



## **LaSalle Park Community Marina Summer Student Job Posting**

### **Role:**

- This position will assist with daily duties related to the operation of LaSalle Park Marina.

### **Time Commitment:**

- Seasonal part-time hours throughout June, July, August and September

### **Location:**

- LaSalle Park Marina

### **Responsibilities:**

- Sign in with the Marina Manager
- Clean / sweep / hose - Marina walkways and finger docks
- Assist with cleaning duties of trailer and BBQ grills
- Assist with programming electric gate fobs

- Assist with inspections on; walkways, finger docks, electrical lines, ensuring ropes/objects aren't tripping hazards
- Assist with checking; boat tie-ups, electrical lines are secure and not in water and unplugging electrical cords in unoccupied boats
- Report all deficiencies to Marina Manager
- Assist with performing audits on; dock hardware (pins, bolts, boards), dock carts and BBQ propane tanks
- Greet members, answer questions and assist with docking
- Assist with maintenance of potted plants, weeding area around trailer, small paint jobs (storage, shed, trailer, work boats)
- Administrative duties such as; ensuring all boats have current permit/stickers and are in proper slips, emptying of trash/recycling, filing, updating email addresses, posting notices and measuring boats

- Other duties as assigned by Marina Manager

- Sign out with Marina Manager

Qualifications and Requirements:

- Must be able to lift up to 20lbs

- Requires continuous physical activity

- Possess strong interpersonal skills and be able to deal with the public in an effective and courteous manner

- Be willing to work outdoors in all range of climate conditions such as light rain or heat

- Must be able to follow verbal and written instructions, able to work independently

- Must follow all safety protocols including wearing PFD, applying sun screen and keeping hydrated.

**[www.lasalleparkmarina.com](http://www.lasalleparkmarina.com)**

**(905 633 9483)**

**E mail [lasalleparkmarina@cogeco.net](mailto:lasalleparkmarina@cogeco.net)**