



Date: 7 November 2016
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Meeting Minutes

Week 09

I. ATTENDEES

Position	Name	Present (Y/N)	Position	Name	Present (Y/N)
President	Hannah Brown	Y	Technical	Ivor Selimovic	N
Faculty	Matt Demers	Y	FYEC	Katie Morris	Y
Chair	Schrynel D'Mello	Y	Athletics	Galen Woods	Y
Secretary	Bella Khidhir	Y	Charity	Kate Nakamura Courtney Steingart	Y Y
VP External	Matt Curtis	Y	Arts	Kiera MacDonald Michael Balder	N Y
VP Internal	Gavin Pearce	Y	OSnap	Betty Zhao	N
VP Finance	Olivia Currier	Y	Merchandise	Patrick Marton	N
VP Socials	Stephanie Walton Marinus Sebastian	Y N	Office Manager	Karine Jarzecki	Y
VP Academic	Maddie Prince	Y	1st Year Reps	Talha Bin Tariq Catherine Dang	Y Y
VP Social Life	Julia Foucault	N	2nd Year Reps	Joyce Cheng Scott Ackerl	Y Y
Internal Development	Salma Dammak Katherine Goss	N Y	3rd Year Reps	Tiana Mistry M Kevin Stewart/Alicia Schmidt C/ESSC Val Bauman/Ciaran Buckley B Denis Clement E/W	N Y/N Y/Y Y
Professional Development	Carlos Lopez	Y	4th Year Reps	Emily Lockhart/Mohamed Shallouf M Marc Zarifa B Ahmed Rahmati C/ESSC Marjorie MacDonald E/W	N/Y Y Y Y
Communications	Vienna Bassan Hailey Birrell	N Y			

MOTION Approve last week's meeting minutes

Owner Bella

Secunder Marc

For 16

Against 0

Abstain 6

Motion **passes/fails**

II. UPCOMING EVENTS

AGM Meeting	Nov 9 - 5:30	Town Hall	Nov 15 - 4:30
Coffee House	Nov 18 (sign-ups started)	Soccer tournament	Nov 19 (sales have started today)
Textbook Drive	Today till end of exams	Tractor Tug for Tots	Nov 16

III. AGENDA ITEMS

I. Marwa Ahmed (**from AIESEC Guelph**)

- On-campus student-run organization to facilitate international exchanges and personal development through local and abroad job and volunteer opportunities
- Global volunteer (unpaid) program (6-8 weeks) in partnership to reach their 17 sustainability goals
- Partner countries are Mexico, Colombia, Germany, Greece, India and Vietnam
- Visit Opportunities Portal to see the jobs
- Email your questions to marwa.osman@aiesec.net or visit website

II. President (**Hannah B**)

a. Feedback forms

- Usually VP gives feedback to people under them and vice versa but can be done between any two members
- If sensitive information you can meet with Hannah to go over that
- Meeting up face to face to give feedback and fill in forms together is an option
- Form will be sent out by Hannah and put on the Drive under “commonly used forms”
- Must be professional constructive criticism

b. Town Hall

- Informal structure. Pizza will be there!
- Director of Engineering is there, again it is super important for academic feedback and accreditation issues so come and invite others! (year reps announce!)

III. VP Internal (**Gavin P**)

a. AGM meeting

- Send your accountability slide ASAP to Gavin
- Tuesday 5:30 is deadline for motion forms
- Year reps write where you are doing your announcements
- If you can't make it, email Gavin
- Motion writing meeting after this meeting

IV. VP Finance (**Olivia C**)

a. Finance committee meeting overview

- Topics discussed: debit/credit options (e.g. square that attaches to iPads but we'd have to buy an iPad, ticket sales committee for each event was another topic, till counting might be added to a position for AGM, merchandise logbook tracking to know what merch is actually being sold because till can't do that, looking to price tags...
- Another meeting coming up, please come if you have suggestions

V. VP External (**Matthew C, Carlos L**)

a. PEO-SC

- 3 delegates attended over the weekend
- Theme was engineers going into other career options (e.g. politics and engineering)
- If you wanna design a patch let Hannah/Val know

b. PEO volunteers

- High school fair booth where you talk about PEO and yourself
- It's at Centennial college on Nov 16 at 5:30 (NEED VOLUNTEERS! EMAIL MATT!)

c. CDE

MOTION Increase delegate fees for CDE from \$325 to \$621 total

Owner Matt

Secunder Maddie

For 6

Against 0

Abstain 2

Motion **passes**/fails

VI. Secretary (**Bella K**)

a. Google Drive

- Will be shared by names not public link
- Everyone will have access to edit/post/...
- Bella will download folder at end of year because school is moving to Office 365

- b. Meeting timings over w17 semester
 - Bella will start doodle, has to be Monday or Tuesday

VII. Electronics Donation (**Kevin S**)

- a. Fair distribution of donated electronics
 - MCI and signals equipment was donated at office
 - Kevin is making a fair distribution system where he catalogues all stuff and info to be posted to students and there will be polls and raffles

VIII. Soccer Tournament (**Galen W**)

- a. Ticket sales
 - 5\$ engineers and 10\$ non-engineers
 - Anyone in their office hours can sell
 - File is on google docs under events
 - He has a 3-step guide in office to sell tickets

IX. Charity (**Courtney S, Kate N**)

- a. Textbook Drive
 - Started today till end of exams
 - Any old textbooks that you know of or you know that clubs have
 - Box will be in front of Engsoc office
- b. Tractor Tug for Tots
 - Sheet will be in drive under “events”
 - We have a team signed up (\$200 already covered in budget) and money goes to Camp Trillium
 - There will be posters, we want people in the team 8-10 people

IV. PARKING LOT

- **Exec meeting minutes (Marc/Maddie):** Will be (some already are) posted in the drive, will be sent out in emails just like council meeting minutes
- **Printing (Ciaran/Karen):** Issues still occurring with not receiving files or not showing up in the list and you have to add it manually, being looked at by Joel, new printer is on its way. Get people who have issues to send them to Karen so that she can forward them to Tech to encourage solutions. This solution will be announced by year reps and Karen will make a poster and put it in the lab and will be sent in the announcements.
- **Event Dates (Steph/Marinus):** **A.** First Year Help Session next Wednesday at 5 (tentative), there's gonna be older students to give advice. **B.** Also bowling tournament (“Bowling in the 80's” tentative theme) instead of Brunny: Thursday Nov 24th suggested date. Tickets will be sold at desk. Waiting on quote and verification of date. Will be a fundraiser for Movember.
- **Engsoc Emails (Bella):** Talk to Ivor. Bella will attempt to work with Ivor to solve any confusions in this area.

- **Trick or Eat pics (Kate):** We took up an entire bus and we raised 17,000 lbs of food. Send any you have to Kate to be put in the drive and O'Snap.

MOTION Adjourn Meeting

Owner Schry

Secunder Cathryn

Unanimous