



Dear Sir,

Greetings

Please are pleased to inform you that First you have to send the mail for Rail verification. Please update all details and send the mail on rail service. So we will check and update case is ready or not for rail activation.

Please send the google sheet and share the link in mail your mail.

FORM

If case is fine for rail then register the details and send the mail on below format

Register Agency Name :-	
Contact No.(without irctc reg mob no)	
mail id .(without irctc reg mail )	
Contact person Name :-	
Adhar No.	-
Pan Card No.	
Gst No (if Available )	
Tag under Of Distributor Name:-	MB TRAVELS
Mobile IMEI	
Permanent Address	
Office Address	

After erp code creation send on for rail activation with below details.

Scan copy of Pan card, adhaar card, agent passport size photo and office address.

And office address which address will be used on rail adhaar or other office address.

Dear Travel Partner,

Greetings

In reference to below email, Request you to kindly receive the below details. Then we verify your details in IRCTC. when all details are fine then you share the all document though the courier.

Please share courier consignment no for hard copy for railways :

- 1- Copy of Adhaar Card
- 2- Copy of Pan card
- 3- V-Sign Form (updated and signed)
4. Office Address if agent have

Guidelines to fill up the V-Sign form-

- 1- Fill up your form with blue pen only
- 2- Address mentioned in form should match with your supporting documents.
- 3- Supporting documents should be from given list only
- 4- Photograph should be coloured and printed on good quality paper

We have also attached a sample filled form for your better understanding.

**SEND DOCUMENTS MAIL OR WHATSAPP**

**Mail:**

[Mbtagroup.com@gmail.com](mailto:Mbtagroup.com@gmail.com)

[Support@mbtravels.in](mailto:Support@mbtravels.in)

**Whatsapp : 9980963832**