



Application for Employment

Personnel Information

Date of Application _____
 Last Name _____ First Name _____ Middle Name _____
 Street _____ City _____ State _____ Zip _____
 Phone _____ Email _____
 Birthdate (Month/Day) _____ T-Shirt Size _____

Previous Three Residences

Street _____ City _____ State _____ Zip _____ # of yrs. _____
 Street _____ City _____ State _____ Zip _____ # of yrs. _____
 Street _____ City _____ State _____ Zip _____ # of yrs. _____

Educational Background

Starting with your most recent school attended, provide the following information:

School, including City/State	Years of Education Completed	Completed (please check one)	GPA/Class Rank	Major/Minor or Certificate Details
		Diploma___ GED___ Degree___ Certificate___ Other___		
		Diploma___ GED___ Degree___ Certificate___ Other___		
		Diploma___ GED___ Degree___ Certificate___ Other___		

Employment Status

Are you legally eligible for employment in this country? ____ Yes ____ No

Date available to start work _____

If you are under 18, and it is required, can you provide a work permit? ____ Yes ____ No

If no, please explain: _____

Type of employment desired: ____ Full-time ____ Part-time ____ Temporary ____ Seasonal

Desired hourly rate range \$ _____

Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? ____ Yes ____ No

If yes, please provide date(s) and details: _____

Employment History

Starting with your most recent employer, provide the following information:

Employer _____ Phone # _____

Dates employed ____ / ____ - ____ / ____

Street Address _____ City _____ State _____

Starting Job Title _____ Starting Wage: _____

Final Job Title _____ Final Wage _____

Immediate Supervisor and Title _____

May we contact for reference? ____ Yes ____ No

Reason for Leaving: _____

Describe the type of work performed and job responsibilities: _____

What did you like most about your position? What did you like least? _____

Were you subject to the Federal Motor Carrier Safety Regulations (FMCSRs) while employed by the previous employer? ____ Yes ____ No

Was the previous job position designated as a safety sensitive function in any DOT regulated mode, subject to alcohol and controlled substances testing requirements as required by the Federal Motor Carrier Safety Administration?) ____ Yes ____ No

Employer _____ Phone # _____

Dates employed ____ / ____ - ____ / ____

Street Address _____ City _____ State _____

Starting Job Title _____ Starting Wage: _____

Final Job Title _____ Final Wage _____

Immediate Supervisor and Title _____

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Employer _____ Phone # _____
 Dates employed ____/____/____ - ____/____/____
 Street Address _____ City _____ State _____
 Starting Job Title _____ Starting Wage: _____
 Final Job Title _____ Final Wage _____
 Immediate Supervisor and Title _____
 May we contact for reference? ____ Yes ____ No
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 Describe the type of work performed and job responsibilities: _____

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Employment References

*List names and telephone numbers of three business/work references who are **not** related to you and are **not** previous supervisors. If not applicable, please list three educational or personal references who are **not** related to you.*

Name	Title	Relationship to You	Phone Number	Number of Years Known

List of Work Experience

Please place a check mark in the appropriate box based on your prior experience with each skill.

Skill	No Experience	Some Experience	Much Experience	Comments
Supervision				
Survey/Stakeout/Building Layout				
Equipment Operation (type)				
Concrete Slab work				
Concrete Footings & Foundations				
Concrete Finishing				
Welding Work				
Rough Carpentry				
Layout Walls				
Finishing Carpentry (trim work)				
Cabinet/Countertop Installation				
Asphalt Shingling				
Metal Roofing				
Metal/Vinyl Soffit and Facia				
Metal/Vinyl Hardiboard Siding				
Hanging Metal/Wooden Doors				
Mounting Windows				
Steel Stud Framing				
Drywall Finishing				
Acoustical Ceiling Tile Work				
HVAC Installation				
Plumbing – Journeyman or apprentice?				
Overall Experience:				
Steel Building Erection				
Pole Building Erection				
Residential Construction				
Commercial Construction				
Mechanical Skills				
Equipment/Vehicle Operation				
Are you comfortable scaling and working on ladders?				Circle: YES NO
Do you have personal hand tools and cordless tools to use on the job site?				Circle: YES NO
Making Coffee ☺				
Other skills: (please list)				

Driving History

Driver's license type _____ State and Number _____
Expiration Date _____

Driving Experience

Class of Equipment	Type of Equipment (van, tank, flat, etc.)	Dates From: To:	Approximate # of miles driven
Straight Truck			
Tractor and Semi-Trailer			
Tractor – Two Trailers			
Other			

Accident Record for Past 3 Years or More- Attach additional sheet if more space is needed.

Dates	Nature of Accident (head-on, rear-end, upset, etc.)	Number of Fatalities	Number of Injuries	Chemical Spill? Yes/No

Traffic Convictions and Forfeitures for the Past 3 Years (other than parking violations)

Date Convicted	Violation	State of Violation Location	Penalty (Forfeited bond, collateral and/or points)

Have you ever been denied a license, permit or privilege to operate a motor vehicle? Yes _____ No _____
If yes, please explain _____

Has any license, permit or privilege ever been suspended or revoked? Yes _____ No _____
If yes, explain _____

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States of America and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (1) eliminate me from further consideration for employment, or (2) may result in my immediate discharge from the employer's service, whenever it is discovered.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____

Date_____

Print Name _____

End of Application