



Date: 10 October 2016
Author: Bella Khidhir

Meeting Minutes

Week 06

I. ATTENDEES

Position	Name	Present (Y/N)	Position	Name	Present (Y/N)
President	Hannah Brown	y	Technical	Ivor Selimovic	n
Faculty	Matt Demers	y	FYEC	Katie Morris	y
Chair	Schrynel D'Mello	y	Athletics	Galen Woods	y
Secretary	Bella Khidhir	y	Charity	Kate Nakamura Courtney Steingart	y y
VP External	Matt Curtis	y	Arts	Kiera MacDonald Michael Balder	y y
VP Internal	Gavin Pearce	y	OSnap	Betty Zhao	n
VP Finance	Olivia Currier	y	Merchandise	Patrick Marton	n
VP Socials	Stephanie Walton Marinus Sebastian	y n	Office Manager	Karine Jarzecki	y
VP Academic	Maddie Prince	n	1st Year Reps	Talha Bin Tariq Catherine Dang	y y
VP Social Life	Julia Foucault	y	2nd Year Reps	Joyce Cheng Scott Ackerl	y y
Internal Development	Salma Dammak Katherine Goss	n y	3rd Year Reps	Tiana Mistry M Kevin Stewart/Alicia Schmidt C/ESSC Val Bauman/Ciaran Buckley B Denis Clement E/W	y y/y y/y n
Professional Development	Carlos Lopez	y	4th Year Reps	Emily Lockhart/Mohamed Shallouf M Marc Zarifa B Ahmed Rahmati C/ESSC Marjorie MacDonald E/W	n/y y y y
Communications	Vienna Bassan Hailey Birrell	n n			

MOTION Approve last week's meeting minutes

Owner Bella

Seconder Carlos

For 13

Against 0

Abstain 9

Motion **passes/fails**

II. UPCOMING EVENTS

Trick or Eat	Oct 31	Pumpkin Carving	Oct 31
Textbook Drive	TBD (Nov)	Soccer Tournament	Nov 19
Coffee House	Nov 17 (tentative)	Ecole Poly. Memorial	Dec 6
AGM Meeting	TBD (Nov 2nd week)	GNTCR Tournament	Oct 17

III. AGENDA ITEMS

1. President

a. Office Rules

- Please attend your office hours, no peanuts in the office, only EngSoc members allowed inside, only use office for EngSoc activities. Feedback will be given to repeat offenders.

b. Funding for Roses (Dec 6th Ecole Polytechnique Memorial)

- Let Hannah (or Bella) know if interested in joining committee

MOTION Approve Ecole Polytechnique Massacre Memorial committee \$80 for posters and roses

Owner Hannah

Secunder Bella

For 11

Against 0

Abstain 4

Motion **passes/fails**

2. VP Internal

a. Lab Fund

- Event passed on Oct 15, any questions direct to Gavin
- If someone is looking for a purchase forms they go to purchasing not us

b. AGM

- Forms will be available on our website and motions sent out before meeting for reading, during AGM motions can be placed to amend

c. Motion writing seminar is in prep

3. VP Social Life

a. Movember

- Val started Movember Engineering Team (info will be in weekly email, year reps please announce)

b. Survey

- All of undergrad will be sent a survey to measure if people are aware of the services we offer and inclusivity, if you have any questions that you think should be included email Julia

c. Office Rules

- We want to promote inclusivity, an example of how-to is visual appearance: don't leave personal belongings in vision, shutters should be tucked in the cabinet when office is open, cleanliness is important,...
- Lost and found will be more advertised with request forms for things not found, Karen will be sending an announcement that is a last chance to claim an item so that cabinet can be emptied and we can start fresh
- We will be figuring out binding to reoffer that service
- Merch cabinet will be outside the office to be better advertised
- Furniture in lounge will be moved around after this semester

4. 2nd Year Reps

a. Pizza Day

- 11:30 on Tuesdays (\$1.50 bucks)

5. Charity

a. Teeter-totter-a-thon wrap-up and grand total announcement

- Thank you to everyone who helped! We made \$1052!!

b. Trick or Eat

- On halloween day there will be an engineering team, please join and promote event (year reps please announce!)

c. Textbook Drive

- There will be a bin collecting old textbooks, they go to schools in Africa and some get resold for cheap for kids in marginalized areas

6. Athletics

a. Soccer tournament

- Nov 19th, yet to be SRMed

7. Arts

a. Coffee House

- Nov 17th (year reps please let Arts officers know if this date is not suitable) otherwise Nov 10th at 7ish in room 1200

- There will be a bake sale (source TBD) and hot chocolate

b. Pumpkin Carving

- Will be on the 31st instead in Design 1 room most likely, 3:30 (\$5/team to cover costs), prize will be excess EngSoc swag, sign-up will be posted next week, there will be tarps, transportation plans are in place but depend on number of participants.

- Not SRMed yet

IV. PARKING LOT

- **EWB:** If you would like to assist EWB in their advocacy (which is the theme of the year) to raise the Canadian international aid funding by sending an automated letter to Justin Trudeau, please use this link (and tell your friends) <http://ewb.us1.list-manage.com/track/clicku=33fcdec160e0c7ead96441255&id=b1ed3dd714&e=a4da1d5e40>
For more information contact Bella
- **GNCTR:** tournament is on October 27th at 5, SRM approved, \$5 entry, more info will be in weekly email, year reps please announce event
- **Academic feedback box:** is on the office, please use and advertise
- **O'SNAP:** If you have any pics for Engineering events send to Betty. Teeter-totter pics please upload on event page
- **Is the lounge and office ours to rent out?** Motion will be brought up at AGM, temporary form allowing this for Awards ceremony will be created by Hannah and Gavin
- **Design room access:** Currently access is anytime not during Design 1 seminars, and not on weekends or after 5:30. There is a booking system currently in place (Martha) but is not being utilized. We need a more convenient way to use these rooms while not causing harm to SoE in any way. Please post opinion on FB group.

MOTION Adjourn Meeting

Owner Marc

Secunder Marjorie

Unanimous