

# Harrisburg Catholic Elementary School

## INTERNET ACCEPTABLE USE POLICY

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Use of the Internet provides many educational benefits to students. Unfortunately, some material accessible via Internet may contain items that are illegal, defamatory, or potentially offensive to some people and contrary to the religious beliefs and moral values of the Catholic Church. Access to the Internet is given as a privilege to students who agree to act in a considerate and responsible manner. We require that students and parents/guardians read, accept and sign the following rules for acceptable on-line behavior.

1. Students are responsible for good behavior on the Internet just as they are in a school building. General school rules for behavior and communication apply.
2. Network and workstation storage areas must be treated as school property. Administrators and teachers may review files and communications to maintain system integrity and ensure that students are using the system responsibly. Students should expect that files will be subject to review by appropriate school officials without prior notice.
3. No student is permitted to have access to school computers and/or the Internet without school staff permission and supervision. A student may lose access to school computers and/or the Internet if found in violation of this policy. Restitution for damage to school computers, including all hardware and software, will be the responsibility of the parents/guardians of the student.
4. All forms of cyber bullying are unacceptable and will not be tolerated. Cyber bullying includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another student, teacher or employee of the school by sending or posting inappropriate or derogatory email messages, instant messages, text messages, digital pictures or images or Web site postings, including blogs.
5. Students will receive instruction about appropriate online behavior, including the use of social networking sites, chat rooms and blogs. Students will be reminded their online activities are monitored by school staff without prior notice.
6. The following are NOT permitted.
  - Receiving, sending or displaying offensive messages or threatening violent and/or destructive information or pictures.
  - Using obscene language.
  - Harassing, insulting, or attacking others.
  - Damaging computers, computer systems or computer networks.
  - Violating copyright laws.

- Using or accessing another student's folders, work, files, passwords or emails.
- Games are prohibited unless authorized by the teacher.
- Employing the school computers and/or network for commercial purposes.
- Revealing the personal address or phone number of yourself or any person without permission of that person and of the teacher.
- Use of chat rooms.
- Downloading any material, unless authorized by the teacher.
- Gaining and using unauthorized access to restricted information.
- Using school computers and the Internet for "chain letters" and messages broadcast to mailer lists or individuals.
- Using any memory storage device not approved by the school.
- Any other use of technology deemed inappropriate by the school.

7. Violations may result in loss of access, as well as other disciplinary or legal action.

**\*\* NOTE TO PARENTS/GUARDIANS:**

Please review the above material with your child. Please keep this page for your records. Student and Parent/Guardian signatures are required on the next page; please sign and return the signature page to the school. If the agreement is not signed and returned, your child will not be permitted to use the Internet.

## STUDENT VERIFICATION

I have read the rules of acceptable on-line behavior; I understand the rules and agree to comply with them. Should I violate the rules, I understand that I may lose on-line privileges at my school.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## PARENT/GUARDIAN VERIFICATION

As a parent/guardian of the minor student signing above, I grant permission for the above named student to access the networked computer services such as email and the Internet. I understand that some materials on the internet may be objectionable, but I accept responsibility for providing guidance to the above student on Internet use both inside and outside the school setting and I will communicate standards for the above named student to follow when selecting, sharing or exploring information and media.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date