**Course Cancellation Request Form**

1. **Personal Information**

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| --- | --- | --- | --- |
| Full Name: | Click or tap here to enter text. | | |
| Student No: | Click or tap here to enter text. | Enrolment Date: | Click or tap to enter a date. |
| Course Name: | Click or tap here to enter text. | | |
| Phone Number: | Click or tap here to enter text. | Email Address: | Click or tap here to enter text. |

1. **Reason for Cancellation**

Please select the main reason you have decided to cancel your course, please also attach evidence to support your application if applicable (medical certiﬁcates and letters, etc.

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| --- | --- | --- |
| Medical condition | Financial Hardship | Course materials |
| Changed mind about course | Course more difficult than expected | Other (please specify) |

Please provide more information about your reason for applying to cancel your enrolment (optional):

|  |
| --- |
| Click or tap here to enter text. |

**Course Cancellation Conditions**

If you wish to withdraw and terminate your studies before the end date of your enrolment in your course, you must notify Go Books Online in writing. A refund of the Course Fee will only be issued if Go Books Online receives the Course Cancellation Request Form as per the Refund Policy i.e within 5 calendar days of your enrolment. Course Text Purchases are not eligible for refund. If you fail to complete and submit your Course Cancellation Request in writing as per the policy, you will be liable to pay the full Course Fee.

**Declaration**

I have read the conditions and declare that the information I have provided is correct and complete. I understand that any course cancellation must comply with the terms and conditions of enrolment.

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| --- | --- |
| Signature: Click or tap here to enter text. | Date: Click or tap to enter a date. |

*No refund will be paid if any alterations or edits have been made to this form.*