



American Culinary Federation  
Philadelphia Delaware Valley  
Chefs Association

Vendor Agreement of Participation

ACF Philadelphia DVCA PO Box 26 Southampton, PA 18966

[www.acfphillychefs.org](http://www.acfphillychefs.org)

Hello Vendor,

ACF Philadelphia DVCA is reaching out to invite your company to participate/present your product at the Culinary Educational Symposium on Tuesday March 24, 2026 8 AM- about 4 PM at [The Chase Center on The Riverfront in Wilmington ,Delaware](#).815 Justison St, Wilmington, Delaware 19801.

We are anxious to determine your interest in participating in this event, so we can share the details with our attendees about this event. We anticipate 150-175 chefs and industry professionals. This is a great chance to display your trendy products to a wide and interested audience. A summary of education presentation information will be available as soon as we have commitments and we intend to share this information while marketing on our [ACF Philly Chefs website](#).

We want to make sure that we have a vendor table reserved for your company. We need your signed commitment contract by February 24<sup>th</sup> and all guests by March 14<sup>th</sup>. **Agreement of Participation**

As a vendor you will receive continental breakfast, beverages, lunch, dinner, and the ability to attend as one guest. Additional people will need to pay the registration fee. 8 foot Table provided, 2 chairs, black tablecloth and 110Volt power upon request. Please answer or initial the questions below.

The fee for a vendor table is \$225.00.

After February 24th Late registration is \$400.00

8 foot Table provided, 2 chairs, black tablecloth and 110Volt power upon request.

Do you need this 110 power source?  yes or no

Other power needs will be provided only if ordered in advance with a drop line from the ceiling \$110.00.

Do you need this extra power source?  yes or no  110 Volt or  
 220volt



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Providing samples or marketing materials at your table?  Yes or No

What will you be presenting?

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We invite you to consider donating products for lunch or dinner or to share with attendees and these will be prepared in the kitchen.

Will you be providing product for meals sponsorship?  yes or no or TBD  
Your company will receive formal recognition for its sponsorship.

Are you sponsoring the event  yes or no \$

If your presentation product is sharable during breaktimes, you may use a tabletop cooking device or use the kitchen to finish preparation or refrigerating product.

Is Kitchen Space Needed  Refrigeration?

We hope you will also share event information about this event with your industry contacts/customers. Through our efforts information will go to all Pennsylvania ACF Members and South Jersey members of the American Culinary Federation as well as the Northeast Region of the American Culinary Federation and other Industry Professionals. Information regarding the event will be communicated to industry contacts via restaurants and hospitality organizations. If you know of a contact who you can share with do so or please let us know and we will contact them. We want to build relationships.

- Reach out with all questions.
- Please respond through email with your commitment to be a vendor

Make your payment through [zeffy link](https://www.zeffy.com/en-US/ticketing/culinary-educational-symposium-2nd-annual-march-24-2026-acf-philadelphia-dvca) <https://www.zeffy.com/en-US/ticketing/culinary-educational-symposium-2nd-annual-march-24-2026-acf-philadelphia-dvca>

Or Make checks payable to ACF Philadelphia DVCA.



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Respond to this email confirming your commitment. And identify if you are paying by check.

- Also provide any additional details you would like to share.
- A rough timeline for presenters and breaktimes is attached as a general Symposium invite .
- Provide your phone number and the best email for communication purposes.
- Name \_\_\_\_\_ Title \_\_\_\_\_
- Company\_\_\_\_\_
- Mailing Adress\_\_\_\_\_
- Email Adress\_\_\_\_\_
- Phone Number\_\_\_\_\_
- \_\_\_\_\_Provide Certificate of Insurance for \$1,000,000
- -email a copy to [acfphillychefs@gmail.com](mailto:acfphillychefs@gmail.com)
- COI requirements
- The Chase Center will be held harmless against all damages and liabilities which may arise by contractors or through their use.

Contractors/Vendors must abide by the facility rules and regulations. Commercial Liability Insurance is required at 1.000,000 naming Sodexo Live and the Riverfront Development Corporation as insured riders. All shall be issued by an insurance company or companies licensed to do business in the state of Delaware.

We appreciate all of you and look forward to collaborating with you to make this a successful event.

Thank you,

Christine Neugebauer CEC AAC 610-742-5374



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Secretary ACF Philadelphia DVCA

Event Coordinator

acfphillychefs@gmail.com

David Lademann CEC 215-603-5069

President ACF Philadelphia DVCA

I \_\_\_\_\_ representing \_\_\_\_\_  
(company) agree to the above terms of this contract and understand the  
requirements for participation. Dated \_\_\_\_\_