

# **AEF** Agragati Education Foundation

2020

Updated Services



Nandita Nag

Agragati Education Foundation

6/28/2020

# Proposal for the training of Teachers/Teaching Volunteers of Uho Minda

AGRAGATI stands “A Global Reach for Ascent, Growth, Achievement & Timeless Impact”

We are a philanthropic initiative having a vision in consonance with the United Nations Sustainable Development Goals. Agragati Education Foundation, a registered NGO, is a development advisory and think tank delivering transformational solutions in the social development space through sustainable initiatives. We are a group of education and social development professionals who are passionate about sustainable social development. An Alliance of like-minded people who work in the area of **Health, Education, Agriculture, Livelihood, Environment and Research, we are committed to the achievement of United Nation’s Sustainable Development Goals.**

**We are also** involved in directly implementing programmes and projects to provide solutions and products to enhance education, health, and employment. Capable of delivering complex projects to inspire our stakeholders for being more effective and efficient, we also work in other areas like energy, rural development, culture, sports and tourism-related activities to improve the quality of life of people in India and outside India.

We undertake research and render technical assistance for baseline, survey, impact assessment, evaluations, process monitoring, and socio-economic conditions across various sectors and regions for a range of stakeholders. These vary from multi-state reviews to focused strategic and thematic assessments with the purpose of learning and constructive engagement. We are equipped to act as technical services body for promoting efforts to be part of the institution-building process of the Government and non-government institutions, educational institutions, civil society organizations and corporate for strengthening their strategies for achieving their goals.

## All three areas of Curriculum – Assessment – Training are updated as given below

### Curriculum

Online	Hard Copy
1. Stories with activities on all four language skills	1. Text Book
2. Rapid Learning Packages	2. Stories with activities on all four language skills
3. Remedial Packages	3. Rapid Learning Packages
4. Vocabulary Activities	4. Remedial Packages
5. Math Activities	5. Vocabulary Activities
6. Science Activities	6. Math Activities
7. Trajectories	7. Science Activities
8. Lesson & Session plans	8. Lesson & Session plans

## Assessment

Online	Hard Copy
<ol style="list-style-type: none"><li>1. Question Papers all subjects</li><li>2. Worksheets all subjects</li><li>3. Score Sheets</li><li>4. Performance Report Designs</li><li>5. Tools &amp; Tables</li><li>6. Parameters &amp; Rubrics</li></ol>	<ol style="list-style-type: none"><li>1. Question Papers all subjects</li><li>2. Worksheets all subjects</li><li>3. Score Sheets</li><li>4. Performance Report Designs</li><li>5. Tools &amp; Tables</li><li>6. Parameters &amp; Rubrics</li></ol>

## Training

List of Trainings (Face to Face and Online)  
Academic Trainings will be customized to the target group of teachers. Illustration and elucidation used will be level appropriate.

1. Learning Cycles (ERAC and Kolb's Cycle)
2. Multiple Intelligence
3. Blooms Taxonomy
4. Growth & Development of Child (Piaget)
5. Brain based Teaching
6. Instructional Planning
7. Holistic Child Development
8. Competency Based Teaching-Learning
9. Multi Grade Teaching
10. Multi Grade and Multi Level Teaching Learning
11. Remedial Teaching Systems
12. School Administration and Management
13. Learning Styles
14. Backward Design Model of Lesson Planning
15. Integration of Studies
16. Right & Left Brain Function – Role in Learning
17. Emotional Intelligence
18. Inclusion & Gender Sensitivity
19. Child Safety & Safety Practices
20. POSH
21. Developing Test Items
22. Developing MCQ Creatively
23. Developing Reading( 4 levels)
24. Developing Writing (4 Levels)
25. Teaching Listening & Speaking
26. Assessing Speaking & Listening
27. English Phonics
28. How to make your online class engaging and successful
29. Creating Teaching Learning Activities
30. Teaching English Grammar

31. Teaching Vocabulary of English
32. Early Childhood Care & Education
33. How to plan your lessons - Classic
34. How to teach Numeracy to Early Learners
35. Integrating Language and Mathematics in Vocational Education
36. English for Special Purposes
37. Story Telling
38. Familiarizing with online teaching tools
39. Learning to connect with learners and managing their learning
40. Learning How to motivate and engage learners
41. Assessing the learning of their learners online
42. Learning to communicate with their learners more effectively
43. Finding out learning gaps and teaching to bridge
  1. Familiarize with online teaching tools
44. Teaching English in Classes 3 to 5
45. Teaching English in classes 6 to 8
46. Teaching English in classes 9 & 10
47. Teaching English in classes 11 & 12
48. Teaching Hindi in Classes 3 to 5
49. Teaching Hindi in classes 6 to 8
50. Teaching Hindi in classes 9 & 10
51. Teaching Hindi in classes 11 & 12
52. Teaching Math in Classes 3 to 5
53. Teaching Math in classes 6 to 8
54. Teaching Math in classes 9 & 10
55. Teaching Math in classes 11 & 12
56. Skill based approach to teaching Language
57. Pedagogy of Science
58. Pedagogy of Social Science
59. Project Based Method of Teaching
60. Scope of English
61. Pedagogy of English

### Live Classes

Online	Face to Face
1. English Grammar	1. English Grammar
2. English Vocabulary	2. English Vocabulary
3. Writing Skills	3. Writing Skills
4. Listening & Speaking	4. Listening & Speaking
5. Science	5. Science
6. Mathematics	6. Mathematics
7. Social Science	7. Social Science

### Sample Proposal for Online teacher training

1. **Assignment:** The capacity building of teachers/teaching volunteers
2. **Training duration:** 60 to 90 minutes
3. **Background:** As per clientele
4. **Objective of Training:** Enabling the participating teachers/teaching volunteers to:
  - Understand the areas opted for training
  - Develop abilities to use competencies acquired in the trainings
  - Effectively use online platform for teaching-learning
5. **Batch Size:** 10 to 15 Teachers/ Teaching Volunteers [for greater impact]
6. **Training Personal:** AEF Expert Resource
7. **Training Methodology:** Training will be conducted online using zoom. It will be a participative training with assessment, demonstration, discussion and offline assignments. There will be online live presentations, videos and audios etc.
8. **Sample Training Flow:**

Day	Agenda	*Topics - Details	Time	Outcome
1	Session 1	Introduction & Baseline	30 minutes	Set Induction & Assessment of previous knowledge
		Online Teaching	1 ½ hours	Familiarize with online teaching tools
	Session 2	Class Management	1 ½ hours	Learning to connect with learners and manage their learning
		Wrap Up & Baseline	30 minutes	Recapitulation and Assessment of the days learning

Day	Agenda	Details	Time	Outcome
2	Session 1	Introduction & Baseline	30 minutes	Set Induction & Assessment of previous knowledge
		Motivating Learners	1 ½ hours	Learning How to motivate and engage learners
	Session 2	Creating Online Assessment Tools	1 ½ hours	Assessing the learning of their learners online
		Wrap Up & Baseline	30 minutes	Recapitulation and Assessment of the days learning

Day	Agenda	Details	Time	Outcome
3	Session 1	Introduction & Baseline	30 minutes	Set Induction & Assessment of previous knowledge
		Building Up Effective Communication	1 ½ hours	Learning to communicate with their learners more effectively
	Session 2	Remedial Teaching	1 ½ hours	Finding out learning gaps and teaching to bridge
		Wrap Up & Baseline	30 minutes	Recapitulation and Assessment of the days learning

\*All topics mentioned are suggestive only. Please feel free to ask for your own topics/areas as required by you.

**IMPORTANT NOTE:** The strategy and technique will also help teachers when they will meet their students face to face in classroom.

### Financials

#### Online Teacher Training

Sl. No.	Particulars	Amount
1	Fee Per Session [2 ½ hours] @ Rs.3000/- X 6 sessions	Rs. 18000/-
2	Electricity & Zoom [per session]@ Rs.100/ X 6 Sessions	Rs. 600/-
3	Logistics [Not Applicable as training is online]	Rs.0:00
4	Total	Rs. 18600/-

Note: Fee charged is same as last Year [2019].

Fee & Charges quoted is excluding GST – GST is not required currently.

#### Face to Face Training

Sl. No.	Particulars	Amount
1	Fee Per Session [5 hours] @ Rs.15000/- X 3 sessions	Rs. 45000/-
2	Electricity & Zoom [per session]@ Rs.100/ X 6 Sessions	Rs.0:00
3	Logistics [As per actual]	Rs.0:00
4	Total	Rs.

Note: Fee charged is same as last Year [2019].

Fee & Charges quoted is excluding GST – GST is not required currently.

#### Other Services & Products

Sl. No.	Particulars	Unit Rate
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1.	Question Papers with 20-25 test items as per board specifications Senior Classes [9 to 12]	5000
2.	Question Papers with 20-25 test items as per board specifications Middle Classes [6 to 8]	4000
3.	Question Papers with 15-20 test items as per board specifications Junior Classes [1 to 5]	3000
4.	Worksheets with 5-10 test items as per board specifications	1500
5.	Activities with 10-15 items as per board specifications	2500
6.	Score Sheets	1500
7.	Performance Report Designs	5000
8.	Tools & Tables	1000
9.	Parameters & Rubrics	1500
10.	Score Sheets	1000
11.	Live Class Sessions	1000
12.	Any Other as per mutual agreement	

## Sample Content for Live Glasses

### Grammar

Content below is sequenced in order of simplicity and occurrence, every previous concept is required for the understanding of subsequent concepts

#### Grammatical Concepts

1 Parts of Speech	12 Sentence	23 Sentence Elements	34 Speech
2 Noun	13 Sentence Types	24 Clauses	35 Determiners
3 Number	14 Adverb	25 Subordination	36 Demonstratives
4 Person	15 Preposition	26 Complex Sentences	37 Connectors
5 Possessive	16 Interjection	27 Punctuation	38 Clause Types
6 Pronoun	17 Conjunction	28 Verb Forms	39 Affixations
7 Number	18 Compound Sentences	29 Tense - Time	40 Homonyms & Synonyms
8 Person	19 Degree of Comparison - Adjectives	30 Aspect	41 Opposites & Antonyms
9 Possessive	20 Degree of Comparison - Adverbs	31 Mood-Modality	42 Economy in speech
10 Verbs & its Types	21 Phrases	32 Future Time Reference	
11 Adjective	22 Articles	33 Voice	

#### Basic Writing Skills

1	Composition - Descriptive	2
2	Composition - Narrative	2
3	Composition - Ratiocinative	2
4	Composition - Process	2
5	Editing	2
6	Responses	2
7	Formal Compositions	4

#### Advanced Writing Skills

1	Informal Writing	2
2	Correspondence	4
3	Creative Compositions	2
4	Commercial Writing	2
5	Conversation	2
6	Style	2

**Sessions**  
Grammatical  
Concepts = 85  
Skills = 30  
Total = 115

#### Note:

- Classes 6 & Above: 42 grammatical concepts | Classes 3 to 5 – 26 Grammatical Concepts | Classes 1 & 2 – 24 grammatical concepts
- Basic Writing Skills are all class 3 onwards | Advanced Writing Skills are for all classes 4 onwards [optional for classes 4 & 5]

## Sample Tax Invoice

**Aragati Education Foundation**

4th Floor, Plot No. 139, Block B, Sector 8, Dwarka, New Delhi - 110077								
Tel: +91 8800113861				GSTIN:				
<b>Tax Invoice</b>								
<b>Invoice No:</b>				002				
<b>Invoice date:</b>								
<b>State:</b>				Delhi				
<b>Bill to Party</b>								
<b>Name:</b>				Samarth-Jyoti Naharpur				
<b>Address:</b>				Naharpur, NCR Delhi, Haryana				
<b>GSTIN:-</b>								
<b>State:</b>				Haryana				
S. No.	Product Description	SAC Code	Taxable value	GST RATE	GST		IGST	Total
					CGST	SGST		
1	Online Training Fee/Session		3000				0	6000
<b>Total</b>			18000		0	0	0	18000
<b>Total Invoice amount in words</b>				<b>Total Amount before Tax</b>				18000
<b>Rupees Six Thousand Five Hundred Only</b>				<b>Add: GST</b>				0
				<b>Round Off</b>				
				<b>Total Amount after Tax:</b>				18000
<b>Bank Details :-</b>				<b>Signatory</b>				
<u>Account Name</u> Agragati Education Foundation				Certified that the particulars given above are true and correct  <b>For AGRAGATI Education Foundation</b>    <b>Authorised signatory</b>				
<u>Account Number</u> 251201201021								
<u>IFSC Code</u> INDB0000559								
<u>Address</u> Dwarka- New Delhi Branch Ground & 1 <sup>st</sup> Floor, Antriksh Plaza Plot No, 2, Sector 10, MLU, Dwarka New Delhi - 110075								
<b>Terms &amp; conditions</b> The invoice is excluding GST as Agragati Education Foundation is not under GST as the turnover is below 20 lakh.								