



# Carderock Springs Market

## Vendor Packet

---

### Carderock Springs Market Vendor Agreement

The **Carderock Springs Market** is a volunteer-led, community-centered market created to bring together fresh food, local makers, and neighbors in a relaxed, welcoming setting.

Our goal is to create a market that feels like an extension of the neighborhood—where families gather, kids play, and residents can connect directly with local farmers, food producers, and artisans.

---

### Market Details

**Location:** 8200 Hamilton Spring Ct, Bethesda, MD 20817

**Day/Time:** Thursdays (see selected dates)

**Season:** Spring, Summer, Fall

### Set-Up & Timing

- Set-up begins: 3:00 PM
  - Market opens: 4:00 PM
  - Market closes: 6:30 PM
  - Breakdown begins promptly at closing
- 

### Vendor Fees

This is a community-driven market designed to support local businesses and makers.

**Vendor fees:** No vendor fees

---

## Vendor Responsibilities

Each vendor is responsible for providing:

- Tent (properly weighted for safety)
  - Tables and display setup (*tables may be available upon request*)
  - Lighting (if needed)
  - Trash and recycling handling
  - Payment processing (cash/card, etc.)
- 

## Market Guidelines

### Placement

- Vendor locations will be shared in advance
- Please plan to remain within your assigned space

### Set-Up & Parking

- Temporary unloading near your space is welcome
- Vehicles should be moved promptly to designated parking areas once set-up is complete
- Please keep all access roads and driveways clear at all times

### Clean-Up

- Please leave your space clean and as you found it (or better 😊)
- 

## Market Culture

We are intentionally curating a market that is:

- Community-first (neighbors connecting with neighbors)
- Family-friendly and welcoming
- Thoughtful in product mix (not oversaturated categories)
- High-quality, while still approachable

To maintain balance and create a great experience for both vendors and shoppers, we may limit duplicate vendor categories.

---

## Sustainability

- Compostable or eco-friendly packaging is strongly encouraged
  - Vendors are encouraged to minimize waste wherever possible
- 

## Equipment & Safety

- Electric generators are preferred
  - Gas generators must be low-noise and low-emission
  - Smoking is not permitted within the market area
- 

## Vendor Selection

Vendors are selected based on:

- Product quality
- Fit within the overall market mix
- Alignment with the community-focused nature of the market

👉 Apply here: <https://airtable.com/app0UCwau6ATkeaxH/pagdF812WxrpPa36i/form>

---

## Licensing & Compliance

All vendors must comply with:

- Maryland state laws
- Montgomery County regulations
- Applicable food safety guidelines

Helpful resource:

👉 Maryland value-added food guidelines - <https://mda.maryland.gov/foodfeedquality/Documents/Processing%20and%20Selling%20Value%20Added%20Food%20Products%20in%20Maryland.pdf>

---

# Insurance Requirements

Vendors are expected to:

- Carry general liability insurance (recommended: \$1M coverage)
- Provide a Certificate of Insurance upon request
- List the club as an additional insured as follows:

**Carderock Springs Swim and Tennis Club -**  
8200 Hamilton Spring Ct  
Bethesda, MD 20817

Agreement

I hereby state that I have read, understand, and agree to follow the terms outlined in this Carderock Market Vendor Agreement.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_\_

Vendor Name (Print): \_\_\_\_\_

Business Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Business Phone: \_\_\_\_\_