

**Minutes of the Urbana Board of Trustees Meeting  
held Monday, March 17, 2025**

The Board of Urbana Township Trustees met on this date with Trustee Roger Koerner, Trustee Blair Stinson, and Trustee Matt Harrigan present.

---

**Present:**

Dan Evilsizor  
Rich Ebert, City of Urbana  
Greg Harvey  
Buddy Ballard  
Dean Ortlieb, City of Urbana Fire Chief

The February 17, 2025, Meeting Minutes and Financial Status Reports were reviewed and accepted with no additions or corrections. Mr. Stinson moved, seconded by Mr. Koerner to approve the February 17, 2025 meeting minutes and current Financial Status Reports.

Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.

**Road and Maintenance Report**

Mr. Harrigan – We had some requests to come and give us some updates.

Chief Ortlieb – Provided the annual report with the township statistics (see attached). Inquired of questions. Trustee Stinson indicated he has met with Chief Ortlieb and gone over the numbers.

Mr. Harvey – gave update on his campaign.

Mr. Ebert, City of Urbana – I came here a little over a year ago to talk to you about VanCrest and a potential abatement process with them. They have caught a snag with the city. Effective earlier this month have decided to cancel all of the construction and have asked me to untangle from the agreement. Jane is probably going to want to look at it. I am not pressed to get anyone to sign it. I will email it to her tomorrow. I have to have that and the Commissioners and CRSI to undo this.

Mr. Harrigan – good or bad disappointing.

Mr. Ebert – I am disappointed too. They were sad they could not make this work. They apologized for putting everybody through this.

Mr. Stinson – they will still need to annex?

Mr. Ebert – Mark White said absolutely they still want to annex.

Mr. Ebert – provided a copy to fiscal officer of termination agreement draft (see attached)

Once you have agreed to this and signed this, then it will be off to the commissioners.

Mr. Harrigan – no way to resolve? No way to work it out?

Mr. Ebert – from what I understand the city was going to ask them to pave an area for fire trucks. I wasn't privy to any of those conversations.

Mr. Harrigan – ok.

Mr. Ebert – I will probably see you next month then.

#### Road and Maintenance Report

Mr. Harrigan –Richard had a busy month. The winds created additional drifted snow. We started de-salting the trucks when we got rid of that last batch. We had a faulty shift park switch and had to replace that. We started filling potholes on Children's Home Road and Campground Road. Blair brought his blow torch. Ten potholes fixed over that time.

The Sheriff gave Blair a call and a stop sign was over on Boggles Run Road.

Funeral support during the weeks.

We found a large crack on the plow and we are working on getting that fixed. The one ton truck failed again. We took it back to Damewood and Ford itself. They advised to change the ignition switch and the battery.

We began trash pickup on Dolly Varden, Dallas, Cedar Creek and Woodburn. Blair did some by himself then joined us. 27 bags of trash collected so far with one tv set. A majority is beer cans. We have heard that Three Mile can be even more difficult.

Today we found the springs broke on the ton truck so we replaced them.

#### Zoning and Cemetery Report

Mr. Stinson – one funeral this past month. Some of the graves are starting to settle. The first winter we have had frost. We have had over a week of warmer weather so we can get some topsoil out and get those graves leveled off.

Sean is on vacation. Since that we have taken care of every phone call on the answering machine. A lot of calls we could take care of but he will have a report for last month.

Mr. Stinson - zoning calls on voicemail and a couple of nuisance complaints. Everybody has been called, and is aware of Sean's situation and have my number.

Mr. Harrigan – burials have slowed down. There is a lot of heavy stone.

Mr. Stinson – the county will come and get it.

Website and email report

Mr. Harrigan – 120 visitors, views. Zoning is the next popular, 26, meeting videos – 8, township activities at 3. Email wise – there were no resident emails.

Old Business

Mr. Koerner – Went to local banks and New Carlisle Federal and the best rate was 4.25% at Peoples. F&M the old Perpetual was 3.50 for 20 months. CD was renewed at Peoples.

Mr. Stinson – spoke to the county engineer, and we found a source for cold mix. Shelley Asphalt in Logan County - \$135 a ton. I called at least 5 different places. Shelley is running cold mix right now. We are going to need a bunch.

We are out of cold mix. There are at least 15 other pot holes. We have a lot of pot holes to do.

We have to do something about the edge of the road on North Dugan. We have to make a decision about a rear blade for the tractor to be able to pull the berm back up to the road. We talked about it last meeting, and the expense. \$4,741.57 quote from John Deere for a rear blade. That is something that Richard can go out and do by himself. Picking up trash again, there is gravel there, we just have to get it back to the road. He is going to have to do that every 3 – 4 weeks.

Mr. Koerner – I would like to make a motion for \$4,741.57 to purchase a rear blade from Koenig Equipment. Mr. Stinson seconded the request. (quote attached)

Roll call was as follows: Mr. Harrigan, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Ms. Perry will open a purchase order for Koenig.

Mr. Stinson – we did price other places and found a used one and it was about \$1,100 more. That was over at Gary Lantz's. John Deere is giving state pricing; you can't beat it.

Mr. Stinson – that is all I have on old business.

New Business

Mr. Stinson – I have been speaking with Collin Vernon. I want to wait until Sean gets back. We need to make a decision about rates on Saturday burials. I want Sean to be able to look at this. We need to change our rates.

Mr. Harrigan – because in comparison to others?

Mr. Stinson – it is just hard for everyone when it is moved to the afternoon.

Ms. Perry – I filed our final budget with the county auditor.

The Ohio Township News reports that HB 315 was approved effective April 2, 2025 for townships to have three options for publishing required public notices:

1. On township website (also social media if you have, which we do not);

2. In digital version of newspaper of general circulation;
3. In print version of newspaper.

There was discussion regarding saving money and that in matters of great interest, perhaps notices would be on website and in newspaper. Ms. Perry indicated she prepared a letter for the Board of Zoning Appeals, Zoning Commission and Zoning Inspector. (draft attached).

Mr. Harrigan – we should do it probably before our April 21<sup>st</sup> meeting.

Mr. Stinson – we should drive people to the website. There are very few people that get the newspaper. On the digital edition there are no notices in that. I say let's drive them to the website.

Mr. Koerner moved to publish legal notices on the township website. Mr. Stinson seconded the request. Roll call was as follows: Mr. Harrigan, yes; Mr. Koerner, yes; Mr. Stinson, yes.

The letter was reviewed and approved for disbursement to the Zoning Inspector, Zoning Commission, and Zoning Appeals Board by Ms. Perry.

Ms. Perry – Dan Rooney is up for reappointment for Zoning Commission.

Mr. Stinson indicated he spoke to Mr. Rooney who desired to remain on the Zoning Commission. Mr. Koerner, moved, seconded by Mr. Stinson, for the reappointment of Dan Rooney to the Zoning Commission, and continued appointment of the attached Zoning Appeals Board, Zoning Commission, and Zoning Inspector.

Roll call was as follows: Mr. Harrigan, yes; Mr. Koerner, yes; Mr. Stinson, yes.

Ms. Perry – the indigent burial fund was also restore for \$1 million for FY24 and 25. I went online and we can submit for indigent burials back to November of 2024. We had one indigent burial at that time, Janice Kelsey DOD: 12/7/2024.

I checked on the website, and they are requesting the following:

1. An affidavit or statement of indigency status determined by the local government entity
2. A statement of goods and services from the Licensed Funeral Director
3. Receipts of charges and payments for goods and services
4. The Cremation Authorization Form
5. The Burial Transit or Disposition Permit
6. If applicable, the contract or formal agreement between the local government entity and the funeral home to perform the final disposition of indigent persons for the local government entity

I have everything ready and prepared an Affidavit for Trustee Harrigan to sign and submit along with the request for reimbursement that I will submit.

No further new business.

Mr. Stinson – I am going to move that we approve all of the bills and authorize Sandi to disburse the checks. Mr. Koerner seconded the request.

Roll call was as follows: Mr. Harrigan, yes; Mr. Koerner, yes; Mr. Stinson, yes.

The following bills were presented for payment:

Check No.	Date	Payee	Total Amount
	03/17/2025	Pioneer	\$150.35
	03/17/2025	CT Communications	\$141.02
	03/17/2025	BWC	\$95.21
	01/03/2025	City of Urbana	\$97.85
	02/03/2025	Ohio Dept of Tax	\$140.85
	03/17/2025	US Treasury	\$1,597.05
20715	03/17/2025	Sandi Perry	\$483.09
20716	03/17/2025	Matt Harrigan	\$425.00
20717	03/17/2025	Roger Koerner	\$425.00
20718	03/17/2025	Blair Stinson	\$425.00
20719	03/17/2025	Urbana Truck & Trailer	\$225.31
20720	03/17/2025	County Engineer	\$2,515.13
20721	03/17/2025	Sedgwick	\$395.00
20722	03/17/2025	AIM Media	\$34.75
20723	03/17/2025	Roberts Refuse	\$68.50
20724	03/17/2025	Peoples Savings Bank	\$475.48
20725	03/17/2025	Cintas	\$240.69
20726	03/17/2025	Ward Excavating	\$600.00
20727	03/17/2025	Williams Hardware	\$119.59
20728	03/17/2025	Sean Tullis	\$25.00
20729	03/17/2025	Richard McCain	\$25.00
20730	03/17/2025	Heritage Cooperative	\$721.98
20731	03/17/2025	K.E. Rose	\$479.60
20732	03/17/2025	Matt Harrigan	\$900.75
20733	03/17/2025	Roger Koerner	\$760.05
20734	03/17/2025	Richard McCain	\$1,541.67
20735	03/17/2025	Sandi Perry	\$1,273.58

20736	03/17/2025	Blair Stinson	\$862.42
20737	03/17/2025	Sean Tullis	\$878.07
20738	03/17/2025	OPERS	\$2,113.25
<b>Total</b>			<b>\$18,236.24</b>

Announcements

Mr. Harrigan –the next meeting is Monday April 21<sup>st</sup> at 5:00 P.M.

Public Comment

Mr. Evilsizor – when you don't have or delay your responses to township residents, don't you think it would be pertinent to provide those answers on the website?

Last year Mr. Ebert said something about being here a year ago. He said regardless, VanCrest was going to move forward either way. I thought that should be in consideration.

Matt in referencing Richard and Jay doing something, who is Jay?

Mr. Harrigan – Jay is from Job & Family Services.

Mr. Evilsizor - Last name?

Mr. Harrigan - I know his first name is Jabari.

Ms. Perry – Jabari Sabah.

Mr. Harrigan - I don't know how we get assigned that person.

Mr. Evilsizor – Thank you very much.

Ms. Perry – were you going to put those responses in the minutes?

Mr. Harrigan – yeah. I don't know about the Rich Ebert situation Mr. Evilsizor but it is something I can ask him about.

Regarding delaying residents responses and put them on the website, that is something that I will need to see about putting that on the website. That is something I need to look a little bit further into.

Mr. Evilsizor – it would seem if those questions are made on the record during a meeting, the responses should also occur on the record.

Mr. Harrigan – that makes sense. I need to get a good response on that. I can get back with you on that one.

# **FIRE & EMS**

**Chief Dean Ortlieb**

The Urbana Fire Division (UFD) is a 24-hour organization that responds to EMS, fire, and rescue emergencies. The division is led by a fire chief and staffed by a captain, lieutenant, and five firefighters. The captain is in charge of the crew's daily operations. The division serves the city of Urbana and surrounding areas, including all of Urbana Township and parts of Concord and Salem Townships. UFD is responsible for protecting a population of approximately 14,840 people and covering 74 square miles. At minimum manpower, the division maintains a staff of five people per day.

## **Mission**

The mission of UFD is to establish a scalable framework that encourages excellence in fighting fires and saving lives, promotes the cultivation of intellectual and organizational profitability, maximizes individual and organizational performance, and supports continual individual and organizational growth to meet the needs of the community.

UFD aims to fulfill its mission through five dimensions of risk reduction, including minimizing negative economic impact, public education, emergency operations, safety engineering practices, and code enforcement. These efforts have resulted in an Insurance Service Office (ISO) rating of 3 out of 9, with 1 being the highest rating. ISO uses data and analytics to evaluate fire agencies, with lower scores indicating a higher ability to manage property and casualty risks. Insurance companies may use these scores to determine insurance premiums for residential and commercial properties. There are three main obstacles to further improve the division's ISO rating:

- Capacity of having the appropriate amount of trained personnel to respond to calls within 10 minutes
- The lack of reliability of our mutual aid partners
- Growing residential and industrial risks

## **Personnel**

Training remains a high priority for UFD, with 4,105 logged training hours in 2024. In addition, the following personnel have obtained individual certifications to help improve the division:

- Fire Marshal Jones: Plans Review & Fire Alarm Systems at the National Fire Academy
- Captain Countryman: Live Fire Instructor
- Lieutenant Joyce: Fire and Emergency Services Instructor
- Lieutenant Nitchman: Fire Safety Inspector
- Firefighter Flora: Live Fire Instructor
- Firefighter Crain: Fire Officer I
- Firefighter Stevens: Fire Officer I and Live Fire Instructor
- Firefighter Sidders: Fire Officer I
- Firefighter Reid: Child Passenger Safety Technician

UFD is at full staffing and Firefighters Keeran and Perry successfully completed their yearlong probationary training. Further, Firefighter Vondenhuevel was named firefighter of the year and also received the division's fitness award.

## Equipment

In July 2024, UFD added a new EMS vehicle to its fleet, acquired from Life Line Ambulance. The new EMS vehicle replaced Medic 2, which was traded in as part of the purchase. While the division's grant application for a new ladder truck, estimated at 1.6 million dollars was not approved, the division secured \$5,341.88 in grants for equipment and services during the year.

## Operations

UFD divides its operations into three main categories and assigns each shift officer to oversee one of these areas. Captain Croker is responsible for EMS, Captain Beverly is responsible for rescue, and Captain Countryman is responsible for fire operations. On average, all three operational sectors take over 30 minutes per incident. However, some incidents may take several hours, while others may last a few minutes. To manage these incidents effectively, the division maintains minimum staffing levels of one shift officer in a command vehicle, two firefighters on EMS, and/or three firefighters on a fire apparatus.

In 2024, UFD responded to 66% more incidents than in 1992, the last time the division increased its manpower. Table 1 shows a summary of UFD's operations since 1992. The population of the community served by the division has remained relatively constant over this period.

**Table 1 Historic Operational Summary for the Urbana Fire Division**

<u>Incident Type</u>	<u>1992</u>	<u>2000</u>	<u>2010</u>	<u>2020</u>	<u>2024</u>
EMS	1431	1564	1885	2408	2438
Rescue	N/A	145	148	130	303
Fire	396	418	515	357	291
Total Incidents	1827	2127	2548	2895	3032

Table 2 presents a comparison of the division's EMS, rescue, and fire incidents between 2023 and 2024. In 2024, out of a total of 2,438 EMS incidents, 1,826 involved transports, representing over a 75% transport rate.

**Table 2 2023 to 2024 Division Incident Summary**

<u>Incident Type</u>	<u>Total Incidents</u>		<u>Percent of Total</u>		<u>Daily Average</u>	
<u>Year Comparison</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>	<u>2024</u>
EMS	2664	2438	84%	80%	7.30	6.66
Rescue	241	303	8%	10%	.66	.83
Fire	239	291	8%	10%	.65	.80
Total Incidents	3144	3032	100%	100%	8.61	8.29
Multiple Incidents in Progress	630	570	20%	19%	1.73	1.56

## Townships

UFD has contracts with several township agencies to provide services to these communities. UFD uses a service fee calculator (SFC) to calculate fees in a fair and consistent manner. If a township only requests one of the services offered, the SFC is reduced by half. These contracts with the township agencies roughly increase the population served by the division by approximately 4,000 people, accounted for over 20% of all the divisions incidents, and generated an additional \$486,003 in contract revenue. Table 3 compares the number of incidents in the townships from 2023 to 2024.



**Table 3 2023 to 2024 Township Incident Summary**

<u>Incident Type</u>	<u>Urbana Township</u>		<u>Salem Township</u>		<u>Concord Township</u>		<u>Total Townships</u>	
	2023	2024	2023	2024	2023	2024	2023	2024
EMS	521	403	71	44	32	16	624	463
Rescue	60	59	11	17	N/A	N/A	71	76
Fire	58	69	18	9	N/A	N/A	76	78
<b>Total Incidents</b>	<b>639</b>	<b>531</b>	<b>100</b>	<b>70</b>	<b>32</b>	<b>16</b>	<b>771</b>	<b>617</b>

**Identified Risks Impacting Operational Capacity**

UFD has identified several risks that may limit our ability to respond effectively with appropriately trained personnel and sufficient capacity during incidents:

- Urbana is experiencing upward trends in both industrial and housing growth, increasing demand on EMS, fire, and rescue resources.
- Staffing shortages of qualified personnel in mutual aid departments are reducing their reliability, which in turn increases delay in response and competency concerns upon their arrival. In 2024 the division asked for and received mutual aid 98 times and provided mutual aid 76 times.
- Current trends indicate that qualified personnel are becoming increasingly difficult to find. The division currently has five EMTs; it takes approximately 15 months to educate an EMT to become a paramedic. The trend could influence our EMS competency level or the care we provide on incidents.
- With approximately 20% of the City's population either at or nearing the senior age group, EMS demands will increase.
- The NFPA staffing standard to fight a residential structure fire safely is 17 firefighters available within the first 10 minutes. The division averaged 1.56 multiple incidents in progress a day, with a minimum staffing level of just five personnel.

**Risk Reduction**

UFD employs various EMS and fire risk reduction measures to ensure the safety of our community. Some of these measures can be quantified and are listed in Table 4.

**Table 4 2024 Summary of EMS and Fire Risk Reduction Activities**

<u>Activity</u>	<u>Type</u>	<u>Amount</u>
CPR Cards Issued	EMS	100
Car Seats Installed	EMS	29
Community Paramedic Referrals	EMS	31
Safety Inspection	Fire	2236

**Sharing Our Vision for 2025 and Beyond**

In 2025, UFD plans to submit specifications for a new ambulance and ladder truck to update the age of our fleet and to enhance our operational capabilities.

Our vision for our personnel is to create and maintain a positive work environment where they take pride in their work and strive to exceed community expectations in their efforts to fight fires and save lives. Furthermore, we are actively developing and implementing contingency plans to ensure consistent core operations in EMS, fire, and rescue.

Table 5 presents a 2024 incident summary for Urbana Township.

**Table 5 2024 Division Incident Summary for Urbana Township**

2024 Urbana Township Incident Statistics								
Quarter	EMS	Avg	Fire	Avg	Rescue	Avg	Total	Avg
1st	95	1.0	22	0.2	13	0.1	130	1.4
2nd	93	1.0	11	0.1	12	0.1	116	1.3
3rd	82	0.9	21	0.2	11	0.1	114	1.2
4th	133	1.4	15	0.2	23	0.3	171	1.9
Total	403	1.5	69	0.3	59	0.2	531	1.9

**BOARD OF TOWNSHIP TRUSTEES OF URBANA TOWNSHIP,  
CHAMPAIGN COUNTY, OHIO**

**RESOLUTION TERMINATING THE ENTERPRISE ZONE AGREEMENT  
BETWEEN URBANA TOWNSHIP, CHAMPAIGN COUNTY, OHIO, URBANA  
HEALTH FACILITIES, LLC and CHAMPAIGN RESIDENTIAL SERVICES,  
INC.; AND PROVIDING RELATED AUTHORIZATIONS.**

WHEREAS, the Board of Township Trustees of Urbana Township (the "Township"), by Resolution, petitioned the Champaign County Board of Commissioners (the "County") to designate the Township as an "Enterprise Zone" pursuant to Chapter 5709 of the Ohio Revised Code ("ORC");

WHEREAS, the County, by Resolution adopted September 13, 2001, and amended by Resolution recorded in Commissioners Journal Volume 56, page 18100, as adopted on August 5, 2004, designated the Township as an Enterprise Zone pursuant to ORC Sections 5709.61, et seq;

WHEREAS, on November 20, 2001, and as recertified on August 16, 2004, the Director of Development of the State of Ohio determined that the aforementioned area designated in the September 13, 2001 and August 5, 2004 Resolutions contain the characteristics set forth in ORC Section 5709.61(A) and certified said area as an Enterprise Zone under ORC Chapter 5709;

WHEREAS, on October 24, 2025, the Township passed a Resolution approving and consenting to an Enterprise Zone Agreement (the "Agreement") by and among the County, Urbana Health Facilities, LLC, and Champaign Residential Services, Inc. (together with Urbana Health Facilities, the "Enterprise") regarding an expansion project with related site improvements at the Project Site as defined in the Agreement; and

WHEREAS, on October 24, 2024, the County, and the Enterprise entered into the Agreement, a copy of which is attached hereto as **Exhibit A**; and

WHEREAS, the Enterprise has informed the County and Township that, due to changes in economic circumstances, the Project envisioned under the Agreement is no longer financially feasible and therefore has requested that the Agreement be terminated and the previously granted ten (10) year, eighty-five percent (85%) real property exemptions be revoked from the Project Site; and

WHEREAS, pursuant to Section 8 of the Agreement, the County intends to terminate, and the Township consents to the termination of, the Agreement.

NOW, THEREFORE BE IT RESOLVED, by the Board of Township Trustees of Urbana Township, Champaign County, Ohio, that:

Section 1. That the Board consents to the termination of the Agreement by the County. The Clerk is directed to provide a copy of this resolution to the County, the Ohio Department of Taxation, the Ohio Department of Development, the County Auditor, and the Urbana City School District.

Section 2 The Board hereby authorizes the Trustees, and the Fiscal Officer, to take such further action and execute any certifications, agreements, instruments, or other documents that are necessary or appropriate to consummate the termination of the Agreement.

20138103v3

Section 3. The Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, that all deliberations of this Board and of its committees, if any, which resulted in formal action were taken in meetings open to the public, in full compliance with the applicable legal requirements, including ORC Section 121.22.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Blair Stinson

\_\_\_\_\_  
Roger Koerner

Attest:

\_\_\_\_\_  
Matt Harrigan

\_\_\_\_\_  
Sandi Perry; Fiscal Officer

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TERMINATING THE ENTERPRISE ZONE AGREEMENT BETWEEN CHAMPAIGN COUNTY, OHIO, URBANA TOWNSHIP, URBANA HEALTH FACILITIES, LLC, AND CHAMPAIGN RESIDENTIAL SERVICES, INC.**

WHEREAS, the Board of Township Trustees of Urbana Township (the "Township"), by Resolution, petitioned this Board of County Commissioners (the "Board") of Champaign County (the "County") to designate the Township as an "Enterprise Zone" pursuant to Chapter 5709 of the Ohio Revised Code ("ORC"); and

WHEREAS, this Board, by Resolution adopted September 13, 2001, and amended by Resolution recorded in Commissioners Journal Volume 56, page 1810Q, as adopted on August 5, 2004, designated the Township as an Enterprise Zone pursuant to ORC Sections 5709.61, et seq;

WHEREAS, on November 20, 2001, and as recertified on August 16, 2004, the Director of Development of the State of Ohio determined that the aforementioned area designated in the September 13, 2001 and August 5, 2004 Resolutions contain the characteristics set forth in ORC Section 5709.61(A) and certified said area as an Enterprise Zone under ORC Chapter 5709;

WHEREAS, on October 24, 2025, the Township passed a Resolution approving and consenting to an Enterprise Zone Agreement (the "Agreement") by and among the County, Urbana Health Facilities, LLC, and Champaign Residential Services, Inc. (together with Urbana Health Facilities, the "Enterprise") regarding an expansion project with related site improvements at the Project Site as defined in the Agreement; and

WHEREAS, on October 24, 2025, this Board passed a Resolution approving the Agreement; and

WHEREAS, effective October 24, 2024, the County, and the Enterprise entered into the Agreement, a copy of which is attached hereto as Exhibit A; and

WHEREAS, the Enterprise has informed the County and Township that due to changes in economic circumstances the Project envisioned under the Agreement is no longer financially feasible and therefore has requested that the Agreement be terminated and the previously granted ten (10) year, eighty-five percent (85%) real property exemptions be removed from the Project Site; and

WHEREAS, the Township adopted a resolution on \_\_\_\_\_, 2025, consenting to the termination of the Agreement; and

WHEREAS, pursuant to Section 8 of the Agreement, the County intends to terminate the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Champaign County, State of Ohio, that:

SECTION I. That this Board hereby terminates the Agreement pursuant to Section 8 of the Agreement, effective immediately. The Clerk is directed to provide a copy of this resolution to the Ohio Department of Taxation, the Ohio Department of Development, the County Auditor, and the Urbana City School District.

SECTION II. This Board hereby authorizes the Commissioners and the Clerk of Council to take such further action and execute any certifications, agreements, instruments, or other documents that are necessary or appropriate to consummate the termination of the Agreement.

SECTION III. This Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, that all deliberations of this Board and of its committees, if any, which resulted in formal action were taken in meetings open to the public, in full compliance with the applicable legal requirements, including R.C. Section 121.22

Passed this \_\_\_\_ day of \_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Approved by me this \_\_\_\_ day of \_\_\_\_, 2025.



**Customer:**

**Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.**

**A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.**

Vendor: Deere & Company

- ☐ 2000 John Deere Run  
Cary, NC 27513
- ☐ Signature on all LOIs and POs with a signature line
- ☐ Contract name or number; or JD Quote ID
- ☐ Sold to street address
- ☐ Ship to street address (no PO box)
- ☐ Bill to contact name and phone number
- ☐ Bill to address
- ☐ Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- ☐ Membership number if required by the contract

**For any questions, please contact:**

**James Spriggs**

Koenig Equipment, Inc.  
3130 E Us Highway 36  
Urbana, OH 43078

Tel: 937-653-5281

Fax: 937-653-6049

Email: [james.spriggs@koenigequipment.com](mailto:james.spriggs@koenigequipment.com)

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

Quote Id: 32241686

---

**ALL PURCHASE ORDERS MUST BE MADE OUT  
TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT  
TO DELIVERING DEALER:**

Koenig Equipment, Inc.  
3130 E Us Highway 36  
Urbana, OH 43078  
937-653-5281  
urbana@koenigequipment.com

---

Prepared For:

**URBANA TOWNSHIP**

**KOENIG**



**Proposal For:**

**Delivering Dealer:**

James Spriggs

Koenig Equipment, Inc.  
3130 E Us Highway 36  
Urbana, OH 43078

urbana@koenigequipment.com

**Quote Prepared By:**

James Spriggs  
james.spriggs@koenigequipment.com



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Koenig Equipment, Inc.  
3130 E Us Highway 36  
Urbana, OH 43078  
937-653-5281  
urbana@koenigequipment.com

**Quote Summary****Prepared For:**

URBANA TOWNSHIP  
2564 STATE ROUTE 54  
URBANA, OH 43078  
Business: 937-484-4148  
PWRIGHT81153@GMAIL.COM

**Delivering Dealer:**

**Koenig Equipment, Inc.**  
James Spriggs  
3130 E Us Highway 36  
Urbana, OH 43078  
Phone: 937-653-5281  
james.spriggs@koenigequipment.com

Pricing subject to change based on pricing available at time order sources. Trade allowance is based on anticipated hours and reconditioning at time of trade evaluation. Maintenance for trade-in unit(s) is the responsibility of current owner. Trade-in unit(s) require the necessary attachments for the unit to properly function including AMS components, displays, and receivers unless clearly excluded on the Purchase Order. No guarantees of pricing or availability are implied or expressed. Quoted finance rates are subject to change based on interest rates available at time of delivery.

**Quote ID:** 32241686  
**Created On:** 22 January 2025  
**Last Modified On:** 22 January 2025  
**Expiration Date:** 04 February 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
Frontier RB2307 - 7 Ft. Heavy Duty Rear Blade	\$ 5,730.00	\$ 4,741.57 X	1 =	\$ 4,741.57

**Contract:** OH STS515 AG Mach, Mowers, Tractors 018473 (PG 6G CG 22)

**Price Effective Date:** November 1, 2023

**Equipment Total** **\$ 4,741.57**

**Quote Summary**

Equipment Total	\$ 4,741.57
Trade In	
SubTotal	<b>\$ 4,741.57</b>
Est. Service Agreement Tax	\$ 0.00
Total	\$ 4,741.57
<b>Balance Due</b>	<b>\$ 4,741.57</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



JOHN DEERE

KOENIG

# Selling Equipment

Quote Id: 32241686

Customer Name: URBANA TOWNSHIP

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Koenig Equipment, Inc.  
3130 E Us Highway 36  
Urbana, OH 43078  
937-653-5281  
urbana@koenigequipment.com

## Frontier RB2307 - 7 Ft. Heavy Duty Rear Blade

Hours:

Suggested List \*

Stock Number:

\$ 5,730.00

Contract: OH STS515 AG Mach, Mowers, Tractors 018473  
(PG 6G CG 22)

Selling Price \*

\$ 4,741.57

Price Effective Date: November 1, 2023

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
1321XF	RB2307 - 7 Ft. Heavy Duty Rear Blade	1	\$ 3,739.00	17.25	\$ 644.98	\$ 3,094.02	\$ 3,094.02
<b>Standard Options - Per Unit</b>							
1010	Hydraulic Cylinder Kit, Angle - Offset - Tilt	1	\$ 1,991.00	17.25	\$ 343.45	\$ 1,647.55	\$ 1,647.55
<b>Standard Options Total</b>			<b>\$ 1,991.00</b>		<b>\$ 343.45</b>	<b>\$ 1,647.55</b>	<b>\$ 1,647.55</b>
<b>Additional Discounts</b>							
<b>Additional Discount Total</b>					<b>\$ 0.00</b>	<b>\$ -0.00</b>	<b>\$ -0.00</b>
<b>Total Selling Price</b>			<b>\$ 5,730.00</b>		<b>\$ 988.43</b>	<b>\$ 4,741.57</b>	<b>\$ 4,741.57</b>



**BOARD OF URBANA TOWNSHIP TRUSTEES**  
**CHAMPAIGN COUNTY, OHIO**

TRUSTEES: Matt Harrigan, President  
Roger Koerner  
Blair Stinson

2564 State Route 54  
Urbana, Ohio 43078  
937-484-4148

FISCAL OFFICER: Sandi Perry  
urbanatownshipfiscal@yahoo.com

trustees@urbanatownship.com  
www.urbanatownship.com

March 17, 2025

Urbana Township Zoning Commission  
Urbana Township Board of Zoning Appeals  
Urbana Township Zoning Inspector

RE: Public Notice Requirement

Scheduled to take effect on April 2, 2025, HB 315 includes 17 provisions directly impacting townships. Notably, HB 315 provides townships with three options for publishing required public notices:

1. Publish notices on the township's website;
2. Publish notices in the digital version of a newspaper of general circulation in the township; and
3. Continue to publish notices in the print version of a newspaper of general circulation.

Beginning April 2, 2025, Urbana Township will publish all zoning notices on the township website at [www.urbanatownship.com](http://www.urbanatownship.com)

If you have a zoning notice to publish, the notice itself must still comply with the applicable Ohio Revised Code. However, rather than publishing the notice in the newspaper, it will be forwarded to one of the trustees or the fiscal officer to upload on the website. The notice can be delivered in person or emailed to [trustees@urbanatownship.com](mailto:trustees@urbanatownship.com) and [urbanatownshipfiscal@yahoo.com](mailto:urbanatownshipfiscal@yahoo.com)

If you do choose to email the notice, please give one of us a call so that we know to retrieve the notice and get it uploaded.

Respectfully,  
Urbana Township Trustees

Matt Harrigan, President

Roger Koerner, Trustee

Blair Stinson, Trustee



BOARD OF URBANA TOWNSHIP TRUSTEES  
CHAMPAIGN COUNTY, OHIO

TRUSTEES: Matt Harrigan, President  
Roger Koerner  
Blair Stinson

2564 State Route 54  
Urbana, Ohio 43078  
937-484-4148

FISCAL OFFICER: Sandi Perry  
urbanatownshipfiscal@yahoo.com

trustees@urbanatownship.com  
www.urbanatownship.com

March 17, 2025

Urbana Township Zoning Commission  
Urbana Township Board of Zoning Appeals  
Urbana Township Zoning Inspector

RE: Public Notice Requirement

Scheduled to take effect on April 2, 2025, HB 315 includes 17 provisions directly impacting townships. Notably, HB 315 provides townships with three options for publishing required public notices:

1. Publish notices on the township's website;
2. Publish notices in the digital version of a newspaper of general circulation in the township; and
3. Continue to publish notices in the print version of a newspaper of general circulation.

Beginning April 2, 2025, Urbana Township will publish all zoning notices on the township website at [www.urbanatownship.com](http://www.urbanatownship.com)

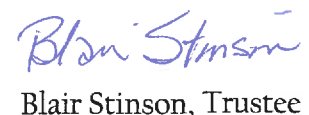
If you have a zoning notice to publish, the notice itself must still comply with the applicable Ohio Revised Code. However, rather than publishing the notice in the newspaper, it will be forwarded to one of the trustees or the fiscal officer to upload on the website. The notice can be delivered in person or emailed to [trustees@urbanatownship.com](mailto:trustees@urbanatownship.com) and [urbanatownshipfiscal@yahoo.com](mailto:urbanatownshipfiscal@yahoo.com)

If you do choose to email the notice, please give one of us a call so that we know to retrieve the notice and get it uploaded.

Respectfully,  
Urbana Township Trustees

  
Matt Harrigan, President

  
Roger Koerner, Trustee

  
Blair Stinson, Trustee

# **Urbana Township Zoning Appeals Board**

Roger Ward	11/15/2027
Steve Mabry	11/15/2028
Nancy Lokai Baldwin	11/15/2029
Jim Heiser	11/15/2025
Scott Wright	11/15/2026

Bob Smith – 1<sup>st</sup> Alternate

# **Urbana Township Zoning Commission**

Lewis Terry	02/01/2027
Mark Randall	02/01/2028
Mike Phelps	02/01/2029
Daniel Rooney	02/01/2030
Mark Runyan	02/01/2026

# **Urbana Township Zoning Inspector**

Sean Tullis

Mr. Buddy Ballard – I hope you realize the community appreciates the efforts that you do. The trash clean up that you do. I want to thank all of you for your dedication.

Mr. Stinson moved to adjourn the meeting. Koerner seconded. Roll call was as follows: Mr. Stinson, yes; Mr. Koerner, yes; Mr. Harrigan, yes.



Matt Harrigan, President



Sandi Perry, Fiscal Officer