



To: Self-Direction Employees
From: AIM Services Self Direction Department
Date: 1/16/2024
Re: 2024 Self Direction Employee Updates

As we enter 2024, AIM Services Inc. is excited to announce updates that will enhance program efficiencies and the person-centered supports being delivered on a daily basis. Please review the updates outlined below:

Self-Direction COLA Payment Disbursements:

AIM will be releasing the Self-Direction COLA payments to all qualifying people on the following date:

Self-hired DSPs: 2/23/2024

All payments will be accompanied by an email with a report detailing how the calculations were completed.

Reimbursement Information-

2024 Mileage Reimbursement Rate: \$0.67

Reimbursement schedule:

Please note updates to the reimbursement schedule **effective 2/1/2024**:

- Any reimbursable item entered into Evero, with all necessary supporting documentation, by the 1st of the month will be processed and released for payment on the 16th of the month, or the next business day.
- Any reimbursable item entered into Evero, with all necessary supporting documentation, by the 15th of the month will be processed and released for payment on the 31st or the last business day of the month.

Evero App Trainings:

AIM Services offers weekly Evero app trainings; if you are interested in attending, please reach out to your Self Direction Coordinator for the training schedule. All timesheets and reimbursements must be submitted via the Evero application.

Attachments: 2024 Pay Schedule, 2024 AIM Holidays, AIM Self-hired DSP Resource