

**Minutes of the Urbana Board of Trustees Meeting
held Monday, January 20, 2025**

The Board of Urbana Township Trustees met on this date with Trustee Roger Koerner, Trustee Blair Stinson, and Trustee Matt Harrigan present.

Present:

Dan Evilsizor

Kyle Kelch

Yale Cline

The December 16, 2024 Meeting Minutes and Financial Status Reports were reviewed and accepted with no additions or corrections. Mr. Koerner moved, seconded by Mr. Harrigan to approve the December 16, 2024 meeting minutes and current Financial Status Reports.

Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

Mr. Stinson – Next is the organizational meeting.

We will start with a Motion for President and Vice President. Mr. Stinson nominated Mr. Harrigan as President and Mr. Koerner as Vice President. Mr. Harrigan seconded the request. Roll call was as follows: Mr. Koerner, yes; Mr. Stinson, yes; Mr. Harrigan, yes.

Mr. Harrigan – moving on with organization. Considering the nomination of Mr. Stinson for the representative to LUC and Mr. Harrigan to serve as the alternate. Mr. Koerner moved, seconded by Mr. Stinson for Mr. Stinson to be the township representative to LUC and Mr. Harrigan to be the alternate. Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

Ms. Perry – the next one is the Health District Advisory Board. We need a representative and an alternate. Mr. Stinson moved, seconded by Mr. Koerner to appoint Mr. Koerner to the Champaign County Health District Advisory Council and for Mr. Harrigan to serve as the alternate.

Mr. Harrigan – it has been moved and seconded for the Health District Advisory Board representative to be Mr. Koerner and Mr. Harrigan to serve as the alternate. Roll call was as follows: Mr. Koerner, yes; Mr. Stinson, yes; Mr. Harrigan, yes.

Ms. Perry – this is a result of our audit, where they wanted it to be worded to pay our elected trustees by salary, 200 times the daily rate, paid monthly, and the fiscal officer annual salary what is allowable by O.R. C. 505.24 and 507.09.

Mr. Harrigan - Mr. Koerner moved, seconded by Mr. Stinson to pay the elected trustees by salary, 200 times the daily rate, paid monthly, and the fiscal officer annual salary what is

allowable under O.R.C. 505.24 and 507.09. Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

Ms. Perry – Current meeting times are the third Monday of the month at 5:00 P.M. Mr. Koerner moved, seconded by Mr. Stinson to continue meeting times on the third Monday of the month at 5:00 P.M.

Mr. Harrigan – it has been moved and seconded to continue the meeting times on the third Monday at 5:00 P.M. Roll call was as follows: Mr. Koerner, yes; Mr. Stinson, yes; Mr. Harrigan, yes.

Ms. Perry will notify the newspaper.

Ms. Perry – the next thing is the mileage rate. Mr. Koerner moved, seconded by Mr. Stinson to pay mileage as determined by the federal government amount allowable.

Mr. Harrigan – it has been moved and seconded to pay mileage as determined by the federal government. Roll call was as follows: Mr. Koerner, yes; Mr. Stinson, yes; Mr. Harrigan, yes.

Ms. Perry – the next thing is Resolution 2025-001-W. (copy attached hereto) for the reimbursement of healthcare premiums for elected officials pursuant to O.R.C. 505.60.

Mr. Koerner moved, seconded by Mr. Stinson that Resolution 2025-001-W be adopted.

Mr. Harrigan – called for vote to approve Resolution 2025-001-W to authorize reimbursement of elected officials for part of the cost of insurance that may provided benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers as long at the budget permits, not to exceed \$400.00 per month. Roll call was as follows: Mr. Koerner, yes; Mr. Stinson, yes; Mr. Harrigan, yes.

Ms. Perry – we don't have to do that every year but I think it is just cleaner for the audit and if we have new trustees.

Ms. Perry – the second resolution is Resolution 2025-002-W (copy attached hereto) Mr. Koerner moved, seconded by Mr. Stinson that Resolution 202-002-W be adopted that the Trustees and Fiscal Officer's compensation and healthcare reimbursement shall be paid from funds other than the General fund, subject to certification based on the percentage of the time spent working on matters that are to be paid from funds other than the General Fund.

Mr. Harrigan – It has been moved and seconded to adopt the trustees and fiscal officer's compensation from funds other than the General fund. Roll call was as follows: Mr. Koerner, yes, Mr. Harrigan, yes, Mr. Stinson, yes.

Ms. Perry – The next thing is also coming out of the audit. They questioned the hours that were approved for Richard McCain. The recommended that we should indicate that his regular hours should be 25 per week, but may be more if needed, up to and including overtime, which shall

be paid at time and a half, per O.R.C. 4111.03, and also reaffirming, which I believe you did three years ago, reaffirming the annual 2% cost of living increase for Mr. McCain, on a part time basis. Mr. Koerner moved, seconded by Mr. Stinson for the approval.

Mr. Harrigan – it has been moved and seconded to pay the road supervisor, Richard McCain hourly with a 2% annual cost of living increase on a part time basis. Regular hour will be 25 per week, but may be more if needed up to and including overtime, which shall be paid at time and a half per Revised Code 4111.03. Roll call was as follows: Mr. Koerner, yes; Mr. Stinson, yes; Mr. Harrigan, yes.

Ms. Perry – the last thing as a result of the audit is that they requested that we have a maximum blanket purchase order amount. I selected \$10,000 but it can be another amount. Blanket purchase orders are where you can pay multiple vendors off of the same purchase order. Where if you have a standard purchase order it is assigned only to that vendor. I selected \$10,000 because that is what we have at the county, but if you want it to be \$2,000 it can be \$2,000. Mr. Stinson moved that the blanket purchase order maximum be \$10,000, seconded by Mr. Koerner.

Mr. Harrigan – it has been moved and seconded to permit blank purchase orders up to \$10,000. Roll call was as follows: Mr. Koerner, yes; Mr. Stinson, yes; Mr. Harrigan, yes.

Ms. Perry – the final thing is if anyone attending the Ohio Township Association conference? Is so, we need a Motion to pay the expenses of attending the conference. I know you talked last time about doing the online training, so I didn't know if anyone is actually physically going to the conference.

Mr. Harrigan – I will attend one day.

Mr. Stinson indicated he would wait for the videos.

Mr. Koerner moved, seconded by Mr. Stinson to pay for the expenses of attending the Ohio Township Association conference.

Mr. Harrigan – it has been moved and seconded to permit Mr. Harrigan to attend the OTA conference. Roll call was as follows: Mr. Koerner, yes; Mr. Stinson, yes; Mr. Harrigan, yes.

Ms. Perry – I believe that completes the organizational portion of the meeting unless you have something I may have missed?

Mr. Stinson – I always thought we had to have someone for Emergency Management.

Ms. Perry – have they had meetings? If you want to add that on then we can.

Ms. Perry – do you want to pick an emergency management representative?

Mr. Stinson – usually it is the President who does that.

Mr. Koerner moved, seconded by Mr. Stinson for President Harrigan to be the Emergency Management Representative.

Mr. Harrigan – it has been moved and seconded for Mr. Harrigan to be the Emergency Management Representative. Roll call was as follows: Mr. Koerner, yes; Mr. Stinson, yes; Mr. Harrigan, yes.

Road and Maintenance Report

Mr. Harrigan - It has been a busy month for Richard and the team with snow management. We have filled the trucks with fuel and grit salt, and we have had snow removal from January 5th. Grit salt has been applied numerous times, so that has been a major part of our work this month. We have had some mailboxes that were damaged and fixed. We had 4 of those. The large truck had electronic transmission issues that was traced back to a weak battery that was replaced so we could continue working the roads. The hydraulic line leaked on the salt dispenser on the one ton truck, and we got that back into service.

Equipment and Infrastructure

We were looking into a dozer blade, potential for bidding of the city garage just to see how we can repair some of the roads. Dugan is one of our worst. The edges are starting to crumble so we are looking in to different avenues for that.

Cemetery

Mr. Stinson – Sean had one zoning permit. But we had six full burials. Sean has some people waiting on zoning due to the change in pricing. Some people were just waiting till the first of the year.

Mr. Harrigan – one additional thing on road maintenance. I got ahold of Danny Boggs (county engineer's office) to see how much salt and grit we are picking up from them. From 12/13 to 1/16 we picked up 3 tons of salt, 50 tons of 2 to 1 grit/salt mix, and 25 tons of 1 to 1 grit/salt. The engineers office has run out of grit so they had to go to 1 to 1. That is what we have picked up so far to get these roads taken care of.

Website Report

We did update the zoning cost information on the web. We have had 131 views. Most stay about a minute and 42 seconds. Pages looking at most is number one, then zoning, cemetery, minutes, meeting videos.

Ms. Perry – I am behind on getting some of the minutes uploaded.

Mr. Harrigan – I also wanted to ask about the updated zoning.

Mr. Stinson – they should have sent an electronic version.

Ms. Perry – I don't see that I have gotten anything. Maybe they could send a PDF version.

Old Business

Mr. Stinson – we had a request for a buy back of 3 graves, and I believe we got that taken care of.

New Business

Mr. Stinson – Roger asked about LUC and the cost of \$2,532 for our township. In Logan County there are 17 of 17 townships in LUC. Union County is 13 of 14 because one township is unzoned. Champaign County is 12 of 12.

Mr. Stinson – the other thing is we have to do something about these berms on some of the roads. We need to be thinking about that and I am going to get a couple of quotes regarding a rear end blade to pull some of that berm back up to the edge of the road. Dugan is falling apart. We already paid \$1,300 to have that reconditioned and it is just too narrow. Next year through a grant we are doing Dugan Road between 36 and 29. They are going to repave and widen the road by one foot on each side, new shoulder and berm. Eventually we would like to get that done all the way down Dugan. We will try to get the new subdivision to front some of that. It will be all ours from 29 to Short Cut. Steve McCall can write a grant for us every 4 years.

Mr. Koerner – you are talking about 2026?

Mr. Stinson – yes. For the 29-36, mile and a half. Then 28 to 30 to have the money saved to do this. So we have to think about a piece of updated equipment. Used should be around \$5,000 and new \$8 to \$9,000.

Materials have just jumped out of sight. Grit has doubled and gravel almost tripled.

Mr. Harrigan – so Dan (Boggs) will give us an hourly rate?

Mr. Stinson – the berm gravel is there, it just needs to be moved over. Every time people drive off the road they keep moving it over. If we have the equipment we could do that ourselves.

Ms. Perry – I am working on our Hinkle year end report. Once I get that filed I will file with the county auditor to get our amended certificate. Once we get that we can approve our final budget. We have to have that in place before March. So before the next meeting I will prepare the final budget for your review and approval at the next meeting.

Mr. Stinson – also Kerry Brugger reached out to me and wants to set up a meeting about fire and ems.

Mr. Harrigan – I would like to entertain purchase orders, pay bills and distribute checks.

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	12/04/2024	Pioneer	\$108.04
	01/20/2025	Ohio Dept of Tax	\$162.50
	01/20/2025	US Treasury	\$1,716.17
	01/20/2025	CT Communications	\$141.02

	01/20/2025	City of Urbana	\$107.99
20664	01/20/2025	Matthew J. Harrigan	\$900.75
20665	01/20/2025	Roger Koerner	\$760.05
20666	01/20/2025	Sandra G. Perry	\$1,270.25
20667	01/20/2025	Blair Stinson	\$859.09
20668	01/20/2025	Sean Tullis	\$878.07
20669	01/20/2025	Richard McCain	\$25.00
20670	01/20/2025	Sean Tullis	\$25.00
20671	01/20/2025	Sandi Perry	\$233.09
20672	01/20/2025	Blair Stinson	\$425.00
20673	01/20/2025	Matt Harrigan	\$425.00
20674	01/20/2025	Roger Koerner	\$425.00
20675	01/20/2025	Roberts Refuse	\$68.50
20676	01/20/2025	AutoZone	\$30.98
20677	01/20/2025	Cintas	\$200.69
20678	01/20/2025	Williams Hardware	\$20.98
20679	01/20/2025	Peoples Savings Bank	\$42.99
20680	01/20/2025	Ward Excavating	\$800.00
20681	01/20/2025	Heritage Cooperative	\$335.85
20682	01/20/2025	Johnny Hicks or Debra Hicks	\$1,050.00
20683	01/20/2025	Farmers Equipment	\$219.50
20684	01/20/2025	Blair Stinson	\$96.51
20685	01/20/2025	VOID	
20686	01/20/2025	Richard McCain	\$2,059.75
20687	01/20/2025	OPERS	\$2,287.07
20688	01/20/2025	ADT	\$80.32
Total			\$15,755.16

Mr. Koerner moved, seconded by Mr. Stinson that the bills were approved.

Roll call was as follows: Mr. Harrigan, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Announcements

Mr. Harrigan – next meeting is February 17th at 5:00. It lands on a holiday, but that is the only remaining meeting on a holiday.

Mr. Stinson – when DeWine signs House Bill 352 the announcements can be done electronically rather than in the newspaper.

Public Comment

Mr. Harrigan – limit of five minutes, we will go by the order of sign in.

Mr. Kelch – I have spoken to all three of you about my neighbor's encroachment on my property rights, my water rights. After speaking to counsel, I would rather go through you to see if you can quell this right now because if not, there not stopping nobody from doing this, because you did this for these people on this road so its ok for me to put an irrigation well 160 feet in front of my front window – 30 feet off the road as Andy Russell says is legal, straight across the road a center pivot to pump twice the water to try to irrigate or triple crop on poor ground, and hopefully get 100 more bushels an acre. Ludicrous as per Mr. Randall. I am changing water filters full of silt. I would like you to look at them. I am changing them all the time because of the silt. After a conversation with Dale Goddard at soil conservation. He pinpointed exactly where my well is at and the Randall's is at and the aquafir underneath here. I am here 30 and 50 foot. My well is at 55 foot. I have never had a problem in the 45 years I have lived there until the drought, and then everybody is sucking the water out to double crop. No concern to the property owner. Dale Goddard show exactly where the water is and I have just as much right to that water as anybody.

Secondly, it has devalued my property. I have live there 45 years, understand they are farmers and have to make a living. But at what expense by putting a center pivot directly in front of my house, 10 degree angle northwest is a well and now they are going to double that. Is there a zoning permit about an outhouse because I won't be able to flush the toilet. The water is that bad. I talked to Mr. Randall twice in December. Their nephew Mr. Tony Randall was putting holes in the fields, I saw Tony Randall, an employee of Michael Farms, and wonder what he was doing. Well the markers show where he wants to put a concrete pad for the center pivot and then run an underground line from the well to pipe water to in front of my house. They are going to pump twice the water. I am not going to move. Counsel says to go through you first. You have people who cover law things for your township.

I don't want to see this become another problem. Dale Goddard understands the problem. I talked to some people in Columbus and they said go to your township first. Andy Russell is no help whatsoever. If it's 90 foot fine, so I guess I can put an outhouse 90 foot from the road correct? He said if it's 90 foot, 30 foot from the road.

Mr. Stinson – I don't think an outhouse is legal in Ohio.

Mr. Kelch – well you get the drift. You can put a concrete pad to put a pivot on, where is that going to stop.

Mr. Harrigan – so Mr. Kelch those filters weren't like that before.

Mr. Kelch – I changed them twice a year with little rust specs. Now it is once a month at least. It is an encroachment on my rights just as much as any farmer.

Mr. Harrigan – he obviously disrupted something in the aquafir right.

Mr. Kelch – right. What happens if there is a drought next year and they are going to double crop? Do they care about my water? No. That's my water too. Counsel has said go to you first they have got pull.

Mr. Stinson – that's misleading.

Mr. Kelch – if someone was to sue the township you have legal representation.

Mr. Stinson – we will approach our representative and see but agriculture is not under zoning. It will be up to our legal counsel. That is the only thing we can do.

Mr. Kelch – I looked under the revised code encroachment of property rights, and water is one. I am tired of changing these things, going to Kroger to buy water to make coffee.

Mr. Stinson – we are on the same page here and there is power in ag and what they can do and all we can do is see what Jane says.

Mr. Kelch – you wouldn't be happy 150 foot in front of your front window. So if that happens all around then people are going to be upset. Dale is neutral but he sees the problem. Water rights for more broccoli and green beans does not take my rights.

Mr. Stinson – this is something that needs to go above us. You need to go to the commissioners.

Mr. Kelch – that is my next step.

Mr. Stinson – because this is a county wide problem. They are everywhere now.

Mr. Kelch – Andy Russell said as long as it is 30 feet off of the road.

Mr. Stinson – well it has to be that far because of the easement.

Mr. Kelch – I have the right to that water.

Mr. Stinson – well you see what happened out west. It is going to be everywhere.

Mr. Harrigan – Mr. Cline?

Mr. Cline – I heard a rumor that some energy companies are talking about the property behind me. The Pullins property. I thought that when Urbana Township said no it was done. I thought there was a 3 mile radius for not solar fields.

Mr. Stinson – its one mile from the corporation limits.

Mr. Cline – I thought the city did that. The mayor told me the county did it. I would like to know where- you guys stand.

Mr. Stinson – we stand where we always stood. We voted this a long time ago to say no to solar. They can go talk to any person they want to. They still have to get that approved through the county commission. The only place is Channels is grandfathered. That will be one that could. That could get to the OPSB. We know that people do not want that.

Mr. Cline – which they did stop that in Union County.

Mr. Stinson – we joined with the rest of the county.

Mr. Koerner – also Bauer farms is in that.

Mr. Stinson – that is already in the books. Doesn't mean they can get it. That is where Union County killed it. No one thought they could. So there are plenty of chances.

Mr. Koerner – I don't know that the city of Urbana has used a 3 mile radius rule.

Mr. Stinson – there is a bunch of solar panels behind Urbana University. That is about 132 KW. I know you are frustrated, but its not going to go. It's not about how we feel, its about how you guys feel.

Mr. Cline – I have said this before, how are you going to put it out if it catches fire? What about the pollution? How do you dispose of them. If they are so good why do you need for these subsidies.

Mr. Evilsizor – A couple of questions. I would like to get copies of the resolutions referenced. Regarding the officer selection, wasn't this discussed and agreed among yourselves before tonight's meeting.

Mr. Stinson – last meeting I asked for that to be considered.

Mr. Evilsizor – was it asked before that, Matt?

Mr. Harrigan – no, we have not.

Mr. Evilsizor – regarding the property on south avenue, next to Joe Jackson's mother. What is the status on that.

Mr. Stinson – they still have not started the process yet.

Ms. Perry – it's in a tax foreclosure.

Mr. Evilsizor – that doesn't do anything regarding the health concerns.

Mr. Stinson – they are going to let it go through the process and have it sold.

Mr. Evilsizor – so in the meantime its ok to let the rodents run there? The township doesn't have a health concern?

Mr. Koerner – I don't know that we can do anything with that. The health department has already been advised of it.

Mr. Evilsizor – you said you have advised the health dept?

Mr. Koerner – but I don't know that we can do anything.

Mr. Evilsizor – Blair said he was going to contact the health dept.

Mr. Stinson – I did about two different properties.

Mr. Evilsizor – about that one?

Mr. Stinson – two in that neighborhood.

Mr. Evilsizor – Requested a copy of road and maintenance report read by Matt. As well as a copy of zoning and cemetery report read by Blair. And a copy of report from Danny Boggs on sand, grit salt. Website report. Zoning modifications referenced by Matt and Blair.

Mr. Evilsizor expressed frustration for the township having a meeting on Martin Luther King day not mentioning what that stands for. Finds it extremely disrespectful. Requested comments.

Mr. Stinson replied no.

Mr. Evilsizor – one of the things with Dr. King was about is dream, correct, can't hear head nod.

Mr. Stinson – I don't have to comment.

Mr. Stinson – you responded to comments of the other two gentlemen.

Mr. Evilsizor – you responded to the other two gentlemen. What is your dream for the township?

Mr. Stinson – more complex than I want to get in to right now. I'll think about that.

Mr. Evilsizor – Matt?

Mr. Harrigan – to be financially responsible to the township. To do the right thing. I am learning.

Mr. Evilsizor – Roger.

Mr. Koerner – we try to keep ahead of things. Like the Dugan Road property. We try to do things as reasonable as we can. We don't have a choice about where we get the salt. The road crew we have, have done a great job. Our cemetery load. We have had back to back burials in very inclement weather. I don't know what else you want me to say.

Mr. Evilsizor – thank you for those that could answer.

Being no further business, Mr. Stinson moved to adjourn the meeting seconded by Mr. Koerner.

Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

A handwritten signature in blue ink, appearing to read "Matt Harrigan", written over a horizontal line.

Matt Harrigan, President

A handwritten signature in blue ink, appearing to read "Sandi B. Perry", written over a horizontal line.

Sandi Perry, Fiscal Officer

Resolution 2025-001-W

Resolution pursuant to R.C. 505.601 – Reimbursement of officers for health care premiums

The Board of Trustees of Urbana Township, Champaign County, Ohio, met in regular session on the January 20, 2025 at the office of the Board of Trustees of Urbana Township with the following members present: Matt Harrigan, Roger Koerner, and Blair Stinson.

Mr. Koerner moved that the following Resolution be adopted to authorize reimbursement of elected officials for part of the cost of insurance that may provide benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers as long at the budget permits.

WHEREAS, the Board of Urbana Township Trustees has chosen not to procure a health care plan under section 505.60 of the Revised Code and has chosen instead to reimburse its officers for each out-of-pocket premium attributable to the coverage provided for them for insurance benefits described in division (A) of section 505.60 of the Revised Code that they otherwise obtain.

WHEREAS, the maximum monthly payment amount for each officer to cover themselves and their immediate dependents is \$400.00.

BE IT RESOLVED, by the Board of Urbana Township Trustees, that the Board has chosen not to procure a health care plan under section 505.60 of the Revised Code and has chosen instead to reimburse its officers for each out-of-pocket premium attributable to the coverage provided for them for insurance benefits described in division (A) of section 505.60 of the Revised Code that they otherwise obtain.

BE IT RESOLVED, by the Board of Urbana Township Trustees that reimbursement of elected officials for part of the cost of insurance, in an amount not to exceed \$400.00 per month per official, that may provided benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers as long at the budget permits.


Mr. Koerner moved, seconded by Mr. Stinson to adopt the Resolution.

Roll call was as follows: Mr. Harrigan, yes; Mr. Stinson, yes; Mr. Koerner, yes.

Approved this 20th day of January, 2025.


Matt Harrigan, Trustee


Roger Koerner, Trustee


Blair Stinson, Trustee


Sandra G. Perry, Fiscal Officer

Resolution 2025-002-W

Resolution to Compensate Salaries and Reimburse Healthcare Insurance for Trustees and Fiscal Officer pursuant to R.C. §505.24 and 507.09 from funds other than General Fund subject to Certification of the Percentage of Time Spent Working on Matters that are to be paid from the Funds other than the General Fund.

The Board of Trustees of Urbana Township, Champaign County, Ohio, met in regular session on the 20th day of January, 2025 at the office of the Board of Trustees of Urbana Township with the following members present: Matt Harrigan, Roger Koerner, and Blair Stinson.

RESOLVED, by the Board of Trustees of Urbana Township, Champaign County, Ohio, in accordance with Ohio Revised Code §505.24 and §507.09:

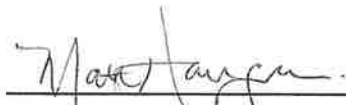
Whereas, the Trustees are paid by the annual salary method, 200 times the daily rate, paid monthly;

RESOLVED, the Trustees and Fiscal Officer's compensation and healthcare reimbursement shall be paid from funds other than the General fund, subject to certification based on the percentage of the time spent working on matters that are to be paid from funds other than the General Fund.

RESOLVED, the proportions of the trustees salaries to be paid from each fund are as follows subject to monthly certification: General – 20%, Gas Tax – 70%, Cemetery – 10%. The proportions of the fiscal officer salary to be paid from each fund are as follows subject to monthly certification: General – 20%, Motor Vehicle License Tax – 20%, Gas Tax – 20%, Road and Bridge – 20%, and Cemetery – 20% (Trustees and Fiscal Officer shall provide monthly Certifications) R.C. §505.24(C)

Mr. Koerner moved, seconded by Mr. Stinson to adopt the Resolution. Roll call was as follows: Mr. Harrigan, yes; Mr. Stinson, yes, Mr. Koerner, yes.

Approved this 20th day of January, 2025.


Matt Harrigan, Trustee


Roger Koerner, Trustee


Blair Stinson, Trustee


Sandra G. Perry, Fiscal Officer

1-20-25

Zoning

1. Lot split permit (#25-001) 2x 1.527 AC lot split for Jannice Clark, K41-11-11-12-00-013-00, Children Home Rd.

1-20-25

Cemetery

1. Casket burial P#297 GS# 1 Bill Freeman 12-23-2024
2. Casket burial Jeff Brooks (P# 109, GS# 1) in a vault on Saturday 12-21-2024
3. Casket burial Patricia Clark (P# 19, GS# 3) in a vault on Thursday 12-12-2024
4. Casket burial Ruth Kathleen Oyer (P# 161, GS# 2) in a vault on Monday 12-23-2024
5. Casket burial Mary Lucille Skiles(P# 69, GS# 2) in a vault on Thursday 1-9-2025
6. Casket burial Clarissa Ann Feather (P# 169, GS# 6) in a vault on Thursday 1-16-2025

Urbana Township January 2025 Activity Summary (Jan 1st - Jan 20th)

1. Snow Management:

- Jan 1-3: Prepared trucks for anticipated snow. Fuel and Grit/Salt.
- Jan 5-6: Snow removal from 12:30 AM to noon. Crew addressed drifting and snow concerns. Blair and Matt also supported evening snow removal.
- Jan 7: Grit/salt applied to township roads by Richard and Matt and Blair.
- Jan 10-11: Snow removal efforts continued, with crew working from 8:15 PM to midnight. Blair plowed subdivisions until 3 AM.
- Jan 13: Ongoing snow plowing efforts with drifting concerns
- Jan 16: Snow drifting addressed by Richard, Matt, and Blair.

2. Vehicle Maintenance & Repairs:

- Jan 7-8 Repaired 4 mailboxes damaged by snow removal (Knight Rd, Dallas Rd County line) Posts were weak at the base on 3 of the 4 repaired..
- Jan 10-11: Investigated and worked on large truck with electronic transmission issues, traced to weak batteries.
- Jan 13: Alex replaced 3 weak batteries in the large truck.
- Jan 13-14: Hydraulic line leak found on the 1-ton truck and repaired by Richard and Roger.
- Jan 14: 1-ton truck returned to service after hydraulic line repair at salt dispenser.

3. Grandview Cemetery Support:

- Jan 9: Full crew supported grave digging and funeral services.
- Jan 15: Prepared for funeral grave dig on Jan 16, with trailer and skid steer readied due to limited space for a backhoe.
- Jan 16: Supported funeral grave dig. Supported Funeral and dirt install ,vault company tent teardown. Snow drifting addressed by crew.

4. Equipment & Infrastructure:

- Jan 17: Test-fitted skid steer with dozer blade for potential bidding at the City Garage; gathered quotes for a new unit from John Deere.

5. Website & Administrative:

- Jan 15: Updated website to reflect recent changes in zoning costs.

This summary highlights key activities in snow management, vehicle maintenance, Grandview Cemetery support, equipment management, and administrative tasks throughout the month of January.

<input type="checkbox"/>	Page title and screen class	+	↓ Views	Active users	Views per active user	Average engagement time per active user	Event count
<input type="checkbox"/>	Total		131 100% of total	32 100% of total	4.09 Avg 0%	1m 42s Avg 0%	569 100% of total
<input type="checkbox"/>	1 Urbana Township, Champaign County, Ohio		66	25	2.64	47s	236
<input type="checkbox"/>	2 Zoning		30	13	2.31	39s	152
<input type="checkbox"/>	3 Cemetery		9	6	1.50	41s	37
<input type="checkbox"/>	4 2023 - 2024 MINUTES		5	4	1.25	27s	50
<input type="checkbox"/>	5 MEETING VIDEOS		5	3	1.67	12s	18
<input type="checkbox"/>	6 Public Notices		5	4	1.25	2m 57s	21
<input type="checkbox"/>	7 TOWNSHIP ROOM RENTAL		4	3	1.33	13s	15
<input type="checkbox"/>	8 URBANA TOWNSHIP MAP		4	4	1.00	9s	13
<input type="checkbox"/>	9 TOWNSHIP ACTIVITIES		2	1	2.00	4m 57s	7
<input type="checkbox"/>	10 TOWNSHIP HISTORY		1	1	1.00	3s	4

WEBSITE - Zoning & COSTS INCREASE ON WEB

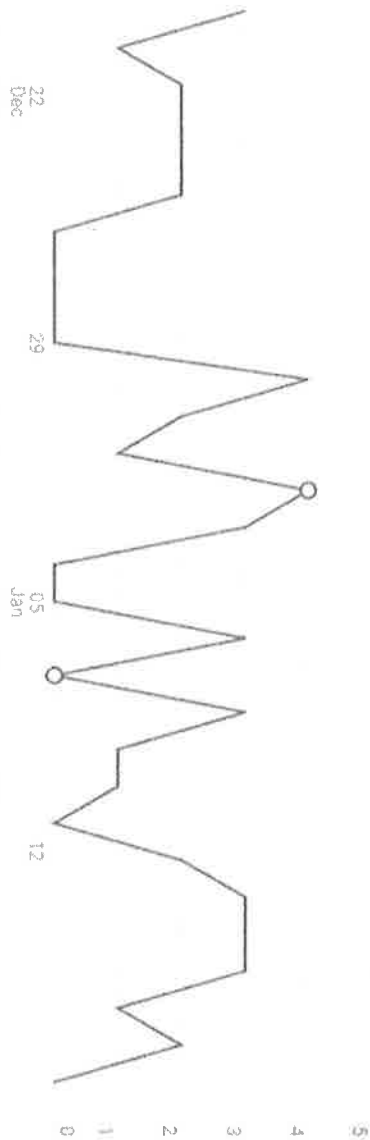
Views by Page title and screen class



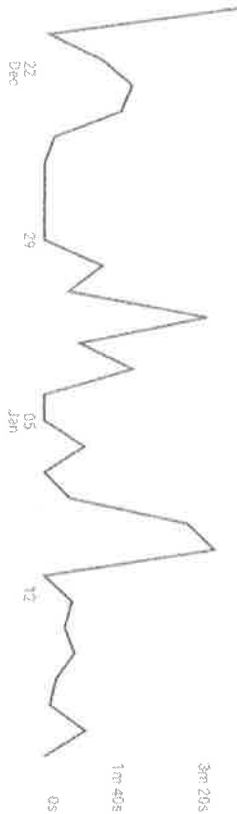
PAGE TITLE AND SCREEN CLASS	VIEWS
Urbana Township, Champaign County, Ohio	66
Zoning	30
Cemetery	9
2023 - 2024 MINUTES	5
MEETING VIDEOS	5
Public Notices	5
TOWNSHIP ROOM RENTAL	4

[View pages and screens](#) →

Active users 32 New users 30 Average engagement time per active user 1m 42s



per active user 1.5 Engaged sessions per active user 52s Average engage



Active users by City

CITY	ACTIVE USERS
Urbana	9
Ashburn	4
Atlanta	3
Champaign	2
Columbus	2
Boston	1
Brookville	1
COUNTRY	ACTIVE USERS
United States	30
Pakistan	1

view cities →

Active users by Device category

DEVICE CATEGORY	ACTIVE USERS
mobile	20
desktop	11
tablet	1

 Outlook

Re: [EXTERNAL] Grit /Salt usage totals

From Daniel Boggs <dboggs@co.champaign.oh.us>

Date Fri 1/17/2025 7:56 AM

To Matt Harrigan <mharrigan1@me.com>

Good morning Matt

- * When we made the switch to 1:1 grit/salt we went ahead and sent an invoice so you should receive that soon.
- * Beginning 12/13/2024 through 1/16/2025 you have picked up 3 ton of strait salt, 50 ton of 2:1 grit/salt, and 25 ton of 1:1 grit salt.

Have a great day

Danny Boggs
Highway Maintenance Superintendent
Champaign County Engineer
937-484-1980
dboggs@co.champaign.oh.us

From: Matt Harrigan <mharrigan1@me.com>

Sent: Thursday, January 16, 2025 8:24 PM

To: Daniel Boggs <dboggs@co.champaign.oh.us>

Subject: [EXTERNAL] Grit /Salt usage totals

Hi Dan,

This is Matt from Urbana Township.

Blair and I are wanting to give an update on our usage for snow coverage for our meeting Monday and wondering if you guys may have any totals to date on our grit/ salt loads to date.?

Just checking and if not no worries just thought I would ask.

Thank you Dan

Matt

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