



**ECO-RESOURCE CONSULTING, INC**

## **Project Managers**

**Grow your career with the foremost ecological consulting team in Wisconsin!** If you are a Project Manager in the ecological restoration and/or management field who is looking to advance your career with a growing company, Eco-Resource Consulting, Inc. (ERC) wants you to join our team!

Eco-Resource Consulting, Inc. (ERC) is seeking a Project Manager for our Madison-area, WI office to implement project work in the ecological consulting and ecological restoration management fields. Become part of ERC's talented team of professionals providing advanced ecological restoration and consulting services throughout Wisconsin, Michigan, Illinois, and the greater Midwest. ERC serves leading energy, government, institutional, corporate, and private clients from throughout the region. We provide clients with natural resource inventories and assessments, regulatory compliance, project oversight, and the development and execution of comprehensive restoration and management plans. Our talented staff works collaboratively to exceed client expectations and deliver outstanding results. ERC offers a competitive compensation and benefits plan which includes flexible work scheduling, health, vision and dental insurance, Simple IRA, and generous personal leave. This is an opportunity to advance your career, become a leader in the field, and make an impact in a growing company.

### **Why ERC?**

- Professional development
- Exceptional staff support
- Flexible work environment
- Competitive benefits

### **Required Skills:**

Qualified candidates will possess excellent customer service, technical, and communication skills. They will demonstrate ecological expertise, sustained client relationships, and project management skills. The ability to direct and conduct biological field with minimal supervision and experience with managing budgets and scheduling. Experience interacting with clients, agency staff, and contractors. A working knowledge of business development, marketing, and

client acquisition. Experience with stormwater management is a plus. A valid driver license and good driving record. Applicant will have strong written and oral communication skills.

**Required Experience:**

Minimum qualifications include a bachelor's degree in natural resources or biological science. A minimum of five years of experience working in natural resource management. Proficient with MS work, Excel, and Outlook.

**Responsibilities include, but are not limited to:**

- Ability to write proposals and cost estimates that define the scope of the project and relevant tasks.
- Development of schedules for project completion that effectively allocates the resource to the tasks.
- Execution of projects according to the project plan and document the work as you proceed.
- Monitor the progress of the project and adjust as necessary to ensure the successful completion of the project.
- Communication with clients and subcontractors as required.
- Budget and invoice management.
- Ensure that project deliverables are on time, within budget, and at the required level of quality.
- Write a final report for client summarizing goals and results of the project.

**Benefits and Compensation:**

Pay will be hourly or salary TBD based on experience and qualifications. Benefits will include a company vehicle for out-of-office work, laptop, gas card, company credit card, and cell phone.

Please contact Megan Padrutt at [mpadrutt@eco-resource.net](mailto:mpadrutt@eco-resource.net) for more information and for resume submittal.

ERC practices equal opportunity employer that embraces a diverse workforce. All individuals will receive consideration for employment based on qualifications in accordance with governing laws.