

**Minutes of the Urbana Board of Trustees Meeting
held Monday, May 1, 2023**

The Board of Urbana Township Trustees met on this date with Trustee Paul Wright, Trustee Roger Koerner, and Trustee Blair Stinson present. The minutes of the April 17, 2023 meeting were reviewed and accepted as presented. The Financial Status Reports were reviewed and accepted as presented.

Trustees

Trustee Wright – Well I don't see any guests tonight, so Richard do you have anything?

Richard McCain, Road Supervisor

Mr. McCain – Just trying to get everything mowed in between the rain.

Trustee Wright - Well I have something. Dan Wright called me and wants to come and cut brush tomorrow.

Mr. McCain – ok, we will figure it out.

Trustee Stinson – one day?

Trustee Wright – yeah, they believe it will just be one day.

Mr. Tullis – the cemetery looks nice.

Mr. McCain – it's been tough because every time we get one done, then it will rain for three or four days.

Mr. Stinson – should we pick the highest priority?

Mr. Wright – he wants to get it all done.

Mr. McCain – is he going to come here?

Mr. Wright – yes.

Mr. McCain – we will figure it out.

Mr. Stinson – where should we start out?

Mr. McCain – I thought he said he could have it done in three days, we will get it figured out. I don't have anything else.

Mr. Wright – ok. Sean do you have anything for us?

Mr. Tullis – See Attached. Re: Mike Melvin’s request for restrictions on stones: are there any restrictions?

Mr. Wright– I know that Jimmy went through that and I don’t believe the height request is very much.

Mr. Tullis – I haven’t found any documentation on what has been done.

Mr. Wright – to me, what difference does it make?

Mr. Tullis – so if we want to have input then now is the time.

Mr. Stinson – Get with Vernon’s and find out what they have.

Mr. Tullis – ok, I can check with them.

Mr. Wright – we will move on to old business.

Ms. Perry – I have some old business. I sent the fiscal letter of support to Doug Crabill for the block grant. I sent a bill to Miranda Osborn for half of the cost of cutting trees.

I have Resolution 2023-004-W for the nuisance properties. For the Jackson property, we have to pass the resolution asking the Building Regulations department to do an inspection and provide us with a report. Once we receive the report, we can send a letter. We also have to notify any lien holders. I know that information is on file for liens at the Recorder’s Office, so I will send this Resolution to Jane Napier and see if she can provide this information for us. Once we have the lien information, I can finish the letters and have you sign them, hopefully at the next meeting. Then I will send them out certified mail.

Mr. Koerner moved, seconded by Mr. Stinson to approve Resolution 2023-004-W.
Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Mr. Wright – moving on to new business.

Mr. Wright - The only thing I have is uniforms. Blair has expressed interest in them and Richard probably ought to have them. It’s from Cintas, and it’s \$15.00 a week. For the last, I don’t know how many years, Deb has been washing shop rags, and she got one with diesel and had to clean out the machine. We can get shop rags as well.

Mr. Stinson – we were also talking about getting a price on the rags, because it still might be cheaper with going with towels. If they only do like 50 and pick them up once a month or so.

Mr. Wright – I used to get some from Cleveland Cotton, and they were nice towels.

Mr. Wright – if we get the thing on the clothes, can we get a quote on the rags as well. Also the rugs.

Ms. Perry – I can send an email to Cleveland Cotton.

5-1-23 Zoning

1. Rodney Pullins/ Wesley Wingfield on 5774 Buckhorn Rd. conditional use approval, for a 3 acre lot split with a 375'x20' lane, from 2013 is valid forever as long as the original parameters are not changed. They have decided to change the parameters and are combining the 3 and 7 acre parcels. They have applied for a new variance/ conditional use. The BZA meeting is scheduled for May 16, 2023 at 7:00 pm.
2. Wrote a zoning permit for a room addition at 1406 Terrace Circle.
3. I spoke with Dustin Swigart at 2805 St Rt 68 South. I explained to him that I had 2 complaints about is shipping container storage units. I explained that they violated our TWP zoning resolution and they would have to be removed. I explained he could replace them with a storage shed or barn.
4. Maria Rigsby 937-594-272 at 2535 Pullins Woods Drive is complaining about 2 of her neighbors encroaching on her privacy fence/ property by building their fence on her property or actually using part of her fence as part of theirs. Her claims are all true. I am checking into it. I told her she should have it surveyed and then seek legal advice.

5-1-23 Cemetery

1. Mike Melvin wants to purchase 10 gravesites. Plot 138, gravesites 1-10. He wants to put a large family monument stone on this plot. What restrictions do you want to have? Maximum height, length and width?
2. I left a message for Beth Arencibia that there are gravesites available in front of her family on Plots 58 & 59 gravesites 1,2,3 are all open and with relatives. Their names are Eugene Burden (dad), Fred Martin (grandpa) and Connie Cox (aunt).

Resolution 2023-004-W

Resolution declaring Nuisance Properties, Junk Motor Vehicles, and requesting the Champaign County Building Regulations Department to provide a report which describes the current state of the building or structure on property in Urbana Township.

The Board of Trustees of Urbana Township, Champaign County, Ohio, met in regular session on the 1st day of May, 2023 at the office of the Board of Trustees of Urbana Township with the following members present: Roger Koerner, Paul Wright, and Blair Stinson.

Mr. Koerner moved to adopt the following Resolution:

RESOLVED, by the Board of Trustees of Urbana Township, Champaign County, Ohio, in accordance with Ohio Revised Code §505.86, requests the **Champaign County Building Regulations Department** determine and report to the Trustees the current state of the structures on the following property:

Joseph Jackson:

119 S. Edgewood Avenue, Urbana, OH 43078

Parcel No: K41-11-11-29-18-020-00 and K41-11-11-29-18-020-00

Mailing Address: 1238 South Avenue, Urbana, OH 43078

RESOLVED, by the Board of Trustees of Urbana Township, Champaign County, Ohio, in accordance with Ohio Revised Code §505.87, the Board has determined that the maintenance of the following properties constitutes a nuisance, due to significant amounts of vegetation, garbage, refuse, or debris:

Donna Dunham

2333 Short Cut Road

Urbana, OH 43078

Parcel No: K41-11-11-09-13-003-00

RESOLVED, by the Board of Trustees of Urbana Township, Champaign County, Ohio, in accordance with Ohio Revised Code §505.871, the Board has determined that there is a vehicle which is a “junk motor vehicle” as defined in R.C. §505.173, namely a “firetruck”, upon the following property believed to be owned by Daniel Evilsizor, and listed on the Champaign County Auditor’s webpage as follows:

Uber Apiaries, LLC

189 Rooney Drive

Urbana, OH 43078

Parcel No: K41-11-11-22-12-009-00 and K41-11-11-22-12-010-00

Mailing Address: P.O. Box 38113, Urbana, OH 43078

RESOLVED, by the Board of Trustees of Urbana Township, Champaign County, Ohio, in accordance with Ohio Revised Code §505.871, the Board has determined that there are “junk motor vehicles” as defined in R.C. §505.173, namely “multiple boats”, upon the following property listed on the Champaign County Auditor’s webpage as follows:

James Hess

1233 Beech Avenue

Urbana, OH 43078

Parcel No: K41-11-11-29-18-059 and K41-11-11-29-18-058

Oral K. Blosser

1243 Buck Avenue

Urbana, OH 43078

Parcel No: K41-11-11-29-18-060-00

Mr. Koerner moved, seconded by Mr. Stinson to adopt the Resolution. Roll call was as follows: Mr. Koerner, yes; Mr. Wright, yes, Mr. Stinson, yes.

Approved this 1st day of May, 2023.



Roger Koerner, Trustee



Paul Wright, Trustee



Blair Stinson, Trustee



Sandra G. Perry, Fiscal Officer

Mr. Wright – ok sounds good.

Fiscal Officer

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	05/01/2023	BWC	\$177.44
20035	05/01/2023	Lantz Sales	\$178.32
20036	05/01/2023	Pioneer	\$121.89
20037	03/17/2023	Ward Excavating	\$4,230.00
20038	03/17/2023	Walmart Community Card	\$89.42
Total			\$4,797.07

Mr. Koerner moved, seconded by Mr. Stinson that the bills were approved.
Roll call was as follows: Mr. Wright, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Mr. Wright – does anyone have any other business?

Being no further business, Mr. Koerner moved to adjourn the meeting seconded by Mr. Stinson.

Paul Wright Trustee Paul Wright, President

Sandi Perry Sandi Perry, Fiscal Officer