

Zoning Permit Application Requirements

Urbana Township Zoning
2564 State Route 54
Urbana, Ohio 43078
(937)484-4148

You will need to supply the following information to process a zoning permit.

- 1) You will need to make an appointment with the Zoning Inspector at (937) 484-4148. The Zoning Permit will cost \$60.00. We only accept checks and they need to be made out to the Urbana Township.
- 2) Bring 2 copies each of the following, to the zoning permit appointment:
 - a) Project plans drawn to scale showing dimensions and shape of the lot, distance from all 4 property lines to the project, the location of existing buildings, the locations and dimensions of proposed buildings, alterations or pool and any natural or topographic peculiarities of the lot in question.
 - b) Drawings of the proposed building/ pool design.
 - c) Survey Plat
 - d) Legal Description of the property.

Thank you very much!

Sincerely,

Sean Tullis
Urbana TWP Zoning
zoning@urbanatownship.com
(937) 484-4148

Please make check payable to: Urbana Township
2564 St. Rt. 54, Urbana, Ohio 43078