

Guelph Engineering Society Meeting Minutes

Week 7 – Monday, October 22nd, 2018

Position	Name	Present (Y/N)
President	Stephanie Walton	Y
Faculty	Matthew Demers	N
Chair	Sarah Rozon	Y
VP External	Pier-Luc Nadeau-Labadie	Y
VP Internal	Stephanie Kotiadis	Y
VP Finance	Scott Ackerl	Y
VP Social	Talha Tariq	Y
VP Academic	Kaitlyn Richard	Y
VP Student Life	Amanda Nason	Y
Professional Development Officer	Catherine Dang	Y
Communications Officer	Hugh Peters	Y
Athletics Officer	Thomas Coulson	Y
Charity Officer(s)	Emily Miller	Y
	Danika Ferguson	Y
Arts Officer(s)	Vanessa Cristini	Y
O'Snap Officer	Dominique Mastronardi	Y
Merchandise Officer	Trevor Smith	Y
Office Manager	Rachel Bertens	Y
	Tiana Bressan	Y
First Year Representatives	Daksh Aggarwal	N
	Fabio Sedki	Y
Second Year Representatives	Hugh D'Addario	Y
	Aaron Black	N
Third Year Representatives	Brie Nelson	Y
	Sophia Vlahos	Y
Fourth Year Representatives	Fares Issa	N
	Maggie Jasek	Y
Secretary	Tahreem Anjum	Y

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Week 7

1. Motion to Approve Meeting Minutes October 15th

Stephanie Walton motions to exchange meeting minutes from last week's agenda (Week 6)

- Seconded by communications officer
 - **Against: 0**
 - **Abstain: 3**
 - **For: 11**

Conclusion: Motion passes

2. Motion to grant speaking rights to elected and appointed members of the engineering society for W18

- Seconded by Second Year Rep
 - **Against:**
 - **Abstain:**
 - **For:**

Conclusion: Motion passes

3. Guest Speaker: Robotics' Club

Motion to give speaking rights to the Robotic Team Representative (Kevin)

- **Against:**
- **Abstain:**
- **For:**

Conclusion: Motion passes

Kevin: Robotics team requested money for competition and was only approved for \$270.00 and has requested to raise it to \$310.00

- \$978.00 left from club budgets

Motion to amend the budget

- Seconded by VP finance
 - **Against: 0**
 - **Abstain: 0**
 - **For: 14**

Conclusion: Motion passes

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4. President

- Committees Updates
 - Stephanie Walton attended last week's curriculum program meeting.
 - It takes 18 months to put curriculum in place as early as fall but not permanent implementation until 2 years.
 - Mr. Moussa will be changing first year pre-requisite courses, for students in ESC and Comp Sci taking CIS 1500 will be taking other specific coding classes
 - Email Stephanie Walton or Sarah Rozan for any feedback
 - Esc and comp CIS 1300- will be offered next year in f19 but mandatory in f20
 - New biomedical elective—electro magnetize imaging course- don't have enough details on what the course will be focusing on.

- Memorial Day Event
 - Memorial meeting on December 6th, looking for a faculty member to speak as a great speaker if anyone has a professor in mind let Stephanie Walton know as soon as possible.
 - In honor of the 14 women killed in Quebec at Polytech.
 - Starts in 2 weeks, need more volunteers to hand out flowers.
 - If anyone is interested in attending any of the other meetings, and would like more perspective on the committee, please let Stephanie Walton know.
 - It is a non-academic committee.

- Engsoc Image
 - As a team, we need to improve how engsoc is seen throughout school over the last few years engsoc has done a good job in keeping good standing with the director and faculty of Guelph.
 - Have flexibility with SRM, SOE.
 - Since it seems like it's just work we want more creative ideas for people to join engsoc.
 - Pier: good idea about 3rd year pumpkin carving, let's try to organize more fun events so the student body is aware about how fun engsoc is!
 - If there is any feedback about engsoc, let Steph Walton know before it goes to student body because engsoc is working really hard to make it better.
 - Talk to Steph Walton, the Vp, or Matt Demers

- Healthy Relationships Flower Hand-out
 - Wellness needs 10 volunteers, and currently they only have one.
 - it is on the 24th of October, people only need to volunteer for 15 min
 - Some of the volunteers: Talha, Brienne, Hugh, Thomas, Dominique, Catherine, Dayana, Maggie, Kaitlyn.

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- The full list is with Stephanie Walton.
- Alumni Event
 - Alumni event is being held on November 6th
 - need someone to make posters- first year rep is in charge.
 - weekly announcements to be made by Stephanie Walton.
- Accountability and Feedback
 - please show up for the office hours, let Stephanie Walton know at least 20 min before the shift or post on the Facebook group chat so it could be covered, take responsibility!
 - Accountability is going to be at AGM-roles are in policy manual + constitution
 - If there is any feedback let Stephanie Kotiadis know.
 - If you don't want to give direct feedback you could use the form without writing names or emails, which will be posted tonight in the Facebook group chat.

5. Vice-President of Internal Affairs

- Lab Fund
 - Stephanie Kotiadis has released a report of lab fund
 - What is lab fund? Students give \$40 every semester into tuition, you can withdraw from it but it is used for facilitating labs and design projects.
 - By accident, a column for requested amount entered was \$218.00 American currency, in the comments it said Canadian- the shortcoming is split between gryphon racing and robotics.
 - Engsoc should take the \$140.00 hit instead of other teams.
 - We received \$2800, through lab fund we have \$1500 with total of \$3300.
 - All the links for the lab fund has been sent out to all the groups, any questions regarding lab fund direct them to Stephanie Kotiadis, the rest is dealt with purchasing.
 - Steph wants to table the forms until lab funds are in motion
 - 8% to 20% a club.
 - writing a motion jam on the 31st of October, it is more for club leaders and about how to write motion and what the constitution says.
 - If there is anyone interested and can't make it on the 31st of October, Stephanie Kotiadis will run a small session next week.
- SAGM Upcoming Events
 - SAGM Tuesday at 6:30pm attendance is mandatory- Accountability meeting, answering the student body

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- October 30th, 5:30pm-7:30pm a meeting for lab funds will be held, invited purchasing and Stephanie Kotiadis who will be answering all questions and discussing any issues regarding lab fund procedures.
- SAGM- on the November 6th at 6:30pm-8:30pm all VPS are responsible about what their people has done, what was the goal, what did you accomplish, and what are your future goals.
- If you haven't reached it, just be there to present it.
- Stephanie Kotiadis will be sending out templates to write motions in.

6. Vice-President of External Affairs

- OEC 2020
 - Last year's president, Val Bauman sent a message to pier about Guelph taking on the OEC event.
 - The message reads-
 - Guelph will be undertaking a huge responsibility and unsure if Guelph is able to rally a big organizing team that is familiar with OEC.
 - They must be prepared and there are a lot of sponsors with expectations
 - 1 weekend long and 100s of people will be present.
 - Pier read the message so everyone is aware that it is a huge commitment to be part of the event, 3 chairs interested, the largest esco event.
 - The bid will start by November but Pier is trying to get an extension on it.
 - The bid will be a presentation that will speak about why or why not a certain school will hold a certain event or not.
 - Most of the money comes from sponsorships, connections from esco
 - None of the money will be coming from labs
 - We just need chairs for a bid, Kaitlyn speaks about we should have more people and keep it more organized as the conference is early November.
 - Stephanie Walton wants to see if chair has any structured planned, just needs to see if it seems committed before somebody goes in.

Discussion about the bid:

Kaitlyn: We have to place a bid this year, Is it this event or any event?

Pier: OEC event places a bid every 5 year, and esco event in 3 years

Kaitlyn: Can we bid on a different conference?

Pier: This year we are due for OEC conference, we have to go forward in 8 days, we have to submit a presentation. It is not guaranteed that we will get it.

Talha: Most people are not that prepared, we should bid and see how it goes and whatever challenges we will face, we can work on it moving on.

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- If anyone is interested in part of being the committee talk to Pier, will be meeting from now till Wednesday to discuss about the presentation.
- Patches Delegation
 - Pier will send the patches to Josh and Trevor.
- Conference Reports (after 26th)
 - Conference report will be next Thursday
- Queens Park this week
 - Queens park event running, Talha and Pier will try to bring back as much information as possible.
- Fundraising Delegation
 - Fundraising delegation- Pier decided to delegate it to Fabio, 4th year and 5th year reps are they interested?

7. Vice-President Academic Affairs

- First year meeting with peer helpers
 - First year mechanics midterm did not go well as first years are struggling with time management
 - peer helpers are working to create a mechanics review session and help students study.
 - engsoc helpers, and wellness are having open panel night where upper year students will be sharing their experiences about how they survived first year.
 - Email Kaitlyn if you are interested.

8. Vice-President of Student Affairs

- Wellness update
 - The wellness committee is making patches which goes along with their events, will be speaking to Trevor.
 - They wanted to run an athletic event for ease of studying and mind, it could be either charity yoga or actual yoga in the wellness lounge.
 - 1 in 5 weeks: it's for mental health awareness hand out candies in thorn, the visual representation by handing out colored candies. Possibly a ping pong table will be included.

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- There will be different events running throughout the weeks.
- If there are any volunteers, email Amanda.
- Flu shot week is coming up, make sure every gets their flu shot.
 - Idea of everyone walking in together as a team
 - need an event to promote.
- Dayana pitches idea of handing out coloring books in the wellness lounge for students that are under stress, as it could help with stress/ mental health.

9. Third Year Representatives

- Third year event
 - Brienne is advertng the event and keeping it third year to track the number.
 - The excel sheet is in the drive.

10. Professional Development Officer

- P. Eng event
 - Tomorrow night, need more advertising
 - Hugh Peters – can send lists of things that need to be posted
 - Doesn't seem that it will be running longer than an hour, please give announcements in class.
- What's next/ what's new conference
 - Waterloo having conference, for students from Western, Uoit, and Guelph.
 - It is about women in engineering conference, very similar to the rise conference.
 - Talks about how to get coop, soft skills needed to build a resume.
 - Waterloo will provide a bus for transportation.
 - The conference is on November 10th Saturday, full day.
 - Steph Walton: we already have a professional development night (casino night).

11. Special Events Coordinator

- Volunteers for School of Witchcraft and Wizardry
 - On the 3rd of November, will be running from 11am-6pm in THRN.
 - need volunteers for 3 sections- at least 2people per section; running kids crafts and experiments
 - Need enough volunteers to split into 2 shifts
 - Objective is to get kids interested in stem program.
 - Club outreach for more volunteers after Friday 26th.
 - Anyone looking for coop positions, post on LinkedIn to promote yourself

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12. Merchandise Officer

- Clothing Orders and leather jacket sales
 - Clothing order this semester, will be a design change
 - When there is a final design they will bring it up on the next meeting
 - Everything should be set right before Christmas, done without any conflicts, if there are any feedbacks go to Trevor and Josh.
 - Will be receiving the clothing after the holiday
 - Leather jacket sales happening on the 30th of October, make sure there is posters and posts on Instagram.
 - Year reps should be doing announcement in classes, let Stephanie Walton know which classes the years reps are doing announcement in.
 - They will be selling in the wellness lounge.

13. Arts Officer

- Pumpkin Carving
 - Will be taking place on the 30th of October, from 5:30pm-6:30pm.
 - Pumpkin carving, there needs to be more adverting
 - Maximum 5 people on each team, \$5 a team
 - Need people for setup and cleanup
 - Held in the wellness lounge, don't have the official sheet contact
 - go to the arts Vp-Vanessa for sign ups
- Motion to adjourn
 - **Against:**
 - **Abstain:**
 - **For:**

Conclusion: Motion passes, meeting for October 22nd is adjourned.