

Guelph Engineering Society Meeting Minutes

Week 2, September 17th, 2018

Position	Name	Present (Y/N)	Position	Name	Present (Y/N)
President	Stephanie Walton	Y	Athletics Officer	Thomas Coulson	Y
Faculty	Matt Demers	N	Charity Officer(s)		
Chair	Sarah Rozon	N	Arts Officer(s)	Vanessa Cristini	Y
VP External	Pier-Luc Nadeau-Labadie	Y	O'Snap Officer	Dominique Mastronardi	Y
VP Internal	Stephanie Kotiadis	Y	Merchandise Officer	Trevor Smith Josh Sieger	N Y
VP Finance	Scott Ackerl	Y	Office Manager	Rachel Bertens	Y
VP Social(s)	Talha Tariq	Y	First Year Representatives		
VP Academic	Kaitlyn Richard	Y	Second Year Representatives	Fabio Sedki Hugh D'Addario	Y
VP Student Life	Amanda Nason	Y	Third Year Representatives	Aaron Black Noah Montag Brie Nelson Sophia Vlahos Hugh McDonald	Y N Y Y Y
Professional Development	Catherine Dang	Y	Fourth Year Representatives	Fares Issa Maggie Jasek	Y Y
Communications Officer	Hugh Peters	Y	Secretary		



GUELPH
ENGINEERING

Guelph Engineering Society Meeting Minutes

Agenda Details

1. Stephanie Walton (President)

1.1 Motion for Minutes

Motion to Pass Last Week's Meeting Minutes

Owner- Stephanie Walton

Secunder- Kaitlyn Richards

Against- 0

Abstain- 6

For- 15

Motion passes.

1.2 Agenda/Parking lot/Roberts rules

1.3 Updates

1.3.1 Faculty Council

- First year curriculum has changes starting next year (2 physics, mechanics only offered 2nd sem, water and enviro no longer take circuits, history not offered in first year)

1.3.2 Alumni Meeting

- Alumni wants to give \$1000 for third year event and they want to be more involved, have career night (speed dating style) – couple minutes at each station for each discipline and general meeting at end
 - Also, casino night – come into atrium and set up booths and go around and compete for prizes (career related ie professional headshots, meeting with dean of eng, etc)
 - Looking for other professional development prize ideas
 1. Someone to look over LinkedIn profile

1.3.3 Wellness in Engineering

- Looking for one to two male members to join this group for about an hour a week to voice opinions – let Steph W know if you are interested

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2 Steph Kotiadis (VP Internal)

2.1 Appointments

Secretary

Tahreem

- 2nd year mechanical student
- Wants to be a part of engsoc/ extracurriculars
- Participated in student council, lacrosse and x-country in high school
- Worked with prof to organize meetings/schedule and worked in their lab
- Worked as cashier supervisor over the summer

Questions:

- Kaitlyn: Secretary is more of an administrative role, are you comfortable with taking a back seat? – yes, that was the role that I took with the professor last year
- Talha: Important role is making it to every meeting, are you going to be able to make the time commitment? – Yes
- Steph W: you were selected as a big buddy but didn't follow through with that, and your application for this was late. It is extremely important that you are punctual and committed. – Yes, didn't receive email about big buddies

Discussion:

- Catherine: the questions that Steph brought up were concerning
 - o Talha: she was my little buddy, she attended every event and was asking questions about engsoc
 - o Hugh D: partied with her, she's fun
- Steph K: emailed late Friday night and said she "didn't know" about deadline, it was made public, so she should have known
 - o Dom: she was messaging me about it – she thought it was at midnight

Special Events Coordinator

Ben Voight

- 2nd year
- Got good glimpse at Eng banquet of the people on engsoc, wants to get involved
- Social, like talking with people and easy to work with
- Likes to plan things and is organized

Questions

- Bre: do you have any experience planning events:
- Catherine: what events have you attended? Big buddy events in first year, Eng Pub
- Dom: what part of position excites you? – getting to know everyone, planning events (ie parties)
- Steph W: what event would you be most excited about planning? – Movember
- Talha: any new events you would like to introduce? – want to see if he gets in first and then will start brainstorming

Emily Miller

- 4th year enviro
- Pretty involved, know what goes on

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- Organized trick or eat last year
- Organized canned food drive in hometown
- In charge of golden gears – organizing 1 event per month so would work well to collaborate with this role

Questions:

- Kaitlyn: Do you have any favourite events or a new event that you would like to introduce? – Teeter totter a-thon is favourite

Danika Ferguson

- Position is super unique
- Asset in role – coached volleyball (leadership), planned fundraising events for team
- Planned earth day lobby event at coop (150 people attended)
- Wants to ensure that engsoc leaves positive imprint on community

Questions:

- Talha: event looking forward to most to plan? Teeter totter-athon because it's unique and is gives attention to a good cause

Discussion:

- Scott: 2nd candidate is good, super involved and very organized. Would recommend
 - o Hugh: was a big buddy this year and didn't give any problems
 - o Fabio: she's been a big buddy every year
 - o Amanda: communicating with EWB has been amazing
- Kaitlyn: Ben seems more interested in partying with engsoc instead of the role itself which is concerning
- Dom: Ben is younger, so he can grow through the years
- Tom: Ben is passionate about role – has shown interest about role
 - o Steph W: came up and discussed being on engsoc but seemed more interested in planning events instead of just charity events
- Pier: Ben is more social, so he would be good to bring people to events
- Talha: having people in 2nd year is important and someone who is social but need someone who is organized and is able to communicate with the community. Emily and Danika seem more well suited for role
- Josh: need more 2nd years on engsoc and would be better suited to work well with one of the other two candidates
- Amanda: 1st candidate didn't know which events he had been to which was concerning, other candidates have attended most if not all events
- Steph: Danika has run for an engsoc position 3 times, she clearly wants to be involved since she keeps coming back

2.2 Elections

- Will be running election for second VP social
- Voting for year reps will be happening this weekend through quadratics

2.3 Lab Fund

- Had meeting with James and Joel and discussed making forms easier to understand and list of preferred vendors based on input from people in SOE
 - o Josh: can we get preferred pricing? – Meeting on Friday
- 3 quotes are required!! One of 3 quotes must be from one of the preferred vendors

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- Lab fund is that every semester, \$50 goes into a fund that SOE can apply for
- Amanda: continue Matt Saunders' ideas about stickers? – Yes
 - People have been putting them on their posters
 - Stickers are put on posters that show that they received funding from lab fund
 - Dream goal of lab fund is to be self sustaining (5-10 years)

3 Talha Bin Tariq (VP Social)

3.1 Corn Roast

- September 29th
- Venue, busses and U-haul booked, SRM pending
- Need volunteers! Everyone on engsoc must volunteer
 - Can volunteer for set-up, take-down or be a PO
 - POs stay sober and make sure everyone else is under control – Pos get free ticket
 - Set up at 10am on the 29th, take down is the next morning and it takes as long as it takes
- If you don't volunteer, Talha will be contacting you!

4 Scott Ackerl (VP Finance)

4.1 Budget

- Up \$3,500 in the budget
- VP Academic budget is for year reps as well, need to talk to Kaitlyn if you want to run another event

Motion to amend O'Snap Budget and add \$559.01 as it was accidentally put in F17 instead of F18

Owner- Dominique Mastronardi

Secunder- Pier-Luc Nadeau-Labadie

Against- 0

Abstain- 1

For- 13

Motion passes.

Motion to add \$300 to merchandise coordinator's budget for refunds for product that is received after it is supposed to

Owner- Stephanie Kotadis

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Motion to table the motion to add \$300 to merchandise coordinator's budget

Owner- Stephanie Walton

Secunder- Scott Ackerl

Against- 0

Abstain- 1

For- 13

Motion passes.

- Pier: clarification for VP External: gas is priced higher than it should be
- Kaitlyn: is it possible to pack in carry on to reduce baggage fee? – No, they are given a wide range of activities and

Motion to amend budget from \$1,000 to \$150 after receiving confirmation from speaker for P.Eng event

Owner- Catherine Dang

Secunder- Thomas Coulson

Against- 0

Abstain- 2

For- 12

Motion passes.

Motion to approve F18 budget

Owner- Scott Ackerl

Secunder- Pier-Luc Nadeau-Labadie

Against- 0

Abstain- 1

For- 13

Motion passes.

4.2 Reimbursement Forms

- Fill out forms for any expenses that you have (per budget) and put them in his drawer
- You will receive a cheque within the week
- If you are required to make some large payment and are not able to use a credit card

4.3 Cash boxes

- If you need cash boxes, please talk to Scott and he will look after it

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5 Pier-Luc Nadeau-Labadie

5.1 Summary of ESSCO PM

- ESSCO PM is meeting for all schools in ESSCO to do planning on catch up on what other schools are doing in their SOEs
- Video that is 3-5 minutes to let you know what happened at the conference – Pier will send out
- Learned lots from Ryerson
- Catherine: didn't Ryerson drop out of ESSCO?
 - Yes, a motion was passed to give them a 9-month extension

5.2 Future Conferences

- Conference hosted by Ryerson from 1st to 4th of November – giving more info in following days

5.3 Patches

- Please give patch designs to Pier by Wednesday

6 Thomas Coulson (Athletics Officer)

6.1 ENGG soccer

- November 16th, 17th 23rd or 24th
- Let Thomas know if there are any conflicts (

6.2 Intramurals Soccer

- Need people to play tomorrow night so that we don't forfeited the first game

7 Catherine Dang (Professional Development Officer)

7.1 PEO event

- Received event from WISE
- Tracey will give presentation to undergrads and grad students on how to get P.Eng
- Need date (preferably early November)
 - Brie: no conflicts from the 5th to 7th

7.2 GEC volunteers

- Passed on to CoCreCo this year and join committee
- They need 2 people to help organize (1 for senior design, 1 for junior design)
- GEC is Guelph Engineering Competition, where winners are sent to Ontario Engineering Competition (OEC)
- If you want to volunteer, let Catherine know ASAP
- Pier: why was this passed to CoCreCo? They are small
 - CoCreCo had it in their constitution to organize engineering competitions, this a way of fulfilling this

8 Kaitlyn Richards (VP Academic)

8.1 RISE Update

- Conference this weekend with keynote speakers
- Great future opportunity in the future

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9 Rachel Bertens (THRN Manager)

9.1 Office hours

- Office hours started today, important to be there and be on time or you will be held accountable
 - Some key cards/computer log ins aren't working
 - Merch will also start being sold this week – goes in same cash box
- If you miss 2 office hours without getting a replacement, you will have to have a meeting with Steph W

10 Parking Lot

- If you're involved in clubs, please have them email their budgets and constitution to Amanda as we are voting on them next week

Motion to Adjourn

Owner – Kaitlyn Richards

Secunder – Pier-Luc Nadeau-Labadie

Motion passes.