

Guelph Engineering Society Meeting Minutes

Week 1, September 11th, 2017

Position	Name	Present (Y/N)	Position	Name	Present (Y/N)
President	Valerie Bauman	Y	Athletics Officer	Eric Macdonald	Y
Faculty	Matt Demers	L	Charity Officer(s)	Courtney Steingart Annie Krueger	Y Y
Chair	Andrew Gunter	Y	Arts Officer(s)	Talha Tariq Rebecca Bar	Y Y
VP External	Matthew Curtis	Y	O'Snap Officer	Catherine Dang	Y
VP Internal	Matt Saunders	Y	Merchandise Officer	Trevor Smith	Y
VP Finance	Stephanie Kotiadis	Y	Office Manager	Katherine Rog	Y
VP Social(s)	Ciaran Buckley Stephanie Walton	Y Y	First Year Representatives	Thomas Coulson Dominique Mastronardi	Y Y
VP Academic	Betty Zhao	N	Second Year Representatives	Sophia Vlahos Abdullah Al Hayali	Y Y
VP Student Life	Sarah Rozon	Y	Third Year Representatives	Isabella Cardoza Amanda Nason Sunlier Yao Brennan Jay Shawn Hustins Kaitlyn Richard	Y N Y Y Y N
Internal Development	Jon MacPherson	Y	Fourth Year Representatives	Deanna Kerekes Haley Birrell Tiana Mistry Kevin Stewart	Y Y N Y
Professional Development	Loreta Chan	N	Secretary	Brienne Nelson	Y
Communications Officer	Alicia Schmidt	Y	FYEC	Julia Foucault	N



GUELPH
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Agenda Details

Motion to Pass Last Week's Meeting Minutes

Owner- Kevin Stewart

Secunder- Isabella Cardoza

Against- 0

Abstain- 1

For- 29

Motion passes

1. Valerie Bauman (President)

1.1 Members Absent with Regrets

- Betty Zhao and Loreta Chan

1.2 Week 9 Successes and Opportunities

- a lot of tour volunteers

- good representation at CFES on diversity in engineering

- a lot of advertising for events

- must SRM events 2 weeks before event is scheduled to happen

- starting now, if it has not been SRM approved 2 weeks before, will ask to reschedule the event

Steph Walton: Ran into this problem when organizing the blood bus because the date they selected was less than 2 weeks away but when explained, they still approved it. You can submit an event with a random date and say *date is subject to change, and then change the date when it is final and it will already be SRM approved.

- we do not do IOUs

- if selling tickets for event, team or person must pay upfront

1.3 EngSoc Sponsorship Opportunity

- person from alumni affairs contacted and said there is a donor interesting in some of the initiatives that we have coming up and how they can support it financially

- if you have someone you think is worth sponsoring contact Val before Wednesday

1.4 Town Hall Next Week

- **Wednesday, November 22nd in THRN 3504 @ 5:30-7:00**

- school of engineering director and new CPES dean will be there

1.5 EngSoc Holiday Party Secret Santa

- **Monday, November 27th**

- make sure you draw a name for Secret Santa

- \$20 gift

2. Matthew Curtis (VP External)

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2.1 CDE

- past weekend, had delegates from Guelph who attended conference about diversity in engineering

Motion to extend speaking rights to the three delegates so they can briefly explain their experience at CDE.

Owner- Matt Curtis

Secunder- Sarah Rozon

Abstain – 0

Against – 0

For- 31

Motion passes

Karine Jarzecki: Head delegate for the University of Guelph. The conference took place at MacMaster. Had an opportunity to meet Canadian engineering students. Was interested in learning about accommodations for things like autism or what happens if you have brain trauma. Made a goal to participate in LGBT. The school of engineering doesn't have an LGBT group, so I interested in that. If interested in professionally developing, put in an application.

Vincent Albanese: Thanks for letting me go. Wanted to learn different ways to encourage diversity in the concrete toboggan team which I am a part of. Learned a lot about how having a diverse team can help in clubs like this, in group projects, as well as in real life.

Zante Botha: Thanks for the opportunity. Enjoyed learning about "30 by 30". Want to have 30% women in engineering by the year 2030.

Sarah Rozon: Did you learn about anything that other schools were doing that you might want to bring back to UoG?

Zante Botha: Women in engineering and how they're successful to inspire women on an Instagram page.

Vincent Albanese: Learned a lot about mental health. Some schools have an office in engineering building specifically for mental health.

Karine Jarzecki: If anyone is interested in starting that club let her know.

3. Talha Bin Tariq & Rebecca Bar (Arts Officer)

3.1 Arts Officer Update

- coffee house: **Tuesday, November 21st in THRN 1200 @ 6:30-9:30PM**

- did not get SRM for coffee house

- emailed and explained where he messed up

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- they just emailed and approved it
- looking for more performances
- have around 8 or 9 groups signed up (+ a few more)
- unsure if announcements were made last week, please make sure in class announcements this week
- could use a couple more volunteers (have art and stage manager)
- looking for tech manager, might need help transfer coffee and hot chocolate to THRN
- in previous years, hot chocolate was more popular than coffee
- as of now, getting half coffee and half hot chocolate → could do only hot chocolate?

Ciaran Buckley: Don't think it would be bad to get all hot chocolate since it is late at night, people might not want coffee that late.

Katherine Rog: Is it dairy free?

Steph Walton: Maybe stick with both. We said there would be coffee too and someone could complain.

Val Bauman: What time would you need coffee/hot chocolate transporter? → 6:15

Talha Tariq: Hospitality said they will do it but just want extra volunteers in case.

Sarah Rozon: Can non-EngSoc volunteer? → Yes

- set up around 5:30PM if anyone can help

4. Sarah Rozon (VP Student Affairs)

4.1 VP Student Life Update

- there is a student life grant, separate from student life enhancement fund
- last one is **November 24th**
- if anyone is planning on doing anything at beginning of next semester and want funding they didn't put in budget, it's a good way of getting funding
- otherwise couldn't get funding until 3rd week of next semester
- please tell friends to come to AGM

5. Loreta Chan (PDO)

5.1 PEO Career Fair Update

- Grand River Chapter is participating in Centennial High School's "Your Future You Choice" career fair
- **Wednesday, November 15th**
- PEO has requested volunteers from Guelph engineering
- Guelph engineering swag will be given out to students which will hopefully recruit Guelph engineering students

5.2 GEC Update and Promotion

- remember to continue advertising Guelph Engineering Competition

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- winners will compete provincially and potentially nationally

5.3 Funding for National Engineering Month

- in March
- many engineering clubs and organizations related and not related to school host events
- Engineers Without Borders always fund groups that wish to host events
- applications are due **November 17th**
- if anyone or any clubs are interested in getting funding for engineering month

6. Stephanie Walton & Ciaran Buckley (VP Social)

6.1 Blood Bus

- **November 15th and 16th @ 4:30 and 6:30**
- don't have a ton of people signed up
- not an event on Facebook because the event has a cap
- think the best approach is to share the poster and make an extra class announcement about signing up
- free pizza
- try to encourage friends

7. Eric MacDonald (Athletics Officer)

7.1 Soccer tournament

- **Saturday, November 18th @ 5:00-9:00PM**
- teams coming to office to submit fees this week (there is a cash box)
- write down date, emails, and names of people who have paid
- year reps please post the poster on Facebook and mention in class announcements

Val Bauman: Should I reach out to grad students? → Think they have something in the running.

8. Courtney Steingart & Anne Krueger (Charity Officers)

8.1 Tractor Tug for Tots

- **Wednesday, November 15th @ 9:10AM and 2:40PM**
- not organizing, we just pay the fee and get everyone to show up
- coveralls encouraged

Val Bauman: When did we sign up for this? → signed our team up for it at the end of last week (in the UC they had a table). We accounted for it in the budget. If Val or Steph could write the cheque to bring to the event, that would be great.

8.2 Movember

- **November 29th or 30th around 5:30PM**, not set in stone
- trying to get atrium for the wrap up
- want to spread more awareness for this, raise more money
- year reps or anybody please share the donation page

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- need to document every day from now to the end of the month (ex. videos or funny pictures)

Val Bauman: Make a Facebook event for the wrap up and then post them in that.

- @Matt Demers, which faculty do you think would be interested in the wrap up?

Matt Demers: Emailed and got no response. Sould approach people individually. Bill has participated in the past.

9. Matthew Saunders (VP Internal)

9.1 Motion Jam

- AGM: **Wednesday, November 15th**

- everyone is responsible for your teams slides for accountability

- template is on EngSoc OneDrive

- put in what you want to discuss as a team

- after this meeting, if anyone who wants to write motions for AGM, motion jam

Parking Lot:

Trevor Smith

- clothing orders starting tomorrow

- getting catalogue tomorrow morning

- a few new hoodie designs: mech and biomed, one other one (enviro?) and the rest will be updated next semester

- last day for clothing orders is Friday

- making an excel sheet tonight

- no debit or credit

- most likely before Christmas but no promises

- getting a physical catalogue for students to look at in the office, but will try to find PDF version

Alicia Schmidt

- website breakthrough

- talking with Joel Best about how to get people to look at the website

- he got our website as one of the bookmarks

Matt Saunders

- elections are open for 3rd year enviro rep, FYEC, and president

Steph Kotiadis

- if anyone is running an event and has a lot of money for the in lock box, message me and I'll put it in the safe

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Beef:

- margarine
- the low donations for Movember
- robotics
- when will midterms end

Butter:

- Val's leadership
- our cool office
- Steph Kotiadis' handwriting
- Val's cotton candy shirt
- Matt Curtis though
- Val: hope bio instrumentation goes well

Motion to adjourn

Owner- Isabella Cardoza

Secunder- Deanna Kerekes