



Management Committee Meeting Minutes – Wednesday 12th October 2024, 7.30 pm – 9 pm

In attendance:

Richard Jones, chair (RJ)
Steve Bridgeman, secretary (SBr)
Elissa Seddon (ES)
Peter Horne (PH)
Guy Mines, Treasurer (GM)
Stan Ball (SBa)

- 1. Apologies for absence** **RJ**
 - a. JS**
- 2. Minutes of previous meeting, 11th September 2024** **RJ**
 - a. Agreed unanimously**
- 3. Matters arising** **RJ**
 - a. GM to be given access to the bank account as Treasurer. ES has put this in place.**
 - b. RJ to install a retrofit LED fluorescent tube which we have in stores. Add in an extra tube for each set of lights to ensure we meet requirements of Badminton England (500 lux). We have previously had a quote (arranged by John Chard) for over £7000. RJ can fit these through his company for about £1,700 (with the additional specification). **Action:** RJ to provide quote for MC approval via WhatsApp group.**
 - c. ES to organize clearing out superfluous items to make space. May require a skip. Put forward to next meeting. Leave off the agenda and ES to bring back when she deems appropriate.**
 - d. RJ to acquire some asset stickers for the clear out. Cost is around £80 for simple stickers which will allow us to compile an asset register. This is useful for insurance purposes. RJ has purchased these via Amazon.**
 - e. ES to organize pickleball open day after Town Show 14th September and report. ES to bring back to MC when appropriate.**

- f. ES to pull together meeting to look at grants we can apply for. Drop this action. Instead **Action**: GM to contact Tesco to explore grants we could apply for.
- g. A working party to litter pick the grounds and do some gardening. 12th October. SBr produced a message to send to the membership. This did not get sent from the office. The morning will still go ahead.

4. Treasurer's report

GM

- a. GM presented itemized accounts produced in Xero.
- b. Figures are based on current membership levels. Some members have not renewed and need to be chased.
- c. We need as a club to continue fundraising and seeking new members in order to afford our expenses going forward.

5. New roof

RJ

- a. Mark Douglas has provided a quote for £1280 to repair the parapet.
- b. An original quote for £22,000 was initially received for the entire roof from Belgrave.
- c. Quote from Matthew Giles about £30,000.
- d. Vince Lampitt still to provide anything.
- e. SBr has put Spectrum Roofing in touch with RJ for a quote. RJ now has a quote from him. £8990 for repair.
- f. DW Roofing has quoted £3290
- g. **Action**: PH to produce a spreadsheet of all quotes so the MC can compare and discuss in November.

6. Marketing and brightening the Club up

PH

- a. PH suggested that we work towards a habit of documenting what we have done, what worked, what didn't and what we have learned from it.
- b. GM suggested we have leaflets available.
- c. Discussion was had about the website.

7. Match fees and squash balls

ES/SBr

- a. Actions from last MC meeting have not been done, so this item is postponed to December's MC meeting.
- b. **Action**: ES to provide cost analysis based on history for discussion at the next MC meeting.
- c. Match fees need to be discussed before any new arrangements, for instance payment of away match fees, are implemented for next season.

d. **Action:** ES to circulate costings for matches.

8. Club update

ES

Date for next meeting Wednesday 13th November 2024, 7.30 pm – 9 pm