

## Cylch Meithrin Tedi Twt

### Swydd wag

### Job Vacancy

#### **Cylch Meithrin Cynorthwydd**

**Oriau:** Llun –Gwener (bore a phrynhawn yn ôl yr angen)

**Cyflog** £10.42

**Cymwysterau:**  
L3 Blynyddoedd Cynnar a Gofal Plant

#### **Disgrifiad bras o'r swydd:**

Gweithio gyda Arweinydd y Cylch i:

- trefnu amgylchedd y Cylch
- trefnu amrywiaith o weithgareddau y tu fewn a thu allan
- sicrhau bod croeso, sylw a gofal i bob plentyn
- sicrhau bod yr offer yn cael ei gadw'n ddaclus ar ôl pob sesiwn a bod yr ystafell yn lân
- cadw cofnod o ddatblygiad y plant gan gynnwys esiamplau o'u gwaith
- gallu siarad â'r plant yn y Gymraeg

Dyddiad cau: 26/09/2023

Am fanylion llawn cysylltwch â  
Kate Jenkins 07847 248430  
Pwyllgor: [cmtt.committee2022@gmail.com](mailto:cmtt.committee2022@gmail.com)

#### **Cylch Meithrin Assistant**

**Hours:** Monday – Friday (mornings and afternoons as required)

**Pay** £10.42

**Qualification:**  
L3 Early Years and Childcare Learning and Development

#### **Summary of Job**

Work with the cylch Leader to:

- arrange the environment of the Cylch
- arrange a variety of activities inside and out
- ensure every child gets a warm welcome and attention
- ensure that resources are packed away at the end of the session and the room is clean
- keep a record of child development including examples of work
- be able talk to the children in Welsh

Closing Date: 26/09/2023

For further information please contact  
Kate Jenkins on 07847 248430  
Or the Committee on  
[cmtt.committee2022@gmail.com](mailto:cmtt.committee2022@gmail.com)