

Blank Motion Form

Please fill out this form and submit it to gesvpint@uoguelph.ca.

is a detailed guide on how to fill out the form below.

Title:	Updating Merchandise Officer for Shopify Duties
Mover:	Aaron Black
Seconder:	
Spirit:	Creating of Shopify store adds new responsibilities for council.
Whereas:	<p><u>15. Responsibilities of the Merchandise Coordinator:</u></p> <ul style="list-style-type: none">a. The Merchandise Coordinator shall be responsible for promoting the Guelph Engineering brand through merchandise.b. Specifically, the Merchandise Coordinator shall:<ul style="list-style-type: none">i. promote the sales of Guelph Engineering merchandise throughout the school,ii. re-stock merchandise as stocks run low,iii. manage clothing orders each semester,iv. manage leather jacket sales,v. ensure the proper distribution of all clothing orders,vi. discontinue sales of unsuccessful merchandise,vii. design and determine pricing for new forms of merchandise,viii. Upload the merchandise on the Shopify account for easy sale and documentation.ix. document the inventory of merchandise, and,x. create and update a merchandise summary book, including prices and pictures of all merchandise, and, run a garage sale, with the help of the first-year representatives, once per year
And Whereas:	
BIRT:	<u>15. Responsibilities of the Merchandise Coordinator:</u>

	<ul style="list-style-type: none"> a. The Merchandise Coordinator shall be responsible for promoting the Guelph Engineering brand through merchandise. b. Specifically, the Merchandise Coordinator shall: <ul style="list-style-type: none"> xi. promote the sales of Guelph Engineering merchandise throughout the school, xii. re-stock merchandise as stocks run low, xiii. manage clothing orders each semester, xiv. manage leather jacket sales, xv. ensure the proper distribution of all clothing orders, xvi. discontinue sales of unsuccessful merchandise, xvii. design and determine pricing for new forms of merchandise, xviii. Upload merchandise and tickets to the Guelph Engineering Shopify website as needed. xix. document the inventory of merchandise, and, create and update a merchandise summary book, including prices and pictures of all merchandise, and, run a garage sale, with the help of the first-year representatives, once per year xx. ensure inventory levels in the office match Shopify's values on a bi-semesterly basis, xxi. Act as a Staff Account of the Guelph Engineering Shopify account
BIFRT:	
Result:	
Discussion:	

Title: The title of the motion. Should sum up the goal of the motion in as few words as possible.

Mover: Your name.

Second: To be filled out at meeting. Please leave blank.

Whereas: What is currently written in the constitution.

And Whereas: What is currently written in the constitution in another place if you plan on amending it too.

Spirit: The goal of the motion. This is what you want to happen if the motion passes.

BIRT: The changes to the writing of the governing documents.

BIRFT: The changes to the writing in the constitution in the additional place you plan on amending

Result: Whether the motion passes. Will be filled out by the Guelph Engineering Society after SAGM.

Discussion: Discussion on the meeting. Will be filled out by the Secretary of the Guelph Engineering Society. Please leave blank.