

Biscayne Village Homeowner's Association, Inc.



CAM Firm License # CAB 4083
18901 SW 106th Ave Suite 210 Cuttler Bay FL 33157
Tel: 305-242-7174
www.ipmsmiami.com
ApplicationsDept@ipmsmiami.com

NEW OWNER REGISTRATION INFORMATION

Title Company must email the Management Company, ApplicationsDept@ipmsmiami.com, to obtain an Estoppel letter. The turnaround for the Estoppel is \$250.00 for (10) business days, or \$350.00 for (3) business days (RUSH), plus taxes and third-party service fee.

After closing, please provide unit registration form along with copy the Executive Purchase Agreement and copy of HUD-1, Settlement Statement and/or Warranty Deed to change ownership.

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UNIT OWNER FORM

FOR USE BY THE MANAGEMENT COMPANY

Property Address _____

Owner's Information: (Must be completed by the buyer)

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

EMERGENCY CONTACT

Name: _____

Phone Number: _____

Email Address: _____