

**Minutes of the Urbana Board of Trustees Meeting  
held Monday, June 05, 2023**

The Board of Urbana Township Trustees met on this date with Trustee Paul Wright, Trustee Roger Koerner, and Trustee Blair Stinson present. The minutes of the May 15, 2023 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

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**Guests**

Matt Harrigan

Trustee Wright – We have one guest tonight.

Mr. Harrigan – I live here in Urbana Township. I grew up on Millerstown Road and I came to learn and listen.

Mr. Wright – Ok. Welcome. Richard we will start with you then.

**Richard McCain, Road Supervisor**

Mr. McCain – The county got done with sealing. They strip sealed the east end of Woodburn and full sealed the west end. They did Springbrook and Knight Road, full width. That is what Danny told me, that was all that they had. So, they should be done. Paul and I went down and patched holes in Knight Road and we also went to Briarwood and got all of them in the cul-de-sac and then we ran out. So someone will have to go and get me a ton.

Mr. Stinson – I went last time. Paul and I.

Mr. McCain – well Paul and I can go, so whatever you want to do.

Mr. Stinson – it is really up to you.

Mr. Wright – I don't have any desire to go.

Mr. Stinson – well then I will go get it.

Mr. McCain - Paul and I got all of the spraying except for Dallas and east side of Middle Urbana. I got the radiator done, and the antifreeze leak fixed in the John Deere. They said they are going to deliver the skid loader this week, but he was out in Iowa so we will see.

I got the shelf built in the old salt barn. That's about it.

Mr. Wright – ok, Sean what do you have for us?

**Sean Tullis, Zoning Inspector**

See Attached

Mr. Tullis – I wrote a zoning permit for a mobile home. It's going in Hickory Grove, and it's the first one that I have done.

Mr. Stinson – is that how they do it? Every time they move in a mobile home they have to get a zoning permit?

Mr. Tullis – yes.

Mr. Stinson - so they have to write a permit for the new trailer, and if they have to put a shed in they need a permit for that. When is the last time you believe a new trailer has been in ?

Mr. Koerner – I don't know, its been a long time.

Mr. Tullis – the county is very interested in shed and barns going on properties. They have standards on those, but no standards on mobile homes. It just has to be on concrete and it has to have two tie downs. So, there are a lot of things I still don't understand on our zoning policies.

I have already written 30 zoning permits this year. Last year I did 36 total. I sold 2 grave sites to Mark and Carol Hunt.

I haven't sent out our maximum monument sizes. I wanted to go back over them and then I will notify the vendors.

Mr. Stinson – Vernon's said they have a kit to put the military markers on the back of the headstone. If we can get those things mounted on the headstone, it will be so much better. A lot of people don't realize that that is an option.

Beatty's monument is 52" tall.

Mr. Tullis – so we should change to 14x24x52. So 52; I will change it.

Mr. Wright – so that will be our published height?

Mr. Stinson – yes. Paul -sounds good to me.

Mr. Koerner – I am ok with that.

Mr. Wright – ok thank you. Do we have any old business?

Ms. Perry – I have the letter on the Joe Jackson property ready for your signature. We have received back all of the green card certified mailers on the four other letters we sent. The Dunham property had 7 days to respond, and I checked my email and I have not received anything. I don't know if any of you have received a call. The other 3 junk vehicle notices have 14 days to respond, so we have to wait on those as follows:

Donna Dunham – no signature date, given 7 days to respond. We received green card back June 1, 2023.

Uber Apiaries, LLC – Daniel Evilsizor – signed for May 30, 2023 – given 14 days to respond.

James Hess – signed for May 24, 2023 – given 14 days to respond.

Oral K. Blosser – signed for May 24, 2023 – given 14 days to respond.

Mr. Stinson – Ms. Dunham called Roger and Roger asked me to go out with him. We met with her and explained what our issues are with her. She has already started to clean up.

Mr. Koerner – they took part of the trash, but not all of it.

Mr. Stinson – if she needs help, I can go out. We explained that she had to make an effort to tidy up the outside and she already has.

We also explained that she could put up some fence. She said she was going to do that. She asked about having a garage sale, and we said absolutely she could. She has made an effort to clean up.

Same way with Hess . They have moved at least four boats. He was down there mowing today.

Mr. McCain – out next to the road, that is not his property. That is the Blosser's.

Mr. Stinson – he got rid of the big yacht, and the 2 pontoon boats are gone. He has two others hooked up to trucks. And then Jackson, the whole inside of the house is cleaned. I stopped at Evilsizor's and he hasn't done anything except mow. So, going back to Donna, she really has done well. Paul, if they are really trying, should we go on?

Mr. McCain – how long is trying? It's the same thing about that old trailer. That went on for years.

Mr. Koerner – it is my opinion that they will move on the property.

Mr. Wright – let me suggest something.. She has been served a letter, so obviously she knows, but should we let her know that we will continue to monitor the situation?

Mr. Tullis – they will stop working on it.

Mr. Koerner – I will check tomorrow morning to see if she has stuff out.

Ms. Perry – I don't have any more old business then.

Mr. Stinson – I do, did you guys look at the culvert by Howell's?

Mr. McCain – yes we did see on the south side of the catch basin? It was still ok.

Mr. Stinson – ok. Someone called and was concerned about a kid getting their foot caught so I went down and patched it.

Mr. McCain – we had the concrete guy come in and do another.

Mr. Wright – ok. On to new business then.

Mr. Koerner - 3515 Singing Wind Way. That property has been vacant forever. Up until this year HUD has mowed it. But this year it hasn't been mowed at all. Do we want to hire Riley Gregg to do that and assess the taxes?

Mr. Stinson – it was in the paper for Sheriff's Sale.

Ms. Perry – that property is notice by publication for service. It is not up for Sheriff's Sale yet. It has a Default Judgment Hearing in the online records for tomorrow.

Mr. Stinson – if the bank buys it back they will pay to have it mowed.

Mr. Wright – I say let's see what happens tomorrow at the hearing and we will talk about it next meeting.

Mr. Tullis – there is another complaint on Dallas Road. The Schlabach house that burned. I got another complaint from Marilyn Henderson about the fox, coons and ground hogs living over there. It is across the street from 834.

Apparently it burned. The guy tried to build back and the fire dept told him the concrete wasn't any good.

Mr. Stinson – is it a bad weedy lot?

Mr. Koerner – I think there is a car there.

Mr. Wright – so do we need to do something there? That is another one that has been going on for awhile.

Mr. Stinson – the property is Kenny Schlabach.

Ms. Perry – well if you want to move forward with the nuisance property, then you need to get the list together of the address, parcel numbers, etc just like last time, and then we will need to do another resolution and start the notification process.

Mr. Tullis – there is another property on Knight Road and Middle Urbana.

Mr. Stinson - Dave Goutee.

Mr. Tullis – Oh, I have a question about the cemetery. Do you know where Leonard and June Deere own? Their daughter Vicki is asking about the sites and how many there are.

Mr. McCain – I do. I can show you Sean.

Ms. Perry – if you pull the deeds they it will state how many graves they have.

In other new business, we received a letter from Thompson, Dunlap, & Heydinger law regarding a Notice of Annexation for S&L Home Center. I don't believe we need to do anything but I have the letter for you to review.

Mr. Stinson – that is a big lot back there.

Ms. Perry - We received the 2023 MORE Grant Application. It can be used for: safety equipment purchases (including clothing/shoes), OTA conference registration fees, Playground Surface Materials, Safety Signage, Safety Cones or other hazard Warning Items, Automated External Defibrillators, Fire Extinguishers, Life Jackets, Hand Sanitizers, Masks, Gloves.

Mr. Stinson – I think you should apply.

Mr. Wright – me- too.

Ms. Perry - In the past we have used the funding for safety clothing for Richard.

Mr. Wright – the only other thing that I have is that Steve McCall asked for support of the Champaign County application for safe streets and roads action plan grant. I gave that information to Sandi.

Sandi – I will prepare the letter and have it ready for your signature at the next meeting.

Mr. Stinson – what about the meeting in July? Weren't you wanting to change the date?

Ms. Perry – yes. I would like to move the July 17 meeting to July 14 at noon if no one has an issue with it.

There were no issues noted by the trustees or Mr. McCain and Mr. Tullis.

Ms. Perry – ok, I will make a sign for the front door and put a notice in the paper and our website.

Mr. Stinson – we also need to know from our insurance carrier if we park our trailer out in an unlocked building and it gets stolen if we are covered, or if we have to leave it in a locked building.

Ms. Perry– I will send them an email to our insurance provider.

#### **Fiscal Officer**

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
20060	06/05/2023	Koenig Equipment	\$25.96
20061	06/05/2023	Sandi Perry	\$32.52

20062	06/05/2023	Pioneer	\$113.24
20063	06/05/2023	CT Communication	\$129.24
20064	06/05/2023	Cintas	\$79.84
20065	06/05/2023	City of Urbana	\$95,323.00
20066	06/05/2023	Roberts Refuse	\$50.00
20067	06/05/2023	ADT	\$67.61
20068	06/05/2023	County Engineer	\$2,796.83
20069	06/05/2023	City of Urbana Utilities	\$26.95
20070	06/05/2023	Williams Hardware	\$26.64
20071	06/05/2023	McMann Smoot Riddle	\$7,226.00
20072	06/05/2023	Shirley Pullins or Edwin Wingfield	\$300.00
<b>Total</b>			<b>\$106,197.83</b>

Mr. Koerner moved, seconded by Mr. Stinson that the bills were approved.  
Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

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Mr. Wright – does anyone have any other business?

Being no further business, Mr. Koerner moved to adjourn the meeting seconded by Mr. Stinson.

Paul Wright Trustee Paul Wright, President

Sandra B. Perry Sandi Perry, Fiscal Officer

## **6-5-23          Zoning**

1. Wrote a zoning permit for wooden fence around rear property. Tia Wilson at 2003 Jadora Drive.
2. Wrote zoning permits for a 12'x24' storage shed for the Urbana Church of Christ at 1400 Short Cut Rd for Lee Bumbalough.
3. Wrote a zoning permit for a mobile home for the Hickory Grove MHP at 100 East Hickory Grove Rd. Laura Estrada.

## **6-5-23          Cemetery**

1. Sold 2 gravesites (P77 GS 4,5) to Mark and Carol Hunt for \$1,150 (\$575 each). Bury traditionally.
2. New maximum monument sizes are 14"x24"x48" high for a single and 14"x50"x 48" high. Larger monuments or a statue will need to be requested and approved by the trustees. The owner will have to supply to the trustees drawings of a mock up and an engineered plan for the footer. The owner needs to sign release of liability if something damages the display and will pay for the entire required footer.
3. We have 2 military markers to be installed. One for Fredrick W Ray P317 GS 2 and one for David Alan Trostel P284 GS 2.