinson - I have a couple of things They finished down on County Line Road, stage one. Cut all the brush to fence level height. They are going to look at that and see if they need to cut down the hill.

Mr. McCain – when I talked to Danny (Boggs, County Engineer's Office) he said he was almost sure they would have to.

Mr. Stinson – I talked to Steve (McCall, County Engineer) and he said that too.

Mr. McCain – he didn't know if he wanted to go down by the honey locust tree.

Mr. Harrigan– That's phase one.

Mr. Stinson – the next phase is taking that hill down.

Mr. Harrigan – they will look at that and see if its good enough?

Mr. McCain – the way Danny explained it is the hill would have to come down.

Mr. Stinson – the important thing is they wanted to bring the brush down to the fence level.

Mr. McCain – the Clark county side needs cut down.

Mr. Stinson – the state is the only one that can really influence them.

The other update is the on street parking, it continues. Steve sent me this, I got it today. Steve said the restrictions, we can restrict, but he would advise us to limit the hours, instead of total restrictions. If we can say we are restricting over night parking is the way to go. He said there needs to be some curb painting like in Briarwood.

Mr. McCain – for what reason?

Mr. Stinson - there is Ohio Revised Code for that.

Mr. McCain – you aren't supposed to park by a fire hydrant.

Mr. Stinson – Richard I agree but, it doesn't hurt to paint.

Mr. McCain – you can go down and paint it but if you don't have anything to back you up...

Mr. Stinson - I sat between Steve and Tim Cassady at the LUC district meeting. He said once you get this I then have to go to Steve and Jane. So anyway there is all of this to go through.

Mr. Harrigan – you just got it this morning?

Mr. Stinson – there are 12 different townships all bugging them.

Is there any new business?

Ms. Perry – I want to put on record that I passed out the W2's.

Mr. Stinson – we need to update our business cards. I am going to appoint Matt since he is the only person with a change. Get the minimum amount.

Mr. Harrigan – everyone shares the same card?

Mr. Tullis – I used Boldman.

Mr. McCain – the only thing to change is Paul off and you on.

Mr. Stinson – our next meeting will be February 5th, and we will go back to the 5:00 meeting time. The next meeting February 19th will be at noon if we can get a motion. Mr. Koerner moved, seconded by Mr. Harrigan, that the meeting on Monday, February 19, 2024 would be held at noon. Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

Is there any other new business?

Mr. Stinson – Dan (Evilsizor) do you have any comments?

Mr. Evilsizor – on the conversation about the business cards. I wondered about the idea of everyone having township emails, instead of using private emails.

Ms. Perry – when I came on, CT was phasing out and I made my email through yahoo because it was free. When I set up the website, I got one free email, and I gave that to Sean when he came on since he needed an email for zoning. (due to elimination of CT email accounts) I believe there is a monthly fee for additional emails but I will verify.

Mr. Evilsizor – with the website I am setting up I received 100 emails.

Ms. Perry – I got ours through Go Daddy, because that is what I am familiar with in building websites.

Mr. Evilsizor - at the last meeting, about mileage as determined by the federal government how is that determined.

Ms. Perry – it is for if anyone uses their personal vehicle for township business, mainly for the training. Matt is attending the township association training in Columbus and he is eligible for mileage reimbursement.

Mr. Tullis – I have never turned in mileage.

Ms. Perry – I don't know that I have ever paid out any mileage since I've been here. But if there were mileage, it would be paid at the federal rate.

Mr. Evilsizor - another question I had, about communication between Susan Helterbran and workers compensation. What about unemployment? Some township 1099 those employees.

Ms. Perry – I don't believe they are eligible for unemployment. They don't make enough to have to receive a 1099.

Mr. Stinson – anything else?

Mr. Evilsizor – I know at the last meeting Mr. Ebert was here. You said you were going to stop and see Tim and Nino. (County Commissioners Tim Cassady and Nino Vitale)

Mr. Stinson - I haven't because they haven't had to meet with me. I wanted to combine that with the parking thing. I haven't done that yet Dan. I have quite a bit of information on that and there is a lot of information to collect on that.

Mr. Evilsizor – ok.

Mr. Stinson – any more new business?

Mr. Koerner moved, seconded by Mr. Harrigan to pay the bills. Roll call was as follows: Mr. Stinson – yes; Mr. Koerner, yes; Mr. Harrigan – yes.

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	01/15/2024	Ohio Department of Taxation	\$132.38
	01/15/2024	US Treasury	\$1,590.08
20288	01/15/2024	Matthew J. Harrigan	\$883.58
20289	01/15/2024	Roger Koerner	\$742.89

20290	01/15/2024	Richard McCain	\$1,384.20
20291	01/15/2024	Sandi Perry	\$1,237.80
20292	01/15/2024	Blair Stinson	\$837.41
20293	01/15/2024	Sean Tullis	\$878.07
20294	01/15/2024	CT	\$123.68
20295	01/15/2024	Cintas	\$104.54
20296	01/15/2024	Heritage Cooperative	\$162.49
20297	01/15/2024	Blair Stinson	\$425.00
20298	01/15/2024	Roger Koerner	\$425.00
20299	01/15/2024	Sean Tullis	\$25.00
20300	01/15/2024	Richard McCain	\$25.00
20301	01/15/2024	Sandi Perry	\$215.73
20302	01/15/2024	Matt Harrigan	\$425.00
20303	01/15/2024	OPERS	\$2,040.53
20304	01/15/2024	City of Urbana	\$88.97
Total			\$11,747.35

Being no further business, Mr. Harrigan moved to adjourn the meeting seconded by Mr. Koerner.

Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.



Blair Stinson, President



Sandi Perry, Fiscal Officer