

**Minutes of the Urbana Board of Trustees Meeting
held Monday, January 16, 2023**

The Board of Urbana Township Trustees met on this date with Trustee Paul Wright, Trustee Roger Koerner, and Trustee Blair Stinson present. The minutes of the January 02, 2023 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

Trustees

Trustee Wright – Richard do you want to start?

Employee Report

Richard McCain – Another dead deer off of Middle Urbana. Working in the shop making some carts to put under the salt box and the snow plow.

Mr. Wright - Sean what do you have for us?

Sean Tullis – Zoning Inspector

Mr. Tullis – see attached. I got another report on Short Cut. The neighbor is complaining about mosquitos and some tires. I am going to do another letter and get the official process started.

Mr. Wright – that sounds good.

Mr. McCain - one other thing. Hendersons called about all of those windshield wiper blades. They wanted a credit card number. First thing I wanted to know is how much they are. So Sean is going to get that number for me.

Mr. Tullis – sorry I was thinking Steve Henderson.

Mr. McCain – no sorry it's Henderson Corporation. They are who we get our heated windshield wipers from.

Mr. Stinson – are they going to issue a UPS call tag?

Mr. McCain – I am also going to ask them to send us to send a bill.

Mr. Wright – ok. Sandi you contacted the 4H office and asked for some volunteers.

Ms. Perry – Yes, I contacted the Extension Office and they are going to place the request in their newsletter. I also reached out to the Probation Department and informed them that we are looking for people needing community service. I spoke to the Judge and he indicated the YMCA is also requesting community service/volunteers.

Mr. McCain – I would just have to have one more person for trash pickup. We would have to come up with a way for them to put it in something. We can come up with something.

Mr. Wright – on the tree cutting. I spent a day with Dan from WD Excavating, Wednesday or Thursday. He rode with Richard and I and looked at what we thought we wanted him to do. He hasn't gotten back to us with any quotes, so we are kind of in limbo on that.

Mr. Wright – do we want to talk about a tractor? We got a quote for \$180,000 even for all of the items. It is going to be less than that. That is for tractor, mower, pallet forks, grapple forks, 15 bat wing mower and skid loader and bucket.

Mr. McCain – does that include the skid loader?

Mr. Stinson – yes the skid loader and bucket, plate. The plate goes on to the loader to the tractor with the quick attach. Everything interchanges.

Mr. Koerner moved to make the purchase from fund 2111 from John Deere through Koenig Equipment for those items. Mr. Stinson seconded the request. Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Mr. McCain – is that with the state bid?

Mr. Wright – yes it is.

Mr. Stinson – it is another 1.5% discount.

Mr. Wright – I have a letter of intent or PO request here from Deere and Company.

Ms. Perry – can you forward that to me?

Mr. Wright – yes.

Mr. Koerner– if you want to do it now, we can extend the Zoning Commission and Zoning Appeals commission. Steve Mabry has will be extended for February 15, 2028 on the Board of Zoning Appeals. Mr. Koerner moved, seconded by Mr. Stinson to extend Steve Mabry on the Zoning Appeals Board.

Mr. Wright – do we have anything else?

Mr. Stinson – do we need a motion to get that sprayer.

Mr. Wright – I don't know how expensive a tank and sprayer are.

Fiscal Officer

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	01/16/2023	US Treasury	\$1,610.76
	01/16/2023	Ohio Department of Taxation	\$184.46
	01/16/2023	BWC	\$88.72
19923	01/16/2023	Roger Koerner	\$720.93
19924	01/16/2023	Richard McCain	\$1,596.95
19925	01/16/2023	Sandra Perry	\$1,203.52
19926	01/16/2023	Blair Stinson	\$814.73
19927	01/16/2023	Sean Tullis	\$942.98
19928	01/16/2023	Paul Wright	\$864.73
19929	01/16/2023	Sean Tullis	\$25.00
19930	01/16/2023	Richard McCain	\$25.00
19931	01/16/2023	Paul Wright	\$425.00
19932	01/16/2023	Roger Koerner	\$425.00
19933	01/16/2023	Williams Hardware	\$31.74
19934	01/16/2023	Heritage Cooperative	\$765.36
19935	01/16/2023	AIM Media	\$52.60
19936	01/16/2023	Lantz Sales	\$603.00
19937	01/16/2023	VOID	
19938	01/16/2023	Blair Stinson	\$304.86
19939	01/16/2023	Roberts Refuse	\$50.00
19940	01/16/2023	OPERS	\$2,103.44
19941	01/16/2023	City of Urbana	\$75.91
19942	01/16/2023	Sandi Perry	\$208.49
19943	01/16/2023	Steve Mabry	\$20.00
19944	01/16/2023	Nancy Lokai Baldwin	\$15.00
19945	01/16/2023	Scott Wright	\$15.00
19946	01/16/2023	Roger Ward	\$15.00
19947	01/16/2023	Jim Heiser	\$15.00
19948	01/16/2023	J.T. Concrete & Construction	\$1,695.85

Total**\$15,146.33**

1-16-23 Zoning

1. 1-3-23 BZA meeting results were that the officers remained the as 2022 and the Rich Walker barn height variance was approved.
2. Signed a zoning permit for a 10'x20' shed at 2450 Sloan Rd., Alfredo Gutierrez 937-206-5682
3. Alycia May with People Speak (.net) wants to help us get more people to our meetings. I told her this was not part of my responsibilities and I would pass her information on to the trustees.
4. Going to meet to write a zoning permit for a 24'x40' pole barn (hobby shop/ storage) at 5925 Prairie Rd., Justin Cain 614-732-3376.
5. Greg Pace with Echohouse Solar called to get a permit to install solar panels on the roof at 320 Patrick Ave. I told him that house was in the city limits and he would have to contact the city.

1-16-23 Cemetery

1. I received the concrete footer invoice from Tony Swank. The total was \$1,695.85.
2. I have received several compliments from residents about how nice the mulch in the Grandview Cemetery looks. Thank you Blair!

Mr. Koerner moved, seconded by Mr. Stinson that the bills and purchase orders were approved. Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Mr. Wright – does anyone have any other business?

Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Koerner.

 _____ Trustee Wright, President

 _____ Sandi Perry, Fiscal Officer