

**Minutes of the Urbana Board of Trustees Meeting  
held Monday, July 14, 2023**

The Board of Urbana Township Trustees met on this date with Trustee Paul Wright, Trustee Roger Koerner, and Trustee Blair Stinson present. The minutes of the July 03, 2023 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

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**Guests**

Jane Napier, Asst. Prosecutor

Anthony Anselmo

Matt Harrigan

Joe Jackson

Trustee Wright – I want to welcome everyone here tonight. Mr. Jackson do you want to start?

Ms. Perry – I did receive notice from Mr. Jackson that he requested a hearing, but I believe that was provided at the last hearing.

Ms. Napier – it was, but we can re-open this.

Jo Jackson – I just wanted to put that on record. I have been working on the property. My daughter is supposed to buy that. I have been cleaning it up. I didn't even know I had a letter when I started working on that. I had been working on cleaning it up and then I got a letter, and I was like, I have been doing that.

The letter said it needed to be taken down, but I bought trusses, and there are a lot more properties that need to be taken down that aren't being worked on.

I want to let it be known that this is not the only one, those barns on Campground, I have 15 or 20 places that are in bad shape.

Mr. Wright - Unfortunately, there is agriculture and farmers can get away with that. Those you are talking about would fall into that category. I don't believe barns fall in the same category because no one lives there.

Ms. Napier - you are absolutely correct. Barns are not occupied structures. The Health Dept doesn't want you living there if it is an unsafe structure. Usually that is zoning. And I have to tell you that zoning is never equal protection.

Mr. Jackson – I have equal protection under the constitution of the United States.

Ms. Napier – do you ever get pulled over?

Mr. Jackson– I don't speed.

Ms. Napier – I know you are upset that the township is doing this but you are cleaning it up.

I hope that no one is living there. We are looking one, for people that are living in unsafe structures.

Mr. Jackson – we can go down that there is a house that has the roof falling in.

Ms. Napier – do you have the address?

Mr. Jackson – I can bring you 15 addresses. My intentions was to fix it up after the fire. My daughter has hem-hawed around. I will deal with it, so I just want to know that the money I am sinking in to that you aren't going to take the house down.

Ms. Napier – The reason that we sent the letter to prompt you to fix it. What we would like to say is that we see this as a problem and we would like you to fix it.

Mr. Jackson – I come out here really wanting to make you aware that you have to take care of everyone. If there is another issue within Urbana Township, then it needs to be taken care of.

I think that I have done mostly what you would like me to do. But before I go and put a top on that house I need to know that you aren't going to take the house down.

Mr. Stinson – Jo, again, Sean receives calls about complaints. We don't look for anyone. Part of our duty is to answer complaints. We sent you a letter, and we wanted a plan of action. I said that to you the last meeting sir. We aren't out looking for any of these nuisance properties, but when there are complaints, then we look into it.

Mr. Tullis – I get a call and I make them aware. I told the trustees I wasn't going to go around looking for issues. But part of my responsibility is to react when they get a complaint. I don't get paid enough but somebody has to do these jobs. I didn't single you out, but I am obligated to report when I receive a call. I'm sorry you feel singled out but I received a complaint.

Mr. Jackson - I plan on cleaning it up, that ain't the issue.

Mr. Stinson – The person that complained about you was an adjoining property. Driving around looking for situations is targeting. How is it affecting your life if you drive by a barn?

Mr. Jackson – I am liable as a human being to ensure others are protected.

Mr. Stinson – good point, but I am not going around looking for issues.

Mr. Jackson – I planned on doing this and now you are making me aware now and those issues do need addressed.- So I guess I am. And if I have to step up and make the complaints then I will.

Ms. Napier – we are getting far afield of the hearing purpose. So, I will recommend that Mr. Jackson is doing substantial work on the premises, and no action will be taken, and we will review this again in 4 or 5 months.

Mr. Jackson – I will have a top on that house by October.

Ms. Perry – I just want to make sure I have this down correctly, are you withdrawing the violation for Mr. Jackson?

Mr. Stinson – I would like to at least suspend or table it for 6 months.

Ms. Napier – I believe for now it will be withdrawn and reviewed again in November.

Mr. Tullis – I want to thank you for all that you have gotten done.

Mr. Jackson – what made me upset was I started it and two days later I got a letter.

Mr. Stinson – everybody appreciates a good neighbor and you are being one.

Ms. Napier – And I think that was their intent.

Mr. Jackson – I do have one more thing 1230 South Avenue.

Ms. Napier – I passed that along to the Health Dept and they are reviewing it.

Mr. Jackson – I would like to buy that. I don't know who would help me to get that.

Ms. Napier – are they dead?

Mr. Jackson – yeah for 25 years.

Ms. Napier – if they have delinquent taxes it will get to that point if they are delinquent for about 2 years we send out letters, and if it doesn't get paid then the Treasurer will foreclose on it.

Mr. Jackson - the trees that were saplings are this big around now.

Ms. Napier – I have made the referral.

Mr. Wright – ok, so we are done on that. Anthony do you have something?

Mr. Anselmo – I just want to drop this off and thank you for the work that you did on Briarwood.

Mr. Wright – unfortunately over the years we are going to have more to do.

Mr. Anselmo – piece mealing it out seems to be working.

Mr. Wright – we appreciate you coming in. Richard, what do you have for us?

**Richard McCain, Road Supervisor**

Mr. McCain – roadside mowing is done. Blair and I finished up yesterday. Chapmans in Briarwood, their driveway is done. I have to talk to Bo, because in September I would like to have that yard done. I don't want to wait until next year. I need to find out if there will be any other charges. That's about it.

Mr. Wright – ok, Sean?

**Sean Tullis, Zoning Inspector**

See attached.

The only other thing is that I just received a public records request all about me.

Mr. Stinson – give those to Jane for review.

Mr. Tullis – ok.

Ms. Perry – I believe I received all of the public records requests. I have responded via letter, which I handed to Mr. Evilsizor when he dropped the last one off. He knows I am leaving for vacation today, and I will be gone through next week. I will begin working on them upon my return. It appears it will take a while.

Mr. Tullis – at what point, what is the end game? What are you trying to accomplish? You simply did not maintain your property and we got complaints. And no license plates.

Ms. Napier – this is entirely separate, and whatever action we take is totally separate from this. Sandi and I have dealt with this, if she has something, she tells them. She is going to respond to them when she gets back.

At 1:05 P.M., Mr. Koerner moved to go into executive session to discuss imminent litigation pursuant to O.R.C. 121.22(G)(3) Mr. Stinson seconded the request.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

1:20 P.M. We are now back on the record.

Mr. Koerner moved, that after hearing from Mr. Evilsizor and the neighbors who testified, the Board determines that the fire truck also noted by Mr. Evilsizor as a ladder truck, is a junk vehicle, and the Board shall allow 60 days in which to remove the vehicle, to approximately September 14, 2023. Mr. Stinson seconded the request.

Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Notice will be sent to Mr. Evilsizor through letter to Uber Apiaries.

Mr. Stinson – there is evidence that he (Danny) is making leeway on that property by removing stumps and cleaning up brush. The nuisance part of the property, except for the vehicles, he has made tremendous improvement.

Ms. Napier – good. Then the vehicles are the remaining problem.

Mr. Wright – ok is there any other old business?

Ms. Perry – I would like to put on record the public records requests.

The first one from Mr. Evilsizor was received June 19, 2023, responded initially June 19, 2023, and filled request on June 25, 2023.

The second request was received via email June 30, 2023, responded July 3, 2023.

The third request (multiple requests) were received today, July 14, 2023, and I made an initial response July 14, 2023. I believe that is all.

Paul – ok. Is there any new business?

Mr. Stinson – we have another indigent cremation. Vernon’s notified me that we have a new one. She was a resident at Vancrest.

Mr. Wright – ok, well I don’t have anything else.

#### **Fiscal Officer**

The following bills were presented for payment:

<b>Check No.</b>	<b>Date</b>	<b>Payee</b>	<b>Total Amount</b>
20101	07/14/2003	Sean Tullis	\$25.00
20102	07/14/2003	Richard McCain	\$25.00
20103	07/14/2003	Sandi Perry	\$208.49
20104	07/14/2003	Paul Wright	\$425.00
20105	07/14/2003	Blair Stinson	\$425.00
20106	07/14/2003	Ward Excavating	\$10,785.00
20107	07/14/2003	Heritage Cooperative	\$174.54
20108	07/14/2003	CCP Industries	\$247.96
20109	07/14/2003	Jeff Martin Construction	\$2,000.00
20110	07/14/2003	Cintas	\$24.84
20111	07/14/2003	Roger Koerner	\$425.00
20112	07/14/2003	Roger Koerner	\$720.93
20113	07/14/2003	Richard McCain	\$1,636.34
20114	07/14/2003	Sandra Perry	\$1,403.52
20115	07/14/2003	Blair Stinson	\$814.73
20116	07/14/2003	Sean Tullis	\$878.08

## 7-14-23 Zoning

1. Met with Danny Evilsizor at his property on 189 Rooney Dr. due to concerned phone calls from neighbors. Danny was simply cleaning up the property as requested by the township. He was utilizing a small backhoe and a dump truck to remove tree roots and debris. He stated that he is close to selling the property to someone and a house will be built. He said he will meet with me soon to get a zoning permit.

## 7-14-23 Cemetery

1. I was asked to locate the gravesite of Sharon Sells by her brother Donald Maxwell 937-935-9286. She is buried on 3-23-2017 at P# 188 G# 1 in a casket and vault. Her husband Jim is to be buried on top of her vault, I assume in an urn. Her family wants to buy a monument and will need to install a footer after they pick out a stone. I told him we could dig it in the spring or fall. I found the approximate location was not able to find the pins so I am going to need some help.
2. I am looking at a 2<sup>nd</sup> option for cemetery software to use. Collin Vernon suggested I contact Larry Coffing 937-214-1473. Here is what I know so far.
  - He runs Fletcher's cemetery and has used CIMS (Cemetery Information Management System) for 10 years and loves it.
  - Their cemetery is 12 acres and they have approximately 30 burials per year.
  - It took them about 3 years to install of their data but used the software during this time for anything new that happened. There was not a monthly charge for just using the software.
  - Now that everything is set up he uses all of the available options. These include data saved on the Cloud, controlled internet access by the public, iPad or phone use, etc.
  - There is a fee to use the Cloud storage and to utilize internet access.
  - I have no idea about costs yet but as I understand it, it is software that can be used simply as a data management system or extra bells and whistles can be added as our needs or desires change.
  - He is willing meet with me to discuss our needs and his procedures.
  - He sent me the attached information for an Ohio Cemetery Grant that is available.



Department  
of Commerce

Division of Real Estate  
& Professional Licensing



## FY 2024 Cemetery Grant Application

Dear Ohio Cemetery Operator:

The Ohio Division of Real Estate and Professional Licensing is pleased to announce that we are now accepting applications for the fiscal year 2024 Cemetery Grant Program. The grant funding amount available this cycle is \$104,000. Grant applications may only be submitted online. The online application can be found at <https://cemeterygrants.com.ohio.gov/>. You can also find instructions in the attachment below.

If you have any questions or require additional assistance, please contact the Division at 614-466-5384 or [CemeteryGrants@com.ohio.gov](mailto:CemeteryGrants@com.ohio.gov).

Sincerely,

Daphne Hawk  
Superintendent, Division of Real Estate and Professional Licesning

A handwritten signature in black ink that reads 'Daphne Hawk'. The signature is written in a cursive, flowing style.

20117	07/14/2023	Paul Wright	\$864.73
20118	07/14/2023	ADT Security	\$67.61
20119	07/14/2023	CT Communication	\$129.28
20120	07/14/2023	City of Urbana – Utilities	\$26.95
<b>Total</b>			<b>\$21,308.00</b>

Mr. Koerner moved, seconded by Mr. Stinson that the bills were approved.  
Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

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Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Koerner.

  
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Trustee Paul Wright, President

  
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Sandi Perry, Fiscal Officer