

# Guelph Engineering Society Meeting Minutes

Week 11 – Monday, November 19th, 2018

Position	Name	Present (Y/N)
<b>President</b>	Stephanie Walton	Y
<b>Faculty</b>	Matthew Demers	N
<b>Chair</b>	Sarah Rozon	Y
<b>VP External</b>	Pier-Luc Nadeau-Labadie	Y
<b>VP Internal</b>	---	---
<b>VP Finance</b>	Scott Ackerl	Y
<b>VP Social</b>	Talha Tariq	Y
<b>VP Academic</b>	Kaitlyn Richard	Y
<b>VP Student Life</b>	Amanda Nason	Y
<b>Professional Development Officer</b>	Catherine Dang	Y
<b>Communications Officer</b>	Hugh Peters	Y
<b>Athletics Officer</b>	Thomas Coulson	Y
<b>Charity Officer(s)</b>	Emily Miller	Y
	Danika Ferguson	Y
<b>Arts Officer(s)</b>	Vanessa Cristini	Y
<b>O'Snap Officer</b>	Dominique Mastronardi	Y
<b>Merchandise Commissioner Officer</b>	Josh Sieger	Y
<b>Office Manager</b>	Rachel Bertens	Y
<b>First Year Representatives</b>	Tiana Bressan	Y
	Daksh Aggarwal	N
<b>Second Year Representatives</b>	Fabio Sedki	Y
	Hugh D'Addario	Y
<b>Third Year Representatives</b>	Aaron Black	Y
	Brie Nelson	N
	Sophia Vlahos	Y
<b>Special Event Coordinator</b>	Fares Issa	Y
	Maggie Jasek	Y
<b>Fourth Year Representatives</b>	Dayana Brahem	Y

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<b>Fourth Year Representatives</b>	Austin Cooper	N
<b>Secretary</b>	Tahreem Anjum	Y

## Week 11

Guelph Engineering Society Meeting Minutes of November 19<sup>th</sup>, 2018

### 1. Motion to Approve Meeting Minutes November 12<sup>th</sup>, 2018

- Motioned by president
- Seconded by athletic officer
  - **For:**
  - **Against:**
  - **Abstain:**

**Conclusion:** motion passes

### 2. Motion to grant speaking right's to elected and appointed engineering society members active for the W18 semester

- Motioned by academic's officer
- Seconded by Vp external
  - **For:**
  - **Against:**
  - **Abstain:**

**Conclusion:** motion passes

### 3. President

- Stephanie Walton will be having meeting with different people on council regarding their role and responsibility, and to clarify that everything is being followed.
- If any of the members think that other people are missing meeting or office hours, please state it in the feedback.
- Also, there are people with valid reasons for people missing on engsoc hours, do not hold it against them, as they represent us in conferences or have other personal reasons.
- Committees Update
  - Alumni meeting was last week, which was a tour meeting.
  - Career night is coming up, it's a casual cocktail theme, more information will be sent out.
  - Honors and awards night is on November 7<sup>th</sup>, it is going to be a formal attire, if any of the members want to attend please message Stephanie. This is also a really good opportunity for any individual who wants to run for president, as they can make connections.

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- Stephanie will be picking 5 people to attend the event.
- There were further decisions made on 4<sup>th</sup> year bio medical course.
- It will be based on electromagnetics, also the course will be available for ESNC and computers students.
- Changes to Council
  - Today is the last day to vote for VP internal election.
  - Please make sure that the student body is voting.
  - Only have one person running, so as long as people don't vote against the runner, he (Kevin) will be attending our meetings starting next semester.
  - Results will be posted next week.
  - As a team, we need to pick a date for next semesters meetings, for now it seems that Monday at 5:30 is the best option.
  - If the timings above are a conflict with anyone's schedule, let Stephanie know. However, she is trying to make sure that the meeting does not run later in the week.
- Secret Santa and Holiday Party
  - Please fill out the link by tonight, it is posted on the Facebook group chat.
  - Let Stephanie know, if you don't want to be part of it so she could make the list as soon as possible.
  - There will be order in food 😊.
- 4. VP Finance
  - Motion to alter policy manual for conferences
    - Entertain motion to change policies
      - Delegate will pay a \$50 deposit to the Society up to two days prior to the conference the delegate is attending
      - a. \$25 will be returned to the delegate upon completion of Schedule 4(b) of this Policy Manual.
        - i. Completion of this section will be determined by the Vice President of External Affairs.
        - ii. All cash handling procedures will be conducted by the Vice President of Finance.
      - b. The remaining \$25 shall be put towards patches for each delegate:
        - i. Number of patches per delegate to be determined by Merchandise Officer and Vice President of External Affairs.
    - This is not optional, if you have not submitted the report on time it is mandatory to follow this policy.
      - i. Stephanie motions to amend the "Number of patches per delegate to be determined by Merchandise Officer and Vice President of External Affairs" to "Number of patches per delegate to be determined by Merchandise Officer, **Vice President of Finance** and Vice President of External Affairs."

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- The money will be put towards the patches because it is based on the budget, and different patches vary cost, in this case it is important to know how much the other person will be paying.

- **Motion to amend the proposed policy.**

- The amendment is seconded by second year rep.
- **For:** 20
- **Against:**
- **Abstain:**

Conclusion: Motion to amend passes.

- **Motion to change the policy**

- **For:** 20
- **Against:** Pier and Scott
- **Abstain:**

Conclusion: Motion passes.

### 5. VP External

- Congress Advertising

- Congress conference is coming up, it will be running from January 2<sup>nd</sup> to January 7<sup>th</sup>, so it will conflict with students missing school.
- All year reps must properly advertise, as it is one of the biggest conferences during school year and it's a great opportunity for students to network, the application form will be coming up in the weekly email.
- The conference will be held in Montreal, a bus from Toronto will leave with other students, so it will save money!
- Stephanie suggest to not allow people who have not submitted reports for other conferences to take part in this conference.
- Pier is still figuring out the budget to account how many people can attend the conference.
- Stephanie: can we specifically visit classes, and really push this conference, it's really hard to capture the energy.
- Pier: yes, I will go and recruit people who have been to conferences and can advertise with me.

### 6. Merchandise Officer

- Sweater and jacket update

- We have 60 orders so far, could make it to 200.
- Year reps can feel free to grab the catalogue from the engsoc office and take it to class to show other students what they can order.
- The delivery date is Friday, December 27<sup>th</sup>, last day to get orders in is Thursday for last minute orders.

- Patches Update

- During patch night, patches were designed and voted for.

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- The patches will be posted on the Facebook group chat, so the council can look over it.
- Winter semester merch ideas
  - If any of the members have any ideas for winter merchandise such as plaid shirts etc, please email josh and let him know as soon as possible.
  
- 7. Professional Development Officer
  - LinkedIn Session
    - Catherine proposed the idea about having an information center with LinkedIn, Melissa also agreed and she has a good contact who is not available till next year.
    - This conference will help students in resume building, how to approach employer, how to make a professional profile and headshot opportunities.
  - National Engineering Month
    - Will be taking place in March, and winter officer will deal with, but Catherine has started to plan but she needs \$700 budget from PEO.
    - She also has been speaking to Melissa about alumni and what kind of speaker does the student body want to hear about, such as someone in the same field or young individual etc. She does not know how feasible it is to have every certain field, but will look more into it.
    - Fares: I already applied for \$700 from PEO, and engineering without borders are also have an event and we have already discussed this.
    - Catherine: I will just forward the email to you, the alumni is coming for free and we can multiple things going on, I just wanted to have an idea of kind of speaker you guys would like to see.
    - Suggestions for having ESNC related technical interviews, or speakers like the engineering pursuing event.
  
- 8. Arts Officer
  - Coffee house
    - Coffee house is this Friday from 6pm-12pm, still need art to exhibit as there is only one-person volunteering, if there is anyone interested or know of someone who is willing to volunteer, please email arts officer or drop off the art at the engsoc office.
    - Josh suggests having fully sized printed patches for display, the idea is approved by the arts officer.
    - Also, need suggestions for trivia questions, which will be posted in the Facebook group chat so the members can vote on which one is interesting and funny.
    - The winning prize is a basket with mug and hot chocolate.
    - Need volunteers to help set up in room 1200 from 5-6, josh will be volunteering.
    - We still need the equipment for sound set up, have contacted a few people.
  
- 9. Special Events Coordinators

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- Tractor tug wrap up
  - \$200 donation for children's center.
- Coffeehouse Movember bake sale
  - Will be doing a bake sale for Movember, all nut free.
  - Amanda volunteered to bake.

### 10. Athletics Officer

- Christmas sweater decorating competition
  - It went really well, about 100 people were present.
  - Dom and Thomas planned to run a Christmas event, which is whoever has the best ugly sweater will win a prize, and on the day off all students wearing ugly sweaters will get hot chocolate, will be happening on December 5<sup>th</sup>.
  - It does not conflict with Memorial Day which will be on December 6<sup>th</sup>, the set-up might so Thomas or Dom needs to follow up with Memorial Day committee.
  - Thomas does not need a new motion to reallocate for budget.

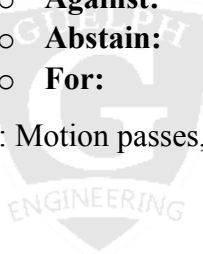
- **Motion to adjourn**

- **Against:**

- **Abstain:**

- **For:**

Conclusion: Motion passes, meeting for November 19<sup>th</sup> is adjourned.



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