



Management Committee Meeting Minutes – Thursday 14th March 2024, 7.30 pm – 9 pm

1. Apologies for absence RJ
2. Minutes of previous meeting, 28th February 2024 SBr
 - a. Received unanimously.
 - b. **Action: ES** to circulate previous minutes.
 - c. **Action: RS** to organize contract for Phil Atherton.
 - d. **Action: ES & RJ & JP** & office staff to transfer accounting systems to Xero. 26th March will be the first hit at transferring to Xero. JP will be involved.
 - e. **Action: ES** to send out appeal, drafted by SB, for new committee members.
 - f. Form submitted for ES to become the primary user on the bank account.
 - g. **Action: RJ** to transfer the club credit card from James to ES once she is primary user on the bank account or he can get Clive to bring his log in device to the club. Alternatively, ES could apply currently as the user she is.
3. Matters arising SBr
 - a. Phil Atherton
 - i. Do we want to continue to employ Phil as a contractor? 2 months still remain on his current contract. To date, Phil has collated a lot of ideas into one place. He has put together grant applications, which just need to be submitted.
 - ii. **Action: SBr** set up meeting 12.30 Thursday 21st March to go through grant proposals, 1.5 hours.
 - iii. Which of the suggestions on the Action Plan submitted by Phil do we want to progress? To what timescales?
 1. We will progress the idea of a gym on the land between the Club and Dance industry.
 2. We will progress ideas for grant proposals.
 3. Other ideas we are already progressing.

4. Treasurer's report

JP

- a. JP presented Accounts for the 6mth period showing a surplus of £17,197.
- b. Although the figures are positive, we will face big expenditure requirements on facilities in the coming year. We currently have £600 a month for maintenance in the budget, but work on the roof and water ingress repairs will cost in excess of £25,000.

5. AGM

RJ

- a. Date proposed by SB is 16th May 2024. Agreed by all.
- b. **Action: SBr** to contact Nick Cochrane for advice over the running of the AGM.
- c. Sending out the notice to members. We will hold off on this until after the next MC meeting.
- d. **Action: SBr** to look into proxy votes for the AGM.
- e. Club fees for 2024/5. ES proposed two options:
 - i. Peak to £180, off peak to £100, with similar increases in all other categories.
 - ii. Change to have just one member rate of £200, with other categories the same, except that we would have a lower rate for those in receipt of a benefit.
 - iii. **Action: ES** to produce two proposals and circulate for response from all MC members.

6. Facilities and maintenance

RJ

- a. Outside lights in the alley. We have a price from PB to replace the lighting down the side. MC have given the go-ahead.
- b. **Action: PB** to repair the lighting down the side.
- c. Water ingress in the lounge. We have a quote and will receive others. This may cost in excess of £22,000.
- d. **Action: RJ** to seek two more quotes and revert to the MC.

7. Club update

ES

- a. Complaint received.
- b. **Action: RJ** to get Squash Development Team captain to respond with an apology.
- c. Volunteers at the club.
- d. **Action: SBr** to speak with member involved to seek positive working together.
- e. ES gave a report on activity at Club.

Date for next meeting Wednesday 17th April 2024, 7.30 pm – 9 pm